

**ADOPTED MINUTES**  
EL DORADO UNION HIGH SCHOOL DISTRICT  
**BOARD OF TRUSTEES**  
REGULAR BOARD MEETING  
**DECEMBER 10, 2007**

---

**A. INTRODUCTORY ITEMS**

1. Call to Order

This meeting of the Board of Trustees was called to order at 5:00 p.m. by President Tim Cary in the Superintendent's Office.

After letting those in attendance know the specific items to be discussed during Closed Session, and asking if anyone in attendance had any comments or questions regarding the Closed Session agenda, the Board entered Closed Session for discussion of the following items:

- a. Discuss and consider approval of the stipulation and order in the manner of expulsion of one student. (*EC 54957.7, 54954.5*)
- b. Discuss hearing panel recommendations regarding possible orders to expel five students. Any action will be taken in public session during the Student Services section of the public portion of the board meeting. All appropriate actions will be taken to preserve the confidentiality and legal rights to privacy of the students. (*EC 35146, 48918[c]*)
- c. Consider ten students' petitions for reinstatement into El Dorado Union High School District.
- d. Consider two requests for California High School Exit Exam waiver.
- e. Discuss and take action about certificated and classified personnel listed in the consent agenda related to personnel action. (*GC 54954.5, 54957*)

The Board entered Open Session at 6:07 p.m. in the Boardroom.

2. Pledge of Allegiance

3. Attendance

Board Members Present

Timothy M. Cary  
Kirby L. Ehler  
Mary T. Muse  
Madeline T. Restaino  
Lori M. Veerkamp

D.O. Staff Present

Sherry J. Smith, Executive Secretary  
Dennis Carocci, Associate Superintendent  
Steve Volmer, Assistant Superintendent  
Stevie Clark, Director of Student Services  
Patty McClellan, Facilities Director  
Sylvia Torres, Assistant to the Superintendent

Student Board Member

Courtney Winzeler\*

Association Representatives

Dave Hamblen, Faculty Association President  
Patricia Manthey, Classified Association President

\*Absent

Others

Staff: 4

Community Members: 8

4. Requests to change the agenda and approval of agenda.  
Mr. Cary moved to approve the agenda with one change, to move *Item E.- Annual Organization Meeting* to the end of the regular business meeting. Mrs. Restaino seconded. The motion unanimously carried (5-0).
5. Consent Agenda  
Mrs. Muse moved to approve the Consent Agenda. Seconded by Mrs. Veerkamp. Motion carried (5-0).
  - a. Approval of Minutes of November 13, 2007, Board Meeting.
  - b. Approval of Commercial Warrants Report.
  - c. Approval of Routine Certificated Personnel Action.
  - d. Approval of Routine Classified Personnel Action.
  - e. Donations Received.
  - f. Acceptance of Update to Board Policies, Administrative Regulations, and/or Board Bylaws.
  - g. Approval of California Interscholastic Federation (CIF) Bylaw #308 CIF Physical Examination Form.
  - h. Approval for the Establishment of the Ponderosa High School Bruins' Den Football and Cheer Booster Club, dba The Bruin Den.
  - i. Award Bid for the HVAC Portion of the Construction of the New Maintenance Building at Oak Ridge High School and Approve Resolution No. 2007/08-16 Authorizing the Assignment of the Contract to the Construction Manager, Carter/Kelly Construction Management Services, Inc.
  - j. Information about the Review of Student Achievement Results and the Evaluation of Each School's 2007-08 Single Plan for Student Achievement (SPSA Sections 5a, 5b, and 9) for EDHS/VHS, ORHS, PHS, UMHS/MVHS, IHS/ILC/CDS, and SHS.
  - k. Agreement for Outside Services (Bowman-Miller, dba Fire Stop).
  - l. First Reading of New and Revised Proposed Courses of Study for 2007-08:

New Courses

- a. Finished Carpentry
- b. Introduction to Construction Technology
- c. Agriculture Business and Economics
- d. Spanish for Heritage Learners

Revised Courses

- e. Engineering Design and Architecture I
- f. Engineering Design and Architecture II

Revised Courses (continued)

- g. Wood 1
- h. ICT Foundations
- i. ICT Digital Media
- j. ICT Entrepreneur
- k. Health Education
- l. AP Computer Science A
- m. Agriculture Leadership
- n. AP Physics C: Mechanics

**B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS**

Nicole Kingsley reported on activities at El Dorado High School.

