

**ADOPTED MINUTES**  
El Dorado Union High School District  
**BOARD OF TRUSTEES**  
Regular Board Meeting  
**SEPTEMBER 25, 2007**

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**A. INTRODUCTORY ITEMS**

1. Call to Order

This meeting of the Board of Trustees was called to order at 5:00 p.m. by President Tim Cary in the Superintendent's office.

After letting those in attendance know the specific items to be discussed during Closed Session, and asking if anyone in attendance had any comments or questions regarding the Closed Session agenda, the Board entered Closed Session for discussion of the following items:

- a. Discuss hearing panel recommendations regarding possible orders to expel two students. Any action will be taken in public session during the Student Services section of the public portion of the board meeting. All appropriate actions will be taken to preserve the confidentiality and legal rights to privacy of the students. *(EC 35146, 48918[c])*
- b. Consider one student's petition for reinstatement into El Dorado Union High School District.
- c. Discuss and take action about certificated and classified personnel listed in the consent agenda related to personnel action. *(GC 54954.5, 54957)*
- d. Conference with labor negotiator (agency negotiator for the Board is Asst. Superintendent Steve Volmer) to discuss with the Board represented employees: Proposals from the **Faculty Association** regarding compensation package and other contract issues. *(GC 54957.6)*
- e. Conference with labor negotiator (agency negotiator for the Board is Asst. Superintendent Steve Volmer) to discuss with the Board represented employees: Proposals from the **CSEA** regarding compensation package and other contract issues. *(GC 54957.6)*
- f. Discuss public employee performance evaluations and contracts of district-level administrators pursuant to Government Code 54957:
  - Associate Superintendent–Educational Services
  - Asst. Superintendent–Personnel Services
  - Associate Superintendent Business Services.

The Board entered Open Session at 6:15 p.m. in the Boardroom.

2. Pledge of Allegiance was led by Tony DeVille.

3. Attendance

Board Members Present

Timothy M. Cary  
Madeline T. Restaino\*  
Mary T. Muse

D.O. Staff Present

Sherry J. Smith, Executive Secretary  
Dennis Carocci, Assistant Superintendent  
Steve Volmer, Assistant Superintendent

Lori M. Veerkamp  
Kirby L. Ehler

Stephen Luhrs, Assistant Superintendent  
Stevie Clark, Director of Student Services  
Patty McClellan, Facilities Director  
Sylvia Torres, Asst. to Superintendent

Student Board Member  
Courtney Winzeler\*

Association Representatives  
Marc Moehlman, Faculty Association  
Patricia Manthey, Classified Association President

\*Absent

Others

Staff: 11

Community Members: 13

4. Requests to change the agenda and approval of agenda.  
Mrs. Muse moved to approve the agenda as presented. Seconded by Mr. Ehler. Motion unanimously carried (4-0).
5. Consent Agenda  
Mrs. Muse moved to approve the following consent agenda items. Seconded by Mrs. Veerkamp. Motion unanimously carried (4-0).
  - a. Approval of Minutes of September 11, 2007, Board Meeting.
  - b. Approval of Commercial Warrants Report (copy available at District Office).
  - c. Approval of Routine Certificated Personnel Action.
  - d. Approval of Routine Classified Personnel Action.
  - e. Donations Received.
  - f. Adoption of Updated Board Policies and Acceptance of Administrative Regulations:  
BP 0440, BP/AR 1220, BP/AR 5142.
  - g. Approve Consultant Contract with Benningfield Group for an Energy Analysis for the Oak Ridge High School Modernization Phase 1B and Phase 4 Expansion Projects.
  - h. Approve Contract with SchoolWorks, Inc., for Facilities Planning and Fiscal Services.
  - i. El Dorado County SELPA Local Plan Revision.
  - j. Approval for Oak Ridge High School, Ponderosa High School, and Union Mine High School Students to Participate in a Field Trip to U.S. Forest Service 9th Annual Watershed Education Conference, Union Valley Reservoir, Eldorado National Forest, October 3–6, 2007.
  - k. Approval for Union Mine High School Students to Participate in a Field Trip to California Forestry Challenge, Sly Park Educational Center, Pollock Pines, October 3–6, 2007.

