

ADOPTED MINUTES
El Dorado Union High School District
BOARD OF TRUSTEES
Regular Board Meeting
SEPTEMBER 22, 2009

A. INTRODUCTORY ITEMS

1. Call to Order

This meeting of the Board of Trustees was called to order at 5:00 p.m. by Board President Mary Muse in the Superintendent's office.

After letting those in attendance know the specific items to be discussed during Closed Session, and asking if anyone in attendance had any comments or questions regarding the Closed Session agenda, the Board entered Closed Session for discussion of the following items:

- a. Consider approval of one stipulation and order in the manner of expulsion.
- b. Discuss and take action about certificated and classified personnel listed in the consent agenda related to personnel action. (*GC 54954.5, 54957*)
- c. Conference with labor negotiators (agency negotiators for the Board are Asst. Superintendent Stevie Clark and Assoc. Superintendent Steve Luhrs) to discuss with the Board represented employees: Proposals from the **Faculty Association** regarding compensation package and other contract issues. (*GC 54957.6*)
- d. Discuss Superintendent's evaluation, goals, and objectives.

The Board entered Open Session at 6:04 p.m. in the Boardroom.

2. Pledge of Allegiance was led by Tony DeVille.

3. Attendance

Board Members Present

Mary T. Muse
Lori Veerkamp
Madeline T. Restaino
Kirby L. Ehler
Timothy M. Cary

D.O. Staff Present

Sherry J. Smith, Executive Secretary
Steve Luhrs, Associate Superintendent
Chris Hoffman, Associate Superintendent
Stevie Clark, Assistant Superintendent
Steve Volmer, Assistant Superintendent
Patty McClellan, Director
Jim Hall, Director
Lisa Garrett, Director
Sylvia Torres, Asst. to Superintendent

Student Board Member:

Chris Muse-Fisher

Association Representatives

Pat Manthey, Classified Association President
Marc Moehlman, Faculty Association President

Others

Staff: 4

Community Members: 0

4. Requests to change the agenda and approval of agenda.
Mrs. Veerkamp moved to approve the Agenda as presented. Mr. Ehler Seconded. Motion unanimously carried (5-0).
5. Consent Agenda
Mr. Cary moved to approve the following consent agenda items. Mrs. Restaino seconded. Restaino. Motion unanimously carried (5-0).
 - a. Approval of Minutes of September 8, 2009, Board Meeting.
 - b. Approval of Commercial Warrants Report (copy available at District Office).
 - c. Approval of Routine Certificated Personnel Action.
 - d. Adoption of Process for Production of El Dorado Union High School District School Accountability Report Card (SARC). (EC 35256)
 - e. Approval/Acceptance of Updated Board Policy and Administrative Regulations:
BP 4119.21, BP/AR 5121, BP/AR 5131.62, BP 6011, BP 6142.94, BP/AR 6181.
 - f. Monthly Report of Developer Fees Collected.
 - g. Approve Contract with Youngdahl Consulting Group, Inc., for Testing Services for the Shenandoah High School Cosmetology Program Facility.
 - h. Ratify Actions Taken by the Superintendent Under Delegated Authority.
 - i. Approve Increase of Managed Dollar Amount for Account-Ability Software from Colbi Technologies, Inc.

B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS

- a. Mrs. Muse recognized the operation of all District schools this past week.

C. ACKNOWLEDGMENT OF CORRESPONDENCE

- a. Mrs. Muse acknowledged information received regarding a Healthy Community Program.

D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GC54954.3)

- a. Mrs. Pat Manthey, Classified Association President, commented on the lockdown at EDHS and the evacuation at ORHS, and commended staff for the smooth handling of both incidents. Mrs. Manthey shared her flu vaccination experience that occurred on-site. She expressed concerns that classified employees continue to have regarding the reduced use of substitutes this year, and emphasized the importance of communicating to staff when absences occur and there is no one to pick up the slack in work assignments, but they are grateful to have jobs.