**C. ACKNOWLEDGMENT OF CORRESPONDENCE**

No correspondence was received.

**D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD**

1. CSEA President Pat Manthey announced that the Classified unit had passed the contract with the District by a margin of 5-1, with 85% of members voting. She also shared that she would be stepping down as president, and thanked the Board and District for their support of the classified unit during her years as Chapter President.
2. Faculty Association President Dave Hamblen congratulated Mrs. Manthey on the great job she has done for CSEA over the years. Mr. Hamblen commented that at long last the Faculty Association has ratified their contract by a vote of 211-4. Steve Volmer and Jerry Smith were thanked for their work and involvement in making these negotiations a pleasurable process. Credit was given to Mrs. Smith and the Board of Trustees for the vision and direction that has allowed the District to find a balance with the bargaining units and keeping District programs intact. Mr. Hamblen congratulated everyone who has been involved in these efforts.
3. Mr. Cary asked for a few minutes of silence in honor of JoAnn Hughes, former ORHS Science teacher.

*Discussion and action on Item E (as noted below) was taken at the end of the meeting, after Item N. - Open Session.*

**E. ANNUAL ORGANIZATION MEETING**

1. Elections:
  - a. Mr. Cary moved to elect Mary Muse as Board President. Mr. Ehler seconded. The motion unanimously carried (5-0). With her election to Board President, Mrs. Muse presided over the remainder of the meeting.
  - b. Mr. Cary moved to elect Lori Veerkamp as Board Clerk. Mrs. Muse seconded. The motion unanimously carried (5-0).
  - c. Mr. Cary moved to elect himself as the Board Representative, and Madeline Restaino as the Alternative Representative, to serve on the El Dorado Schools Financing Authority (A JPA) (Mello-Roos). Mrs. Muse seconded. The motion unanimously carried (5-0).

2. Appointment of the Executive Secretary to the Board:

The Board approved the appointment of Superintendent Sherry Smith as Executive Secretary to the Board.

3. Set Time, Date, and Place for Meetings:

Mr. Cary moved to set the 2008 Board Meetings as follows:

- Closed Session will begin at 5:00 or 5:30 p.m., in the Superintendent's Office at the EDUHSD Office.
- Open Session will begin at 6:00 p.m. in the EDUHSD Office Boardroom.
- Meeting dates will be the second and fourth Tuesdays of each month, with the following exceptions:
  - January meetings will be held on the third and fifth Tuesdays (January 15 and 29);
  - Only one meeting will be held in May, August, November and December (May 13, August 26, December 9. The November meeting will be determined at a later date).
  - No meetings are scheduled in July. However, the Board has the option to hold a special meeting if district business requires.

4. Designation/appointment of Board members to serve as representative on the following Boards/committees:

The Board approved the following designations/appointments:

- a. Mary Muse, Board President, to serve on the El Dorado Union High School District Financing Corporation Board as Secretary.
- b. Lori Veerkamp, Board Clerk, to serve as Alternate Representative on the El Dorado Union High School District Financing Corporation Board as Clerk.
- c. Tim Cary to serve as representative to elect members of the County Committee for School District Organization.
- d. Kirby Ehler to serve as representative on the El Dorado County School Boards Association.
- e. Kirby Ehler and Mary Muse to serve as nonvoting members on the Budget Advisory Committee. Tim Cary was designated as an alternate.
- f. Lori Veerkamp as Board Representative and Maddy Restaino as Alternate Representative to serve on the CSROP-JPA Board.
- g. Maddy Restaino as Board Representative to serve on the Shenandoah Charter School Advisory Committee.
- h. Kirby Ehler and Lori Veerkamp as Board Representatives to serve on the Career Technical Advisory Committee.

