

**ADOPTED MINUTES**  
EL DORADO UNION HIGH SCHOOL DISTRICT  
**BOARD OF TRUSTEES**  
REGULAR BOARD MEETING  
**JANUARY 29, 2008**

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**A. INTRODUCTORY ITEMS**

1. Call to Order

This meeting of the Board of Trustees was called to order at 5:30 p.m. by President Mary Muse in the Administration Conference Room of Ponderosa High School.

After letting those in attendance know the specific items to be discussed during Closed Session, and asking if anyone in attendance had any comments or questions regarding the Closed Session agenda, the Board entered Closed Session for discussion of the following items:

- a. Discuss and take action about certificated and classified personnel listed in the consent agenda related to personnel action. (GC 54954.5, 54957)

The Board entered Open Session at 6:00 p.m. in the Cafeteria at Ponderosa High School

2. Pledge of Allegiance was led by Dave Hamblen..

3. Attendance

Board Members Present

Timothy M. Cary  
Kirby L. Ehler  
Mary T. Muse  
Madeline T. Restaino  
Lori M. Veerkamp

D.O. Staff Present

Sherry J. Smith, Executive Secretary  
Dennis Carocci, Associate Superintendent  
Steve Volmer, Assistant Superintendent  
Stephen Luhrs, Associate Superintendent  
Patty McClellan, Facilities Director  
Stevie Clark, Director of Student Services  
Sylvia Torres, Assistant to the Superintendent

Student Board Member

Courtney Winzeler\*

Association Representatives

Dave Hamblen, Faculty Association  
Jason King, Classified Association President

\*Absent

Others

Staff: 34

Community Members: 61 (approximately)

4. Requests to change the agenda and approval of agenda.

Mr. Muse moved to approve the agenda as presented. Seconded by Mrs. Veerkamp. Motion unanimously carried (5-0).

5. Consent Agenda

Mrs. Veerkamp moved to approve the following consent agenda items. Seconded by Mrs. Restaino. Motion unanimously carried (5-0)

- a. Approval of Minutes of January 15, 2008, Board Meeting.

- b. Approval of Commercial Warrants Report.
- c. Approval of Routine Certificated Personnel Action.
- d. Approval of Routine Classified Personnel Action.
- e. Donations Received.
- f. Acceptance of Update to Board Policies, Administrative Regulations, and/or Board Bylaws:  
BP 0420.1, AR 1330, BP 1400, BP 3000, BP/AR 3100, BP 3314, BP 3400, BP 3452,  
BP 3514.1, BP/AR 5117, BP 6143, BP/AR 6146.1, AR 6146.2, BP/AR 6162.51,  
BP 6162.52, BP/AR 6163.4, BP/AR 6179.
- g. Approval for Oak Ridge High School Staff for Out-of-State Travel.
- h. Approval of California Department of Education, 2007–08 Consolidated Application for Funding Categorical Aid Programs (Part II).
- i. Progress Report About Implementing the District Facilities Master Plan.
- j. Approve Notice of Completion for the Oak Ridge High School Nextel Tower (DSA #02-108081).
- k. Approve CEQA Notice of Exemption for the Ponderosa High School Parking and Traffic Flow Improvements Project.
- l. Approve Submittal of a Career Technical Education Facilities Program Grant Application for a Proposed Careers with Children Program at Union Mine High School to the California Department of Education (CDE).
- m. Approve Submittal of a Career Technical Education Facilities Program Grant Application for a Proposed Natural Resources Program at El Dorado East to the California Department of Education (CDE).
- n. Appoint ANOVA Architects, Inc., as Architect for the El Dorado High School Culinary Arts Building and Authorize Staff to Enter into Design Services Contract Negotiations.
- o. Approval Submittal of Applications to the State Allocation Board (SAB) for the Oak Ridge High School Phase 4 Expansion Project and Authorization to Proceed with Solicitation of Bids.
- p. Approve Submittal of Applications to the State Allocation Board (SAB) for the Oak Ridge High School Modernization Project and Authorization to Proceed with Solicitation of Bids.