E. SUPERINTENDENT'S COMMENTS

Mrs. Smith commented on the incidents occurring on school sites during the last week, but first wanted to express how grateful and thankful the District is to have the staff we have working on behalf of students.

- a. On Thursday, at 12:55 P.M., Placerville Police Department ordered a lockdown of El Dorado High School on Thursday due to reports that two murder suspects were seen in the vicinity of EDHS and Markham Middle School. Students were held in classrooms until 3:25 P.M., the normal dismissal time, when the Police conducted a supervised dismissal. Mrs. Smith complimented the EDHS administration for their handling of the lockdown and thorough communication. She also commended the entire staff's

commitment to student safety. Assistant Principal Matt Barnes was specifically recognized for the outstanding job he did as the Incident Commander.

- b. Mr. DeVille was commended for the handling of media on his site as the case of a missing former student developed. It is a hard time for the staff and school.
- c. On Friday, at approximately 8:05 a.m., the ORHS Administration Office began to receive calls regarding an odor in classrooms near the track. Over the next 30 minutes, it became evident that the odor was spreading across the campus. The El Dorado Hills Fire Department responded to assess the situation. The odor was determined to be the result of an overlay sprayed on the resurfaced track that had not dissipated as expected due to the unusually warm, calm weather. At the Fire Department's recommendation, ORHS staff carried out the evacuation of 2,196 students off campus to the LDS Church on Green Valley Road. The El Dorado County Environmental Management assumed responsibility for oversight of the situation. Interagency meetings and conversations were held throughout the weekend regarding testing, results, and whether school would resume on Monday. Since Mrs. Smith was out of town, Patty McClellan and Stevie Clark represented the District's interests. Mrs. Smith reported that test results have indicated findings below detectable, actionable levels. The substances of volatility which create the odor are anticipated tonight.

Mrs. Smith commended site administration, teaching staff and support staff for their responses to ensure the safety and well being of students and staff. She praised the communication manned by District Office and site staff that provided for calm, professional notification of parents. The school nurse and health tech were recognized for their quick response in identifying students with respiratory conditions and alerting parents to pick up their children. Mrs. Smith acknowledged many people were deserving of commendations, but named Pam Bartlett, Steve Wehr, Stevie Clark, Chris Hoffman, and Steve Volmer as especially deserving of recognition. Special thanks went to Dr. Barber, El Dorado County Superintendent of Schools; El Dorado Environmental Management, El Dorado County Health Department, El Dorado Hills Fire Department and the U.S. EPA. Roy Jorgenson of Carter-Kelly also received special thanks for remaining on-site throughout the weekend providing access to building and information leading to a better testing environment and expedient responses. Others recognized for their part in resolving concerns included: Gerri Silva, Director of El Dorado Environmental Management; Dr. Kusirye, Public Health Medical Officer; Walter Jukes, Incident Commander; Brad Ballenger, El Dorado Hills Fire Department; and Michelle Rogow, U.S. EPA.

F. FACILITIES SERVICES – ACTION/DISCUSSION ITEMS

There were no items for action/discussion under this section.

G. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS

1. Report on the 2009 Academic Accountability Measures for the El Dorado Union High School District Schools.

Academic Performance Index (California's Accountability Model)

The California Department of Education developed the Academic Performance Index as the accountability model designed to measure the effectiveness of individual schools and school districts. Each school's API is based on "criterion-referenced exams," which are aligned with the California Content Standards. These tests include content standards tests in English/language arts (ELA), mathematics, science, and social science, and the CAHSEE with both an ELA component and a mathematics component.

Each annual API reporting cycle includes two reports:

1. **Base report:** Published in the spring of each school year
2. **Growth report:** Published in the fall following the release of results from the spring administration of the CSTs

A school's growth target is 5% of the difference between a school's current Base API and the target score of 800, the state target. If a school has attained the 800 API level, they must remain over that mark to achieve their growth target.