**B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS**

1. Special Recognition

Adrian Carrington-Musci, ROP Graphic Arts Student, was recognized by Mrs. Becca Kaldunski, El Dorado High School Assistant Principal, for winning three first place awards in the Drawings-Pen, Pencil & Etchings category at the 2007 California State Fair competitions. Adrian is a talented artist who will be pursuing art school in San Francisco. He is currently working on a 200 page graphic comic novel.

**C. ACKNOWLEDGEMENT OF CORRESPONDENCE**

No request for correspondence was received.

**D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD**

1. CSEA President Pat Manthey commented on the first negotiations meeting with the administrative negotiations team. The CSEA team is looking forward to a quick settlement. Mrs. Manthey brought a troubling situation to the attention of the Board and asked that it not be allowed to continue.

**E. SUPERINTENDENT'S COMMENTS**

Mrs. Smith proudly announced that Shenandoah High School has earned the distinction of being a California Schools Association *Certified Charter School*. Shenandoah has met or exceeded the Quality Standards for Charter School Operations. Through an intensive self-study process and a rigorous external review the school demonstrated success in the five critical areas of charter operation. Mrs. Smith applauded the efforts of the school and students.

**F. FACILITIES SERVICES – ACTION/DISCUSSION ITEMS**

No items were presented for information or approval under this section of the agenda.

**G. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS**

1. Williams Act: (1) Conduct a Public Hearing Ensuring the Availability of Standards-Aligned Textbooks and Instructional Materials, 2007–08; (2) Approval of Resolution #6: Ensuring the Availability of Standards-Aligned Textbooks and Instructional Materials, 2007–08; and (3) Certification of Provision of Standards-Aligned Instructional Materials.  
Dennis Carocci, Assistant Superintendent of Educational Services, reported that the Administration is certifying the sufficiency of standards-aligned textbooks and instructional materials in the El Dorado Union High School District in response to action taken by the State Board of Education, Education Code Sections 60119 and 60422(a), the *Williams* Lawsuit, and the AB831 Clean-up Legislation. He defined “sufficient standards-aligned textbooks or instructional materials” as meaning that each pupil has a standards-aligned textbook or instructional materials, or both, to use in class and to take home. Mr. Carocci advised that in order to be eligible to receive funds for standards-aligned textbooks or instructional materials, the governing board of a school district must:
  - Complete Instructional Materials Inventories to determine if sufficient quantities of approved materials have been purchased (and re-supplied) in each of the four core academic areas as well as foreign language and health courses (AB831).
  - Hold a public hearing to determine whether each pupil, including English Learners, in each school in the district has sufficient standards-aligned textbooks or instructional materials, or both, in each of the following subjects that are aligned to the academic content standards and are consistent with the cycles and content of the curriculum frameworks in the following areas: Mathematics; Science; History/Social Science; English/Language Arts, including English Language Development component of an adopted program, Foreign Language and Health.
  - Provide information as to the reason not, if the Board determines there are insufficient standards-aligned textbooks and materials available to all students, the percentage of

pupils who lack sufficient standards-aligned textbooks or instructional materials in each subject area and;

- Act to ensure that all students will have sufficient standards-aligned textbooks and materials within 2 months of the beginning of the school year in which the determination is made.

Mr. Carocci noted that at their meeting on June 12, 2007, the Board of Trustees approved expenditures of approximately \$559,225 for the 2007–08 school year for standards-aligned textbooks and instructional materials. He further stated that principals in the District completed textbook inventories to verify that each course has sufficient standards-aligned textbooks or instructional materials for each student enrolled. The inventories have shown that students in the EDUHSD have sufficient standards-aligned textbooks and 9–12 Science Laboratory equipment in each school within each course specified as the academic core. A copy of the inventories was made available for review at the Board meeting and remains on file in the Educational Services Office.

Mr. Cary opened the Public Hearing to determine whether each pupil in each school in the district has, or will have prior to the end of the 8th week of school, sufficient standards-aligned textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. Hearing no comments, the Public Hearing was closed.

Mrs. Muse moved to approve Resolution #6: Ensuring the Availability of Standards-Aligned Textbooks and Instructional Materials, 2007–08. Seconded by Mrs. Veerkamp. The Motion carried (4-0).