**F. SUPERINTENDENT'S COMMENTS**

Mrs. Smith acknowledged the passing of JoAnn Hughes, ORHS Science teacher, after a long struggle with cancer.

Mrs. Smith thanked Pat Manthey for the great ride and great conversations.

**G. FACILITIES SERVICES – ACTION/DISCUSSION ITEMS**

1. Enrollment Projections for the 10-Year Period from 2008/09 to 2017/18.

Mrs. McClellan, Facilities Director, explained that every year, after CBEDS enrollments are compiled, new enrollment projections are calculated on the most current data available. Implications of these projections are used on facilities, staffing, and budgeting.

SchoolWorks, Inc., has prepared enrollment projections for the District for the past 2 years with an accuracy rate of 99.9%. Ken Reynolds, owner of SchoolWorks, Inc., was present to review the Demographics Report prepared by his company for the 10-year period from 2007/08 to 2017/18. The report provides a 1-year projection detail by grade level and school and a 10-year projection summary by school with 10 years of historical data. The District enrollment is projected to increase by 23 students in 2008/09, followed by a projected 2-year decline, with projected cumulative growth returning in 2011/12.

Enrollment projections are made based on current school boundaries and attendance patterns using:

- Statistical industry standard Cohort trend analysis using a four-year average of the students moving from grade to grade;
- New housing development rates and yield factors applied to historical trends;
- Intra-District transfer analysis;
- 2006 attendance boundary transition plan (current students and concurrently enrolled siblings allowed to remain at original school; and

- Birth rates within the District.

Over the ten year period, EDHS will have very stable enrollments and plenty of capacity. UMHS will experience declining enrollment due to the housing market and slower than expected growth in the Marble Valley and Valley View subdivisions, but resume a growth pattern in about 20012/13. PHS will have gradual increases most years but remain below standard capacity until very close to the tenth year. ORHS is projected to have the largest growth by 2017/18 (162 students) and be slightly over capacity, requiring an additional seven classrooms over the next ten years.

Mr. Reynolds reported that the District is projected to grow to 7,735 students in ten years. The benchmark in the Facilities Master Plan for building a new school is listed as 8,000 students. In conclusion, Mr. Reynolds commented that the Board has been very prudent in their decision not to build a new school.

The Board of Trustees accepted the 2007/08 enrollment projections as reported by Mr. Reynolds and Mrs. McClellan.

2. Approve Draft Facilities Master Plan – November 2007 Update.

Education Code 16011 requires that a school district desiring state funding for capital facilities projects prepare a long-range comprehensive master plan. The Board approved a 10-year Master Plan for the El Dorado Union High School District on October 10, 2006. Mrs. McClellan advised that the Facilities Master Plan is used to guide the upgrading, modernization, and management of school facilities, and provides a financing plan that delivers resources in an efficient manner to ensure its successful implementation. As such, updating the long-range Facilities Master Plan is necessary to ensure that changes in program, facilities, or demographic data are analyzed in a timely manner for their implication to the overall plan.

It is the task of a Master Plan Committee, consisting of District administration, school site principals, certificated, and classified staff, and community members, to evaluate the changing needs in the District and to update, as needed, the Master Plan and recommends its approval to the Board. Mrs. McClellan emphasized that the inclusion of a project in this draft, or in any final adopted plan, does not constitute final project approval for individual projects. Each project will be brought back to the Board for specific approval at the appropriate time.

Mrs. McClellan reviewed a summary of the November 2007 updates to the Master Plan.