Mr. Hoffman, Associate Superintendent of Educational Services, summarized the 2009 API Progress for the El Dorado Union High School District and its schools as shown in the following table.

High School	2008 Base API	2009 API Growth Target	2009 API	Growth from 2008 to 2009	Made 2009 School Wide API Growth Target
El Dorado	793	798	793	0	No
Oak Ridge	865	A	866	1	Yes
Ponderosa	851	A	856	5	Yes
Union Mine	798	800	805	7	Yes
Independence*	568	D	690	122	NA
ILC*	622	631	621	-1	No
Shenandoah*	719	724	743	24	Yes
District	820	D	824	4	NA

* API is calculated for a small school or LEA, defined as having between 11 and 99 valid test scores.

"A" means a score at or above the statewide performance target of 800 in 2008.

"D" Target information is not applicable to LEAs, ASAM schools, or special education schools.

NA = Not applicable

Accolades were given to Independence High School for its gain of 122 points from last year, UMHS for jumping over the statewide performance target of 800, Shenandoah High School for its increase of 24 points, and Oak Ridge and Ponderosa High Schools for the continued growth they have demonstrated, placing them among the highest scoring schools in the region. El Dorado High School was also recognized as a high scoring school, at just under the target mark. Further API growth reporting focused on subgroups, demographic statistics of individual schools, and API comparisons with similar local schools.

Adequate Yearly Progress (Federal Accountability Model)

Federal Adequate Yearly Progress at the high school level is determined exclusively on the proficiency levels achieved by tenth-grade students on the California High School Exit Exam (CAHSEE).

To achieve 2009 Adequate Yearly Progress (AYP), the District and each school must have a participation rate of 95% of their tenth-grade students (first-time test takers) on the CAHSEE; must have a school wide and a subgroup CAHSEE pass rate of 44.5% in ELA and 43.5% in math; must have an API of 650; and must meet or exceed the Graduation Rate Indicator (83%). These minimums must be achieved by both the schoolwide population as well as all significant subgroups of 100+ students.

In summary of the 2009 AYP for the EDUHSD, Mr. Hoffman indicated that all of the schools in the EDUHSD met the Adequate Yearly Progress criteria except for the Independent Learning Center. The

ILC's API score of 621 did not meet the minimum score of 650. This is the first year the ILC did not meet the API criteria so the school is not in Program Improvement. Failure to meet the API requirement two years in a row will result the ILC receiving PI status.

The El Dorado Union High School District did not meet the proficiency rate requirements of 44.5% in ELA and 43.5% in Mathematics on the 10th grade census administration of the California High School Exit Exam for our students with disabilities. District students scored 25.4 % proficient on the ELA and 26.9% proficient on the Mathematics portion of the CAHSEE. While the numbers of students with disabilities at the individual sites do not meet the minimum number required to be included in the federal measure, when all 10th grade students with disabilities across the district are counted together the district does meet the minimum number required to be included in the accountability model.

Based on the fact that this is the second year that District students with disabilities did not meet the proficiency requirements on the CAHSEE, the El Dorado Union High School District is in the first year of Program Improvement. As a result, the district is required to send a letter to parents explaining its PI status, amend its Local Education Plan to address the areas of concern and set aside 10% of Title I funds for high quality professional development. The letter is currently being drafted and the Local Education Plan amendments will be brought to the Board later this year.

Mr. Hoffman acknowledged the high achievement reflected in the 2009 API Growth Reports and commended District staff and students.

The Board thanked Mr. Hoffman and the site administrations for all their continued efforts to increase student achievement.

2. Report About the 2009 Summer School Program in the El Dorado Union High School District.

The 2009 Summer School program adhered to the same design for remediation that was implemented in the 2008 Summer School program, which was in response to changes at the state level in the funding for 7–12 Remedial Uncapped Hourly Programs which provide the bulk of the revenue for summer school.