**B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS**

There were no requests for recognition of special contributions and achievements.

**C. ACKNOWLEDGMENT OF CORRESPONDENCE**

No request for correspondence was received.

**D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD**

1. CSEA Vice President Jason King greeted the Board and introduced himself as the CSEA unit representative for the evening.
2. Faculty Association President Dave Hamblen acknowledged the board item in consideration of a general obligation bond election and commented on how great it was to see the community interest.
3. Mr. John Pereira addressed the Board of Trustees to ask that they consider amending Board Policy 6145 for allowing students who enroll in a District approved independent study program or home-school to participate in high school athletic programs.

Mrs. Muse advised Mr. Pereira that the Board could not respond to his request since it was not agendized. The matter was referred to Superintendent Smith for follow-up.

**F. FACILITIES SERVICES – ACTION/DISCUSSION ITEMS**

No items were presented for information or approval under this section of the agenda.

**G. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS**

1. Acknowledge Receipt of Annual Audit Report – June 30, 2007.

All public school districts in California are required to have an examination and audit of all financial records of the agency on an annual basis. The State prescribes a series of criteria, evaluations, and compliance certifications that must be included in the annual audit. Each year the Board of Trustees is to receive the independent audit report for the prior fiscal year in a public meeting. The audit report provides the Board, staff and the public with the financial status of the District for the fiscal year ending June 30, 2007.

Mr. John Goodell, of Goodell, Porter & Fredericks, LLP, was present to report on the findings of the 2006-07 audit performed by his company. Mr. Goodell commented that the impression he wanted to leave the Board with was that the audit was very positive. The Summary and Findings section at the end of the report contains only two insignificant Reportable Findings. The District has already begun an examination process to correct the findings and implement the recommendations for this year. No conditions of material weakness were found or reported by the auditors. Mr. Goodell confirmed that the District is in good financial condition, and credited Business Office personnel, as well as school personnel responsible for attendance and student body records for all their hard work and excellent recordkeeping.

Mr. Ehler moved that the Board of Trustees accept the annual 2006–07 Audit Report as prepared by Goodell, Porter & Fredericks, LLP. Mrs. Restaino seconded. The motion unanimously carried (5-0).

2. Consider Approval of Resolution 2007/08-25, Calling a General Obligation Bond Election.

Based on the November 2007 Update to the Facilities Master Plan, there are school facility needs of approximately \$80 million unfunded. Current revenue sources include developer fees and Community Facility District special taxes intended for growth projects. Another common local funding source is General Obligation Bond money. Funds are also available from the State by utilizing the State building program which provides funding based on eligibility determination calculations for projects including new construction, modernization, job training facilities and equipment, and joint-use buildings.

In order to raise the local funds required to match the State's share of new construction and modernization projects and pay for other facilities needed, the long term financing of a General Obligation Bond (G.O. Bond) is being considered as an additional funding option for acquiring, constructing, renovating, furnishing, and equipping school facilities and grounds. A General Obligation Bond is repaid by ad valorem property taxes.

Superintendent Smith presented this item to the Board. In 2005, the Board of Trustees established five Strategic Planning Goals to drive the efforts and resources of the school district:

Goal 1: Personalize Schools

Goal 2: Have clean, well maintained campuses

Goal 3: Continue the upward progress of schoolwide achievement

Goal 4: Develop a Career Technical, Job Training Master Plan

Goal 5: Develop a Master Plan for Facilities

Mrs. Smith detailed work the District and schools have been doing toward meeting the Board's five goals, that led to the determination and identification of current and future facilities needs resulting in the recommendation for the Board to call for a G. O. Bond election:

- Over the past three years, the district researched youth developmental assets and collected student data, that indicates that students involved in extra and cocurricular activities (such as performing arts, athletics, and job training opportunities) have higher achievement and better attendance. Mrs. Smith noted facility projects that contribute to student connectedness and personalization of schools are included in the identified facilities needs listed in the updated Facilities Master Plan.
- A lot of work has gone into keeping our campuses clean and maintained over the past three years. A Facilities Working Group composed of the Superintendent, Assistant Superintendent of Business, Principals, Director of Maintenance of Operations, and Plant Supervisors, has been created to share effective practices, time studies for efficiency, site review, and a feedback process. Additional custodial staff has been hired to meet the schools' needs in this area. The District has an annual budget for Maintenance and Operations of \$5 million. This year the District received \$290,000 for deferred maintenance, and is projected to receive \$30,000 less next year based on the proposed budget. Projects in this area listed as unfunded facilities needs include: fire, safety, access for people with disabilities, HVAC, plumbing, electrical, roofs, and aging portables. Mrs. Smith pointed out that 40% of District buildings are 40 years or older.
- The El Dorado Union High School District enjoys the number one ranking in Academic Performance Index (by 35 points), as a district in the greater Sacramento region. Modern environments are necessary to maintain the competitive edge for students to be eligible and qualified for opportunities beyond high school. Facility needs in this area include, libraries, science labs, technology labs, and technology infrastructure.
- Career Technical course curricula and job training have been undergoing a complete review, and are being updated with significant involvement from employers, businesses, and industry to develop programs that will meet the needs of current and future students to be competitive in employment opportunities. This process has brought to light the inadequacy of current facilities and equipment to meet the employment training necessary for current and future jobs. This is an area in which great opportunities exist for the District to be eligible for matching state facilities grant funds, which would otherwise go to other communities.
- In Spring 2005, the District began the process to develop a Master Plan for Facilities. A committee was formed that involved individual school site staff, parents, and community members. The Committee has worked to identify facilities needs at all our schools. The plan was completed and adopted in Fall 2006. It was updated and readopted in Fall 2007. The Master Plan has identified \$80 million of unfunded facilities needs.

Mrs. Smith reviewed the General Fund Expenditures, noting that 81% is spent on salaries and benefits. School districts are a service industry; it takes people to teach and support students. The remainder of the budget is spent on books and supplies (9%), utilities (3%), services equipment leases (6%), and capitol projects (1%). This, she explained is a typical budget for high school districts in the state. However, she also noted that although the District has similar expenditures as other high school districts in the state, EDUHSD receives \$1,000 less per ADA.

Mrs. Smith recapped the results of the November 2007 Survey conducted to test public opinion on what items/projects the public would be willing to support from the unfunded list of facilities needs if we were to consider the possibility of a bond. The results indicated that the community supported modernizing facilities to meet current fire and safety codes (78%); repair or replace aging roofs (75%); construct, expand, and upgrade facilities and purchase equipment for job training programs (73%); repair electrical, plumbing, and heating and ventilation systems (72%); upgrade classroom technology and computer labs (72%); modernize school facilities to provide improved access for students with disabilities (72%); upgrade science classrooms and labs (71%); expand and repair high school library facilities (66%); repair restroom facilities (63%); improve health and fitness facilities, including fields and gymnasiums (63%), repair or replace portable classrooms over 20 years old (60%), and renovate performing arts facilities (57%).

A General Obligation bond for El Dorado Union High School District, Mrs. Smith explained, would provide for our students at each of our schools to receive a higher quality education in safe, well-equipped schools. This funding source would allow our schools to be eligible for millions of dollars of matching funds from the state that we would otherwise not receive. The bond would demand a high level of accountability and annual audits to ensure the money is only spent to improve school sites and classroom improvements – not salaries. A citizen's oversight committee would be formed to guarantee funding is spent on schools as prescribed.

