

ADOPTED MINUTES
El Dorado Union High School District
BOARD OF TRUSTEES
Regular Board Meeting
September 9, 2008

A. INTRODUCTORY ITEMS

1. Call to Order

This meeting of the Board of Trustees was called to order at 5:15 p.m. by President Mary Muse in the Superintendent's office.

After letting those in attendance know the specific items to be discussed during Closed Session, and asking if anyone in attendance had any comments or questions regarding the Closed Session agenda, the Board entered Closed Session for discussion of the following items:

- a. Consider one request to suspend an expulsion.
- b. Consider one student's petition for readmission into El Dorado Union High School District.
- c. Discuss and take action about certificated and classified personnel listed in the consent agenda related to personnel action. (GC 54954.5, 54957)

The Board entered Open Session at 6:05 p.m. in the Boardroom.

2. Pledge of Allegiance was led by Steve Volmer.

3. Attendance

Board Members Present

Mary T. Muse
Lori Veerkamp
Madeline T. Restaino
Kirby L. Ehler
Timothy M. Cary

D.O. Staff Present

Sherry J. Smith, Executive Secretary
Steve Luhrs, Associate Superintendent
Chris Hoffman, Associate Superintendent
Stevie Clark, Assistant Superintendent
Patty McClellan, Facilities Director
Sylvia Torres, Asst. to Superintendent
Jim Hall, Career Preparation Director

Student Board Member

Katie Paur

Association Representatives

Marc Moehlman, Faculty Association President

Others

Staff: 1

Community Members: 6

4. Requests to change the agenda and approval of agenda.

Mrs. Veerkamp moved to approve the agenda as presented. Seconded by Mrs. Restaino. (Katie Paur, aye.) Motion unanimously carried (5-0).

5. Consent Agenda

Mrs. Muse reported an amendment made to Item 5.c. *Approval of Routine Certificated Personnel Action*, adding Patricia Stoddard as a new teacher at Shenandoah High School. Mrs. Restaino moved to approve the following consent agenda items. Seconded by Mrs. Veerkamp. (Katie Paur, aye.) Motion unanimously carried (5-0).

- a. Approval of Minutes of August 26, 2008, Board Meeting.
- b. Approval of Commercial Warrants Report
- c. Approval of Routine Certificated Personnel Action.
- d. Approval of Routine Classified Personnel Action.
- e. Donations Received
- f. Approve Pool of Eligible Firms to Provide Construction Manager At Risk Services for Future Construction Projects.
- g. Approve Resolution No. 2008/09-14 Authorizing the Assignment of the Additive Alternates #1 and #2 Trade Contracts for the Oak Ridge High School 2007 Modernization to the Construction Manager Carter-Kelly Construction Management Services, Inc.
- h. Approve Notices of Completion for 2008 Summer Projects at Independence High School (DSA #02-109636) and Ponderosa High School (DSA #02-109806) Completed by the Facilities Department.
- i. Approve Purchase of Telephone System for Union Mine High School, Shenandoah High School, El Dorado High School, and Ponderosa High School.
- j. Approve Addition of Beals Alliance, Inc., to the Pool of Eligible Firms to Provide Architectural Services for Future Construction Projects.
- k. Notice of Completion—Deferred Maintenance Exterior/Interior Painting at El Dorado High School.
- l. Approval of Resolution No. 2008/09-15 Adopting the 2008–09 Gann Limit and Certification of the 2007–08 Gann Limit for the El Dorado Union High School District.
- m. Request to Surplus District Vehicles.
- n. Adoption of Process for Production of El Dorado Union High School District School Accountability Report Card (SARC). (*EC 35256*)
- o. Approval for Oak Ridge High School Cheerleading Team to Participate in an Instructional Trip: Varsity Cheer Retreat, South Lake Tahoe, CA, September 20–21, 2008.

B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS

- a. Kody Michael Quigley reported on activities at Ponderosa High School.
- b. Katie Wilson reported on activities at Union Mine High School.
- c. Heather Moule reported on activities at El Dorado High School.
- d. Aislynn Mueller reported on activities at Oak Ridge High School.
- e. Kayla Hartl reported on activities at Shenandoah High School.

C. ACKNOWLEDGMENT OF CORRESPONDENCE

There was no correspondence to be acknowledged.