The 2009 EDUHSD First Semester Summer School opened on June 8, 2009, with 579 students at Union Mine High School under the direction of Summer School Principal Jennifer Myers. The Second Semester Summer School opened on July 6, 2009, with 566 students at Ponderosa High School under the direction of Summer School Principal Chas Prior. Combined enrollment for both first and second semester Summer School courses this summer was 1,145 which represents 16% of the District overall enrollment. This combined enrollment is compared to the 1,548 (21%) students served in summer school last year.

The completion rate for the 2009 Summer School was 88%. While the student enrollment was smaller, achievement, as measured by the grade-point averages earned by 2009 Summer School students compared favorably to previous years, which included students for acceleration.

Mr. Hoffman noted commendations and recommendations from the 2009 Summer School program. He acknowledged Summer School Principals Jennifer Myers and Chas Prior, along with the entire Summer School staff, for providing an excellent program which featured outstanding organization and rigorous instruction.

Ms. Myers and Mr. Prior were present to reflect on the program and respond to any questions from the Board. They commented on the effect that eliminating transportation had on the summer school program, and the logistical difficulties of moving summer school from one school to another at semester. They shared that students were excited about Cyber High and the opportunity to earn more than five credits, and that less than 10 students were dismissed due to discipline problems. Recognition went to the UMHS and PHS sites for their support of the program. Kris Rhode, Educational Services Secretary, was acknowledged

for her incredible work of setting up summer school, coordinating the beginning of each semester, and assisting with the gathering of data and preparation of the summer school report.

The Board thanked Mr. Hoffman, Mr. Prior and Ms. Myers for their report about the 2009 Summer School program in the El Dorado Union High School District

3. Approval of Academic Recovery/Credit Recovery Site Plans.

The El Dorado Union High School District believes: All students will learn because of what we do and learning is the fundamental purpose of our schools. Well known educational researchers, Stiggins, Marzano, Reeves, Schmoker, and others have maintained that clearly defined essential learnings are best sustained when interventions are provided and measured by well-designed assessments at the time of initial instruction. Remediation models, such as summer school, may or may not fill the learning gap since it occurs months later, while timely interventions are more likely to result in the targeted learning.

Superintendent Smith and Mr. Hoffman presented this item. They shared that a districtwide committee with site representation convened last spring to discuss the possibilities of academic and credit recovery models. Valuable input was provided. Over the summer content area teachers from the four comprehensive sites worked on identifying essential learnings. At sites, this fall, leadership teams have been working on targeting our most frequently failed courses by site and developing a plan for interventions through an academic recovery program. Credit recovery has been in place in each school through a variety of approaches, generally through the use of a Fresno County Office of Education software program called Cyber High. Under this proposal, Credit Recovery will be expanded to include our at-risk of not meeting graduation requirements, juniors and seniors, through the use of afterschool or during the school day models utilizing software and on-line resources.

It was explained that even though the District proposes to begin Academic Recovery Intervention and Credit Recovery programs at each of the four comprehensive sites, there are also plans to provide an Intersession program to be offered during the extra week during winter break, as suggested by the Board. It would be an intensive 15-hour academic recovery Intersession prescribed by the teacher of record and facilitated by content teachers, through the use of benchmark assessments, project-based learning, or software models depending upon the site and content area.

Funding for these programs is to be provided by the general fund (\$138,503) and ARRA Title I funds (\$228,625), as appropriate by site. These programs are designed to replace the summer school program historically offered. There is an overlap on general fund expenditures in 2009-10, since one session of summer school has already been provided during this fiscal year. Mrs. Smith estimated first semester costs of implementing the Academic Recovery Intervention and Credit Recovery programs at \$367,128. However, \$256,567 of those costs are already being incurred, leaving a balance of \$110,561 as new costs to the District. She added that the impact of providing for students to experience and benefit from concurrent interventions; and hopefully, the reduction of failures will provide for savings in fewer students requiring an additional class repeating a failure and the availability to electives, essential components in our students' learning goals.