- Goals and Objectives revised to include the use of environmentally-friendly products and practices when possible and to establish basic classroom needs providing standards for technology, lighting, acoustics, air quality, configuration, energy efficiency and equipment.
- County demographics and school enrollments were updated to reflect current information in the History Section.
- The Educational System section was updated to reflect current information such as test scores, enrollments, and school achievements.
- A Career Technical Education section was added to the Educational System section.
- A Technology Plan subsection was added to the Educational system section.
- Updated new housing developments.
- Updated the student yield to reflect the current .177 student yield.
- Enrollment projections were updated.
- Each school's enrollment projections, capacity, and facilities adequacy were updated.
- A new Facilities Needs list was created with the additional category of Building and Grounds Upgrades added.

Mrs. McClellan commented that although facilities inventory did not change since her October presentation to the Board, enrollment projections, which affect facility adequacy had. She noted shortfalls continue to exist in support facilities, such as libraries, restrooms, etc.

The good news, according to Mrs. McClellan, is that there is nothing in the Master Plan updates that would call for boundary changes before 2017. The biggest change to the Plan is the addition of Career Technical Education components designed to meet the Board's goals of revamping the career technical programs and the state's funding emphasis in this area. Technology was also mentioned as another major area in need of upgrades, but with very limited funding through the general fund. Mrs. McClellan addressed the new Facilities Needs list, noting that only the top four items had already received Board authorization at prior meetings. The remaining needs listed are not prioritized, but will be reviewed as the master plan is continually updated. Any recommendations by the Committee will be brought to the Board for further direction and/or authorization. Mrs. McClellan noted that the estimated cost of each project are based on cost analysis by square footage, comparison of similar projects, a cost inflation factor, and discussions with various firms and District personnel. The total net need for School Facility Needs was estimated at \$101.86 million.

Mrs. Restaino moved to approve the Draft Facilities Master Plan - November 2007 Update. Seconded by Mrs. Muse. The motion unanimously carried (5-0).

3. Government Financial Strategies Presentation Regarding Potential Bond Measure.  
Jonathan Edwards and Lori Raineri of Government Financial Strategies were present to review key information about bonds and property taxes, and provide information regarding the legal and survey parameters for a bond measure, an analysis of bond and tax amount options, and the potential next steps in the bond measure process.

The Board was advised that if they wish to consider the possibility of a G.O. Bond, the next steps would be to provide direction on projects to be funded, bond amount, and election date.

Following discussion by the Board, Mr. Cary opened the meeting for public comment. There being none, the open comment meeting was closed. The Board directed the District to continue their work on the final list of projects and their costs that could be funded through the bond, as well as detailed election timelines, in preparation of further Board consideration and action on January 29, 2008.

## **H. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS**

No items were presented for information or approval under this section of the agenda.

## **H.I. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS**

1. Disclosure of Terms of the Agreement Between the El Dorado Union High School District and the El Dorado Union High School District Faculty Association for 2007–08.

AB 1200 requires local educational agencies to publicly disclose the provisions of all collective bargaining agreements before the Board gives final approval to the Agreement. The Disclosure Statement was posted on the District bulletin board for public review.

Mrs. Smith presented the Disclosure Statement and responded to questions from the Board. The agreement provides a 6.03% increase in salary schedule for certificated staff. Mrs. Smith

confirmed that the District has significant reserves to handle the planned deficit spending created by this agreement.

Mr. Cary opened the Public Hearing to give the public an opportunity to respond to the Disclosure Statement. Hearing no comments, the Public Hearing was closed.

The Board of Trustees accepted the public Disclosure Statement and acknowledged that no further action was needed at this time to comply with AB 1200.

2. Approval of First District Certification of Interim Report for FY 2007–08.

The Board is required by Education Code Section 42131 to certify the District's financial condition to the County Office of Education and State Department of Education. There are three possible certifications:

- a. Positive: We will meet our fiscal obligation this year and the next two fiscal years,
- b. Qualified: We may not meet our fiscal obligation, or
- c. Negative: We will not meet our fiscal obligation.