Mrs. Muse further moved to certify that as of this date each pupil in the district, in grades 9–12, has been provided with a standards-aligned textbook or basic instructional materials in Mathematics, Science, Social Science, Health, Foreign Language and English/Language Arts and laboratory science equipment for science laboratory classes offered in grades 9–12. Seconded by Mrs. Veerkamp. The motion carried (4-0).

2. Information About the Alternative School “Success Criteria Matrices” Annual Progress Data Collection Process.

The Alternative Instructional Delivery Subcommittee has been meeting since the 2005–06 school year when it was convened at the request of the Budget Advisory Committee for the purpose of reviewing the fiscal status and instructional design of the District’s alternative school programs.

Since that time, the subcommittee presented a fiscal analysis and summary of each school’s academic achievement to the Board of Trustees on April 4, 2006, and conducted the first presentation on the Success Criteria Matrices on November 14, 2006. The Success Criteria Matrices established a “baseline” for the annual collection of data that each alternative school deemed to be important data points in measuring their school’s success, including various measures of academic progress, factors which show the social and personal development of students, and other indicators that provide evidence of the school’s progress in the intellectual achievement and the development of their student’s interpersonal and citizenship skills.

Mrs. Don Buchheit, Director of Alternative Programs, commented that this process provided a valuable opportunity to look at the whole student; to determine what was working, what wasn’t,

and to make changes as weak areas were identified in the course of evaluating data. Mr. Buchheit introduced alternative school principals Valerie Lott–Shenandoah High School, Jodean Harrison–Vista High School, and Debby Hanson–Mountain View High School who were present to respond to any questions relative to the Success Criteria Matrices for their schools. Mike Denega, Independent Learning Center Instructor, was also present and joined Mr. Buchheit in answering questions specific to the ILC program.

The Board was asked to review the Success Criteria Matrices and progress that each alternative school has attained toward their annual goals and provide direction for further data analysis or how the information can be more effective.

The Board commented on some differences in report formatting between programs and asked that the reports be standardized as much as possible. It was suggested that each school look at identifying and including goals as part of the reports.

In response to questions about the ILC program, the Board learned how attendance is monitored and tracked and heard that staff had identified issues with the way students were being managed. As a result, internal mechanisms now exist to monitor attendance more closely, leading to an expected improvement in attendance rates. Mr. Denega shared that through the examination of pre- and post-data, we are seeing that students come to alternative programs credit deficient, but are buying into school and staying with a goal of completing their high school education.

The Board commended the alternative principals and staff for their diligence in providing a valuable education to our alternative students. There is a clear understanding that the District does have expectations for students in alternative programs and it is heartening to see proof through the Success Criteria Matrices. Principals were asked to identify what was lacking in the alternative programs. Mr. Denega noted that ILC students housed on the Ponderosa campus will have access to that school's Career Tech, but the IHS/ILC campus does not have anyone to help students with college and career planning. Mrs. Smith noted that a teacher on assignment position had been considered earlier in the year but was not pursued based on the expected decrease in enrollment. Mrs. Smith felt that the position could support the technology needs of the alternative programs. The Board asked the administration to research a plan to provide career/technology support to the alternative programs.

Mr. Buchheit, on behalf of alternative program principals, thanked the Board for their continued support and for being instrumental in manifesting an attitude change toward alternative programs and students. The Superintendent, District Office administration, and comprehensive school staff were similarly thanked for the support and resources provided. Mr. Buchheit also recognized the dynamic, innovative and caring teachers and staff that make a difference in educating our alternative program students.

## **H. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS**

### **1. Approval of Selection of Godbe Research to Conduct Community Survey Concerning Funding for Future Facilities Needs.**

Mr. Steve Luhrs recapped that on September 11, 2007, the Board of Trustees requested that the District and Government Financial Strategies return with more information on potential survey companies to perform a survey of our District relative to a possible bond, and to develop a more comprehensive list of potential needs for bond money expenditures. Subsequently, three survey firms were contacted: (1) Center for Community Opinion, (2) Godbe Research, and (3) Solem

& Associates for quotes based on survey size of 400 or 600 participants. Only Godbe Research quoted a price based on both 400 and 600 participants and a 15- or 18-minute survey time. The maximum cost based on current quotes would be \$24,550. Mr. Luhrs commented that a survey of 600 voters would provide the best data available for a cost difference of approximately \$5,000 more than a survey of 400.