Progress reports have been received and the schools are prepared to move forward to meet the learning needs of students if the Board approves of the plans provided for review. The District believes the plans are educationally sound, that this is good for students in terms of learning, and that the District can afford to do this in light of the current economic times. The issue for the District is timely communication to parents and students in need of the elimination of summer school this year, the new opportunities for academic/credit recovery, and what students need to do to avoid failures or loss of credit. In response to concerns from the Board, Mrs. Smith and Mr. Hoffman assured that seniors and juniors are the top priority for credit recovery. On-site independent study instruction is included in the Credit Recovery plans to provide for easier and earlier access to more students.

Mrs. Smith informed the Board that the District seeks direction and approval from the Board in hopes of putting the plans into action immediately based on the October grading period.

Mrs. Restaino moved that the Board of Trustees approve the Academic Recovery/Credit Recovery site plans and associated expenses as presented. Mr. Cary seconded. The motion unanimously carried (5-0).

H. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS

There were no items for action/discussion under this section.

I. STUDENT SERVICES – ACTION/DISCUSSION ITEMS

1. Consideration of Student Disciplinary Matters Relating to Expulsions and/or Readmissions.

(GC 54954.5[h]; EC 35146, 48918[c])

- a. Mrs. Restaino moved that the Board of Trustees adopt the Stipulation to Expulsion and Settlement Agreement in the matter of Student #09-02; and the Findings of Fact, Conclusions and Recommended Order of the Administrative Panel in the matter of Student #09-02; as the Findings of Fact, Conclusions and Order of the Board of Trustees to expel Student #09-02. Mrs. Veerkamp seconded. The motion unanimously carried (5-0).

J. HUMAN RESOURCES – ACTION/DISCUSSION ITEMS

There were no action/discussion items under this section.

K. OTHER – ACTION/DISCUSSION ITEMS

This section was not needed.

L. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED.

Mr. Hoffman thanked the site principals and staff for the way they have handled the incidents of the last weeks. He commented it was nice to know that the safety plan in place works and to be able to learn from the experience.

Mrs. Clark expressed that she was personally impressed at how well all agencies are able to come together to work in coordination, as demonstrated in the past week's incidents. She offered that our community is of perfect size in that personnel from the different agencies know each other and have positive working relationships.

Mr. Luhrs informed the Board that the loan refinancing that had been presented to them at the last meeting has had to be structured differently due to the opinion of the district's bond counsel. He shared this information to alert the Board that the plan they will see when he brings the item back for approval will look differently.

Mr. Volmer commented on how the events of the last week have really emphasized the team concept; Mr. Wehr's staff worked together and allowed District staff to assist. The tone of the day was "business" and there was no sense of crisis or chaos.

Mrs. Smith commended Roy Jorgensen of Carter-Kelly who stayed on-site Friday morning and night, and through the weekend, providing access, accommodating all agencies. Steve Wehr was praised for his great leadership.

Chris Muse-Fisher thanked everyone for the smooth handling of the evacuation at ORHS. He recognized Mrs. Bartlett for her handling of the incident. He noted being impressed with how quickly the Academic Recovery /Credit Recovery plans have come together.

Tim indicated he is still amazed at how much the district is able to do with small school funding. He is proud and impressed with the achievement efforts of all our schools and students.

Mrs. Restaino indicated she enjoyed attending two field openings. The public seemed proud of the fields.

Mrs. Veerkamp acknowledged the district employs many great people. She is very grateful for the leadership of the principals and the professionalism of their staff.

Mrs. Muse commended everyone for the information received in board packets before each meeting, and the remarkable presentations made. She also commented on the Connect-Ed messages that kept her informed as a parent; she always felt like she was in the loop. The Connect-Ed messages deliver accurate reassuring information in a timely manner.

M. CLOSED SESSION

This session was not needed.

N. OPEN SESSION

There was no Closed Session action to report out.

O. ADJOURNMENT

There being no further business, Mrs. Muse adjourned the meeting at 8:17 PM.

Sherry J. Smith
Executive Secretary
To the Board of Trustees