Another purpose of the Interim Report is for District administration to review and to make revisions to the District's budget based upon updated income and appropriation information. El Dorado Union High School District submits interim reports to the Board of Trustees three times per year: (1) in December, using October data; (2) in February, using December data; and (3) in May, using March data. The First Interim Financial Report projects that the District will have a positive fund balance, which meets State standards for a District our size, at year end (6/30/08). Expenditures include raises for management, but the projected settlement costs for CSEA and Faculty Association are shown in the narrative as fund balance adjustments because contracts had not all been approved as of 10/31/07.

Mrs. Smith stated that a thorough analysis of the District's budget was completed in support of the preparation of this report, and that she had reviewed the report with Chris Cox, Director of Fiscal Services. Mrs. Smith responded to Board questions and shared that descriptions of the analysis and changes in projected revenues and expenditures were fully explained in the report's narratives. Mrs. Restaino moved to (1) approve the positive Certification of the District's Interim Report; and, (2) approve revising the District's budget to reflect projections included in the Interim Report. Mrs. Muse seconded. The motion unanimously carried (5-0).

## J. STUDENT SERVICES – ACTION/DISCUSSION ITEMS

1. Consideration of Administrative Hearing Panel Recommendation from Expulsion Hearings.  
(GC 54954.5[h]; EC 35146, 48918[c])

- a. Mrs. Veerkamp reported that the Board of Trustees adopts the Findings and Recommendations of full readmission for **Students #07-D, #07-E, #07-F, #07-G, #07-H, #07-I, #07-J, #07-K, #07-L, and #07-M**, to the schools of the district, with specified conditions, based upon their individual readmission orders.

Mrs. Veerkamp moved to readmit **Students #07-D, #07-E, #07-F, #07-G, #07-H, #07-I, #07-J, #07-K, #07-L, #07-M**. Seconded by Mrs. Muse. The motion carried (5-0).

- b. Mrs. Restaino reported that the Board of Trustees adopts the Findings of Fact, Conclusions, and Recommended Order of the Administrative Panel as the Findings of Fact, Conclusions,

and Order of the Board of Trustees regarding the expulsion of **Student #07-19**. The Board finds that **Student #07-19** violated California Education Code Sections 48915, part, (a)(2); 48900, part (k), as well as District Administrative Regulation 5144.1, parts F.2.b. and C.11.

Mrs. Restaino moved to: (1) order the expulsion of **Student #07-19**, and (2) designate the term of expulsion as the first and second semesters of the 2007-2008 school year. Seconded by Mrs. Veerkamp. The motion carried (5-0).

- c. Mrs. Restaino reported that the Board of Trustees adopts the Findings of Fact, Conclusions, and Recommended Order of the Administrative Panel as the Findings of Fact, Conclusions, and Order of the Board of Trustees regarding the expulsion of **Student #07-20**. The Board finds that **Student #07-20** violated California Education Code Sections 48915, part (c)(3); 48900, parts (c) and (k), as well as District Administrative Regulation 5144.1, parts F.3.c., C.3 and C.11.

Mrs. Restaino moved to: (1) order the expulsion of **Student #07-20**, and (2) designate the term of expulsion as the first and second semesters of the 2007-2008 school year. Seconded by Mrs. Muse. The motion carried (5-0).

- d. Mrs. Restaino reported that the Board of Trustees adopts the Findings of Fact, Conclusions, and Recommended Order of the Administrative Panel as the Findings of Fact, Conclusions, and Order of the Board of Trustees regarding the expulsion of **Student #07-21**. The Board finds that **Student #07-21** violated California Education Code Section 48900, parts (c) and (k), as well as District Administrative Regulation 5144.1, parts C.3 and C.11.

Mrs. Restaino moved to: (1) order the expulsion of **Student #07-21**, and (2) designate the term of expulsion as the first and second semesters of the 2007-2008 school year. Seconded by Mrs. Veerkamp. The motion carried (5-0).