Government Financial Strategies, Inc., informally gathered prices and information from the three firms. Mr. Luhrs reported that based on their review of the information, District management feels Godbe Research best meets the needs of the District. Mr. Luhrs introduced Lori Raineri and Jonathan Edwards from Government Financial Strategies, Inc., to provide further information and answer any questions the Board may have regarding the survey. Ms. Raineri informed the Board that Godbe Research has worked with local districts, and the parks and recreation district. Godbe is very experienced and very sensitive to issues in this area. She commented that the surveys are very statistical and scientific and provide the information needed in consideration of authorizing a bond election.

Mr. Luhrs stated that the Administration is asking that the Board approve a contract with Godbe Research with the length of the questionnaire to be decided after management meets with Godbe Research.

Mrs. Muse moved to approve the survey for 600 completed participants and approve the contract with Godbe Research to perform the community survey. Seconded by Mrs. Veerkamp. The motion carried (4-0).

## **I. STUDENT SERVICES – ACTION/DISCUSSION ITEMS**

1. Mrs. Veerkamp reported that the Board of Trustees adopts the Findings of Fact, Conclusions, and Recommended Order of the Administrative Panel as the Findings of Fact, Conclusions, and Order of the Board of Trustees regarding the expulsion of Student #07-02. The Board finds that Student #07-02 violated California Education Code Sections 48915, part (a)(2), 48900, parts (m) and (k), as well as District Administrative Regulation 5144.1, parts F.2.b., C.13 and C.11.

Mrs. Veerkamp moved to: (1) order the expulsion of Student #07-02, and (2) designate the term of expulsion as the first and second semester of the 2007–08 school year. Seconded by Mrs. Muse. The motion carried (4-0).

2. Mrs. Veerkamp reported that the Board of Trustees adopts the Findings of Fact, Conclusions, and Recommended Order of the Administrative Panel as the Findings of Fact, Conclusions, and Order of the Board of Trustees regarding the expulsion of Student #07-03. The Board finds that Student #07-03 violated California Education Code Sections 48915, part (a)(3), 48900, part (k), as well as District Administrative Regulation 5144.1, parts F.2.c. and C.11.

Mrs. Veerkamp moved to: (1) order the expulsion of Student #07-03, and (2) designate the term of expulsion as the first and second semester of the 2007–08 school year. Seconded by Mrs. Muse. The motion carried (4-0).

3. Mrs. Veerkamp reported that the Board of Trustees adopts the Findings and Recommendation and orders Student #C readmitted under full student status to Independence High School.

Mrs. Veerkamp moved to admit Student #C. Seconded by Mrs. Muse. The Motion carried (4-0).

**J. PERSONNEL SERVICES – ACTION/DISCUSSION ITEMS**

No items were presented for information or approval under this section of the agenda.

**K. OTHER – ACTION/DISCUSSION ITEMS****L. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED, AND REVIEW OF TIME LINE FOR FUTURE BOARD AGENDA ITEMS**

Mr. Carocci noted that the CASA report was distributed for the Board's review. He will make a presentation and conduct an overview of the document at the next Board Meeting.

Mrs. Smith shared that the final Preliminary Assessment & Site Inspection Report for the El Dorado Hills Naturally Occurring Asbestos site has been received from the EPA. A copy of the communication was shared with the Board.

Mr. Ehler indicated he would like to respond to the situation that Pat Manthey mentioned earlier and noted how valuable classified staff are to the District.

Mrs. Veerkamp congratulated staff on all their accomplishments. She agreed with Mr. Ehler that classified staff are valuable.

**M. CLOSED SESSION**

This session was not needed.

**N. OPEN SESSION**

The following was reported out of closed session:

Mr. Cary reported that based on positive evaluations, the Board took action to approve contracts for Mr. Volmer, Assistant Superintendent-Personnel; Mr. Dennis Carocci, Associate Superintendent-Educational Services; and Mr. Steve Luhrs, Associate Superintendent-Business Services.

**O. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:28 p.m.

Sherry J. Smith  
Executive Secretary