D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (*GC54954.3*)

1. Marc Moehlman, Faculty Association President, stated that the association had submitted its contract openers and hoped the Board will continue their fiscal prudence while the state budget remains unsettled. Mr. Moehlman remarked on a memorial service he recently attended for one of his wife's teaching colleagues. The service was a confirmation of the impact teachers have on a great many students.

E. SUPERINTENDENT'S COMMENTS

Mrs. Smith announced that **Oak Ridge High School has been confirmed as a** recipient of the Blue Ribbon Award. The District is extremely proud of the students, community, and especially Principal Steve Wehr.

Mrs. Smith shared that she and Mr. Hoffman have been visiting classrooms. The first Management Professional Learning Community meeting was held on September 8. It focused on best practices for coaching and supervision of staff. Career Technical Education Strategic Planning meetings have also begun.

F. FACILITIES SERVICES – ACTION/DISCUSSION ITEMS

1. Report on Summer 2008 Facilities and Maintenance Projects.

Patty McClellan, Facilities Director, and Dan Augino, Director of Maintenance and Operations, provided a PowerPoint presentation and report on a variety of projects overseen to completion during summer 2008 by their respective departments.

- IHS had four new portables installed along the back end of the campus, opening up the central corridor to students. The modernization projects included the installation of a new and larger shade structure, many ADA improvements, and the resurfacing of the basketball courts.
- EDHS received uniform painting of railings, roofs, and window sills, in El Dorado blue. Other projects included the resealing of brick exterior walls and the replacement of doors and doorframes.
- PHS's new traffic flow and dropoff project has been a tremendous success. The project included a new handicapped parking lot, enhancements to the bus circle, and landscaping of the drop-off area. The school received a new football scoreboard, paid for by the Booster's Club.
- ORHS experienced extensive construction through the summer, including the raising of the bridge level to improve the campus walkway, the building of a slab for a new two story classroom building, framing of the new choir room to be added to the VAPA building, student bathrooms were totally redone, work was begun on the locker rooms, tile with the Oak Ridge emblem was laid in the gym, and the exterior painting of buildings was started.

The Board of Trustees was appreciative of the report and visual presentation of the noted projects. They commended Mrs. McClellan, Mr. Augino and the construction managers for the successful completion of all the summer projects. Katie Paur added that students have definitely noticed the changes on the Oak Ridge campus. Students are very appreciative of the changes and much more respectful of their school as a result of the improvements.

G. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS

1. Report on the 2008 Academic Performance Index Growth Report for the El Dorado Union High School District.

Chris Hoffman, Associate Superintendent of Educational Services, reported the results of the District schools' performance on the spring 2008 administration of the battery of examinations included in the Standardized Testing and Reporting (STAR) program. Results from the California Standards Test in each of the core academic areas, the 10th grade Life Science test, and the California High School Exit Exam are included in the 2008 Base API calculation.

Each annual API reporting cycle includes two reports: a base report, which appears each spring, and a growth report, which appears after school starts in the fall. This pair of reports is based on API's calculated in exactly the same fashion with the same indicators but using test results from two different years.

**Summary of Academic Performance Index
El Dorado Union High School District
Fall 2008**

The following table summarizes the 2008 API Growth for schools in the EDUHSD:

HIGH SCHOOL	2007 BASE API	2008 API GROWTH TARGET	2008 API	GROWTH FROM 2007 TO 2008	MADE 2008 API GROWTH TARGET
El Dorado	764*	B	794	30*	NA
Oak Ridge	841	A	865	24	Yes
Ponderosa	836	A	851	15	Yes
Union Mine	790	5	799	9	Yes
ILC	574	11	622	48	Yes
Independence	597	B	568	-29	No
Shenandoah	722	5	719	-3	No
District	804	A	821	17	Yes

The following table summarizes the API Growth over the past 4 years for schools in the EDUHSD:

HIGH SCHOOL	2005 API GROWTH	2006 API GROWTH	2007 API GROWTH	2008 API GROWTH
El Dorado	8	7	0*	30*
Oak Ridge	4	16	2	24
Ponderosa	23	11	8	15
Union Mine	44	-8	-5	9
ILC	NA	-41	37	48
Independence	73	36	79	-29
Shenandoah	-47	18	17	-3
District	20	10	5	17

All of the comprehensive high schools and the District met their 2008 schoolwide API targets. Two of the four comprehensive high schools (ORHS and PHS) maintained the state target API of 800+, and the other two (EDHS and UMHS) are now above 790. Shenandoah High School did not meet their 2008 API growth target following 2 years of growth. Independence High School

did not meet their growth target in 2008 following 3 years of growth, averaging nearly 63 points. The Independent Learning Center grew by 48 points in 2008 following an improvement of 37 points in 2007.