- e. Mrs. Restaino reported that the Board of Trustees adopts the Findings of Fact, Conclusions, and Recommended Order of the Administrative Panel as the Findings of Fact, Conclusions, and Order of the Board of Trustees regarding the expulsion of **Student #07-22**. The Board finds that **Student #07-22** violated California Education Code Sections 48915, part (c)(5); 48900, parts (a)(1) and (k), as well as District Administrative Regulation 5144.1, parts F.3.e., C.1.a. and C.11.

Mrs. Restaino moved to: (1) order the expulsion of **Student #07-22**, and (2) designate the term of expulsion as the first and second semesters of the 2007-2008 school year. Seconded by Mrs. Veerkamp. The motion carried (5-0).

- f. Mrs. Restaino reported that the Board of Trustees adopts the Findings of Fact, Conclusions, and Recommended Order of the Administrative Panel as the Findings of Fact, Conclusions, and Order of the Board of Trustees regarding the expulsion of **Student #07-23**. The Board finds that **Student #07-23** violated California Education Code Section 48900, parts (c), as well as District Administrative Regulation 5144.1, parts C.3.

Mrs. Restaino moved to: (1) order the expulsion of **Student #07-23**, (2) designate the term of expulsion as the first and second semesters of the 2007-2008 school year. Seconded by Mrs. Veerkamp. The motion carried (5-0).

- g. Mrs. Restaino reported that the Board of Trustees adopts the Findings of Fact, Conclusions, and Recommended Order of the Administrative Panel as the Findings of Fact, Conclusions, and Order of the Board of Trustees regarding the expulsion of **Student #07-24**. The Board finds that **Student #07-24** violated California Education Code Section 48900, parts (c), as well as District Administrative Regulation 5144.1, parts C.3.

Mrs. Restaino moved to: (1) order the expulsion of **Student #07-24**, (2) designate the term of expulsion as the first and second semesters of the 2007-2008 school year. Seconded by Mrs. Veerkamp. The motion carried (5-0).

**K. PERSONNEL SERVICES – ACTION/DISCUSSION ITEMS**

1. Ratification of the Master Contract Between the El Dorado Union High School District and the Faculty Association for 2007–08.

The Board of Trustees and the District administration have been engaged in contract negotiations with the Faculty Association and on Tuesday, November 21, 2007, the District was notified that the Tentative Agreement presented to the Faculty Association was approved and should be considered for final approval by the Board of Trustees.

Mr. Volmer informed the Board that, as Mr. Hamblen had earlier reported, the Faculty Association had passed the Tentative Agreement with a very high vote. He recommended that the Board ratify the agreement.

Mrs. Muse moved to ratify the agreement between the El Dorado Union High School District and the Faculty Association for 2007–08. Mrs. Restaino seconded. The motion unanimously carried (5-0).

**L. OTHER – ACTION/DISCUSSION ITEMS**

This section was not needed.

**L. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED, AND REVIEW OF TIME LINE FOR FUTURE BOARD AGENDA ITEMS.**

Steve Volmer acknowledged that it has been great working with Pat Manthey and that she will be missed.

Dennis Carocci commended the principals and their staff for the profound conversations they are having about teaching and learning.

Mr. Ehler wished everyone Happy Holidays.

Mrs. Muse and Mr. Cary commented on the CSBA Conference attended in December.

Mrs. Veerkamp stated to Pat Manthey that she and her interesting stories will be missed.

**M. CLOSED SESSION**

This session was not needed.

**N. OPEN SESSION**

Having reviewed and considered the following items in Closed Session, the Board took action as follows:

Mr. Ehler moved to approve the California High School Exit Exam Waiver Request for Student No. CEEW0607-22. Mrs. Restaino seconded. The motion unanimously carried (5-0).

Mr. Ehler moved to approve the California High School Exit Exam Waiver Request for Student No. CEEW0607-23. Mrs. Restaino seconded. The motion unanimously carried (5-0).

*Discussion and Action on Item E.- Annual Organization Meeting followed Item N.*

**O. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:25 p.m.

Sherry J. Smith  
Executive Secretary