Mrs. Smith concluded by saying that the Board should take pride in the steady improvement of academic achievement over the years. The Board's job training goals are continually examined so that students leaving our schools have certification, apprenticeship, internship or articulated agreements with community colleges or 4-year universities. All of our comprehensive high schools are Distinguished Schools. All of our schools have six year accreditations. Our Charter School is a Certified Charter School. The continuation school is being recognized as a California Model Continuation High School. To continue to reach our goals it is important that our facilities support our students' achievements and the excellent staff members who instruct and support student achievement.

At this time, Mrs. Muse welcomed comments from the public and provided directions for addressing the Board.

Seven people submitted speaker cards and were called upon: Bill Hughes, Cameron Park resident and representing member of the Career Technical Advisory Committee; Kory Danielson, PHS student enrolled in the ROP Culinary Arts program at EDHS; Jason Dyer, 2006 PHS graduate and current CSUS student; Pat Manthey, EDHS Campus Monitor, Charles Stevens, local businessman and father of an EDHS graduate and current student; Anthony Scotch, President of the ORHS Foundation; and Kim Beal, PHS graduate and parent of PHS graduates and current student. Each speaker voiced strong support for a G.O. Bond to meet the facilities needs of the District. The Board heard that there are large groups of skilled community members ready to go to work to pass the bond. Mr. Scotch stated that the ORHS Foundation is willing to provide financial support for the bond; allowable since their funds are public donations.

Mrs. Muse closed the public comment hearing at 6:50 p.m. and called for comments from Board members. Mrs. Restaino and Mrs. Veerkamp voiced concern with the state of the economy, but acknowledged the facility needs of the District, the lack of any other funding sources that would fund identified facilities needs, and that they were highly encouraged by the overwhelming support and willingness of community leaders to do the work to get the bond passed. Mr. Cary, Mr. Ehler and Mrs. Muse individually expressed strong support for a General Obligation Bond in the amount of \$66,300,000.

Mr. Cary moved that the board adopt Resolution 2007/08-25 calling for a general obligation bond election on June 3, 2008 for the issuance of \$66,300,000;

- that a request be made to the County Elections Department for the bond measure in the amount of \$66,300,000 to be given the name of 'Q';
- that the bond be sold in years 2008-09 and 2010-11;
- that tax services will match taxes estimated in 2008-09 and through 2034-35;
- that the best estimate of the tax rate in the first series of bonds is 1.6¢ per \$100, or \$16.00 per \$100,000;
- that the best estimate of the tax rate in the second series of bonds is 1.599¢ per \$100, or \$15.99 per \$100,000 in 2009-10;
- that the best estimate of the highest tax rate is 1.6¢ per \$100, or \$16.00 per \$100,000 in multiple fiscal years to be determined by the Superintendent and District consultants, to be finalized on Exhibit B and returned for final Board ratification on February 12, 2008.

Mr. Cary further moved, as part of this motion, that the Board authorize the expenditure estimated at \$100,000, to the County Office of Elections, for the cost of the bond election on June 3, 2008. Mrs. Veerkamp seconded. The motion unanimously carried (5-0).

**H. STUDENT SERVICES – ACTION/DISCUSSION ITEMS**

No items were presented for information or approval under this section of the agenda.

**I. PERSONNEL SERVICES – ACTION/DISCUSSION ITEMS**

No items were presented for information or approval under this section of the agenda.

**J. SUPERINTENDENT'S COMMENTS**

No items were presented for information or approval under this section of the agenda.

**K. OTHER – ACTION/DISCUSSION ITEMS**

No items were presented for information or approval under this section of the agenda.

**L. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED.**

No items were presented for information or approval under this section of the agenda.

**M. CLOSED SESSION**

This section was not needed.

**N. OPEN SESSION**

There was no action reported from Closed Session.

**O. ADJOURNMENT**

There being no further business, Mrs. Restaino moved to adjourn the Board meeting. Mrs. Veerkamp seconded. The motion unanimously carried (5-0). The meeting was adjourned at 7:10 p.m.