Over the past 5 years the District's API scores steadily increased from 765 in 2004 to a current score of 821, to make us the highest scoring high school district in the region. The past 2 years the District scored above the 800-point level established as the target by the California Department of Education.

The four comprehensive schools grew an average of nearly 50 points over the same 5-year period. The growth of individual sites ranged from 44 to 57 points. El Dorado, Oak Ridge, and Ponderosa grew steadily during this period, while Union Mine dramatically improved between 2004 and 2005 then lost ground the following 2 years before rebounding this year.

District alternative education schools experienced varied success in meeting their API goals the past 5 years. Independence High School improved a dramatic 173 points over this period, though they did experience a drop in their 2008 API. The Independent Learning Center demonstrated significant growth over the past 4 years. Their scores have risen and fallen during this period but, overall, their API increased by 44 points. Shenandoah's API scores fluctuated between 698 and 722 over the past 5 years, including a 721 in 2004 and 717 in 2008.

Overall, the performance of the schools in the El Dorado Union High School District continues to be among the strongest of all high schools in California.

Mr. Hoffman reported that although our schools did not have enough students with disabilities to form their own subgroup, the District, as a whole, was credited with such a subgroup that did not meet the growth target. The District faces Program Improvement status next year if the subgroup exists and the growth target in Math or English Language Arts is not met for a consecutive year. He pointed out that research of other districts indicates the same results. It was noted that this issue is not solely a special education fix, but requires the efforts of all teachers and administration.

The Board recognized the efforts of teachers, classified, administrators and students that have led to the District's major advancements in this area. Mr. Cary asked Mr. Moehlman to express thanks, in his newsletter, to the teachers from the Board for a great job.

Mrs. Smith credited the Board's initiative to establish a focus on goals that have trickled all the way through and have everyone working in concert to establish and monitor targets for student learning. Much progress has been made and it very much feels like the District is on the verge of a great breakthrough.

H. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS

1. Approval and Certification of 2007–08 Revised Unaudited Financial Report and Update to the 2008–09 Adopted Budget.

Mr. Luhrs presented this report. He confirmed that financial records for fiscal year 2007–08 have been reviewed and closed for the year. Year- ending balances have been calculated and are being brought forward to 2008–09. Due to the fact the State Budget has not yet passed, the only changes reflected in the 2008–09 budget, since it was adopted by the Board of Trustees on 6/24/08, are the salary and benefit changes due to the placement of newly hired employees.

Mr. Luhrs reported an increase in the fund balance of \$1,030,907, to be largely a result of unspent categorical funds, grant monies, and site allocations.

The 2007-08 Unaudited Actuals reflect an undesignated balance of \$5,031,030. The 2008-09 budget reflects a designation for economic uncertainty of 3%. Negotiations have not been settled for 2008-09 and, therefore, no settlement cost is reflected in the budget.

Mr. Luhrs provided detailed information as he reviewed the Unaudited Financial Report with the Board. He commented on the effect of declining enrollments, and programs such as Adult Education, Cafeteria, and Deferred Maintenance on the budget. Mr. Luhrs concluded that the District continues to uphold a positive financial status.

Katie Paur moved that the Board of Trustees approve and certify the 2007-08 Unaudited Actuals and approve the 2008-09 Updated Budget. Mrs. Restaino seconded. (Katie Paur, aye.) The motion unanimously carried (5-0).

I. STUDENT SERVICES - ACTION/DISCUSSION ITEMS

1. Consideration of Administrative Hearing Panel Recommendation from Expulsion Hearings (if needed). (GC 54954.5[h]; EC 35146, 48918[c])

- a. Mrs. Veerkamp reported that the Board of Trustees adopts the recommendation regarding the suspension of expulsion of Student #07-51 effective September 12, 2008, through December 19, 2008, to Ponderosa High School

Mrs. Veerkamp moved to suspend the expulsion of Student #07-51. Seconded by Mrs. Restaino. The motion carried (5-0).

- b. Mrs. Veerkamp reported that the Board of Trustees adopts the Findings and Recommendations for the full readmission of Student #08-D to the schools of the District.

Mrs. Veerkamp moved to readmit Student #08-D. Seconded by Mrs. Restaino. The motion carried (5-0).

J. PERSONNEL SERVICES - ACTION/DISCUSSION ITEMS

1. Staffing Information. (5)

The revenue to the school district is based upon average daily attendance by students as established from formulas provided by the state. In today's declining economic climate and declining enrollment, it is imperative to adhere to a staffing methodology in which the district staffs each school site in an appropriate and fiscally sound manner. Our current staffing protocol includes student enrollment projections, analysis of cohort formulas, historical data, and the Governor's budget proposal. The Administration works with the Faculty Association to ensure that contractual staffing requirements are met and strives to achieve the identified average class size by the end of the first week of the second semester. By doing this, overstaffing is avoided which, ultimately, benefits all students and staff.

Mrs. Clark, Assistant Superintendent of Human Resources presented this report in conjunction with Mr. Luhrs, Associate Superintendent of Business Services. Mrs. Clark indicated that the

Human Resources and Business offices work as a close team when it comes to managing staffing, which accounts for 85% of the District's budget.

Mrs. Clark outlined the methodology used in establishing staffing each year. In November, The District's demographics consultant retrieves data from our feeder schools. By December and January the demographic consultant provides the District with lists of incoming students that pinpoint their expected school of residence based on their physical address. The Student Services Office loads the data in our Aeries system and by the time the Counselors are ready to begin the enrollment process they know the students from each feeder school that should be enrolling for the fall. Throughout the remainder of the year, the Student Services Office and the schools work together to research and verify any discrepancies to school assignments. Once school starts, the Human Resources and Business Offices begin the process of acquiring and monitoring actual enrollment reports from all the schools.

Mrs. Clark noted that the beginning of this school year is staffed tightly based on historical data showing how much student numbers can change during the first several weeks. Rather than hiring more teachers at the beginning, existing teachers may be given temporary six-period assignments until the enrollment is determined stable and determinations can be made as to which subjects require additional staff.

Mrs. Smith was commended for her diligence in monitoring staffing through on-going collaboration with District and school administrations. Mrs. Clark praised Mrs. Smith's commitment to hiring the best teachers for our students; her personal involvement in conducting Tier II interviews of all candidates passed forward from Tier I teams is admirable. Mrs. Smith recognized the Faculty Association for their collaboration and understanding of staffing within the revenue limits while meeting the needs of students and staying fiscally viable. She credited the principals and Directors of Guidance, for their hard work in managing staffing needs at their level.

Mr. Cary asked that the minutes reflect that the issue of staffing tightly is not something Mrs. Smith has chosen to take on by herself. Mrs. Smith is acting under the directive of the Board of Trustees that staffing be appropriate, contractual, and meets the fiscal requirements and responsibilities of the District. This is in response to staffing at all sites, but in particular questions raised during the last meeting regarding staffing at Shenandoah High School.

K. OTHER – ACTION/DISCUSSION ITEMS

There were no other items for action or discussion under this section.

L. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED.

Steve Luhrs is reading a book recommended by Chris Hoffman titled The Last Lecture.

Steve Volmer's daughter is settled at USC, where she is doing great and enjoying the experience.

Sylvia Torres' son has been working in Louisiana on storm damage left by Hurricane Gustav. He is scheduled to return to Austin, Texas before Hurricane Ike hits the Louisiana and Texas coasts.

Tim Cary's daughter is teaching at Berkeley.

Kirby Ehler congratulated Oak Ridge High School as recipients of the Blue Ribbon Award and for their API scores. Mr. Ehler expressed that he was very proud of the entire staff.

Mrs. Restaino reiterated Mrs. Ehlers' sentiments toward Oak Ridge High School. She commented that she is delighted with the District's overall status.

Mrs. Veerkamp echoed congratulations to Oak Ridge High School. She was appreciative of the great presentation on the completion of summer projects.

Mrs. Muse has a son getting married this weekend. She commented that she loves being the parent of a sophomore student at Oak Ridge High School; it is a great experience.

M. CLOSED SESSION

This session was not needed.

N. OPEN SESSION

There was no action from Closed Session to report.

O. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:45 p.m.

Sherry Smith
Executive Secretary