

ADOPTED MINUTES
El Dorado Union High School District
BOARD OF TRUSTEES
Regular Board Meeting
SEPTEMBER 8, 2009

A. INTRODUCTORY ITEMS

1. Call to Order

This meeting of the Board of Trustees was called to order at 5:00 p.m. by Board Clerk Lori Veerkamp in the Superintendent's office.

After letting those in attendance know the specific items to be discussed during Closed Session, and asking if anyone in attendance had any comments or questions regarding the Closed Session agenda, the Board entered Closed Session for discussion of the following items:

- a. Discuss and take action about certificated and classified personnel listed in the consent agenda related to personnel action. (GC 54954.5, 54957)
- b. Conference with labor negotiators (agency negotiators for the Board are Asst. Superintendent Stevie Clark and Assoc. Superintendent Steve Luhrs) to discuss with the Board represented employees: Proposals from the **Faculty Association** regarding compensation package and other contract issues. (GC 54957.6)
- c. Discuss Superintendent's evaluation, goals, and objectives.

The Board entered Open Session at 6:04 p.m. in the Boardroom.

2. Pledge of Allegiance was led by Jim Hall.

3. Attendance

Board Members Present

Mary T. Muse
Lori Veerkamp
Madeline T. Restaino
Kirby L. Ehler
Timothy M. Cary

D.O. Staff Present

Sherry J. Smith, Executive Secretary
Steve Luhrs, Associate Superintendent
Chris Hoffman, Associate Superintendent
Stevie Clark, Assistant Superintendent
Steve Volmer, Assistant Superintendent
Patty McClellan, Director
Jim Hall, Director
Lisa Garrett, Director*
Sylvia Torres, Asst. to Superintendent

Student Board Member:
Chris Muse-Fisher

Association Representatives
Pat Manthey, Classified Association President
Marc Moehlman, Faculty Association President

Others

Staff: 0

Community Members: 6

4. Requests to change the agenda and approval of agenda.
Mrs. Veerkamp moved to approve the agenda, with one change—to hear Item *H. 1. Approval to Start Restructuring/Refinancing Certificates of Participation (COPs) and the 2002 Lease-Purchase Financing to Address District Projected Developer Fee Shortfall* prior to *Section E. Superintendent's Comments*. Mrs. Restaino Seconded. Motion unanimously carried (5-0).

5. Consent Agenda
Mrs. Veerkamp moved to approve the following consent agenda items. Seconded by Mrs. Restaino. Motion unanimously carried (5-0).
 - a. Approval of Minutes of August 25, 2009, Board Meeting.
 - b. Approval of Commercial Warrants Report (copy available at District Office).
 - c. Approval of Routine Certificated Personnel Action.
 - d. Approval of Routine Classified Personnel Action.
 - e. Acceptance of Administrative Regulation 1312.3 – Uniform Complaint Procedures.
 - f. Annual Review/Adoption of Board Policy 3430 – Investing.
 - g. Approval of Resolution Number 2009/10-05, Adopting the 2009–10 Gann Limit and Certification of the 2008/09 Gann Limit for the El Dorado Union High School District.
 - h. Permission to Dispose of Obsolete/Unusable Furniture, Equipment, and Textbooks.
 - i. Notice of Completion for Roof Replacement at El Dorado High School, Building B.
 - j. Approve Notice of Completion for the Ponderosa High School Track and Football Field Replacement (DSA #02-110671).
 - k. Approve Submittal of Two Career Technical Education Facilities Program Grant Applications for a Proposed Modernization/Reconfiguration of the Industrial Tech Facilities at Ponderosa and Oak Ridge High Schools.
 - l. Approval for Oak Ridge High School Girls Tennis Team to Participate in an Instructional Trip: CA High Schools Girls Tennis Tournament, Clovis and Buchanan High Schools, Fresno, September 10–12, 2009.
 - m. Approval for Ponderosa High School FFA Students to Participate in Various Instructional Trips: October 2009 – May 2010.
 - n. Approval for Oak Ridge High School Girls Volleyball Team to Participate in an Instructional Trip: Archbishop Mitty Girls Volleyball Tournament, Archbishop Mitty High School, San Jose, September 18–19, 2009.
 - o. Approval for El Dorado High School Drama Students to Participate in an Instructional Trip: Fringe Festival, Edinburgh, Scotland, August 3–17, 2010.

B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS

1. Reports from Student Representatives:
Shannon Watson reported on student activities at El Dorado High School.
Morgan Cooper reported on student activities at Oak Ridge High School.
Nick Pimlott reported on student activities at Ponderosa High School.
Jordyn Philips reported on student activities at Union Mine High School.
Chris Cheney reported on student activities at Shenandoah High School.

C. ACKNOWLEDGMENT OF CORRESPONDENCE

There was no correspondence to be acknowledged.

D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GC54954.3)

- a. Pat Manthey, Classified Association President, recounted some fun stories of interactions with students.
- b. Marc Moehlman, Faculty Association President, did not make any comments this evening.

Item H.1 was heard at this time. Please see Section H: BUSINESS SERVICES for discussion and action on the item.

E. SUPERINTENDENT'S COMMENTS

The Sherriff has arranged the assignment of one School Resource Officer four days a week; one day each at Union Mine, Ponderosa, and Oak Ridge High Schools. The fourth day will be in support of SARB activities.

Mrs. Smith reported she had attended the CSROP Executive Committee Meeting in August. She commented that CSROP is also experiencing reductions as an entire JPA.

Mrs. Muse was congratulated for leading, along with Attorney David Girard and County Superintendent Vicki Barber, a training sponsored by the El Dorado County School Board Association on how to conduct a Board Meeting. The training was very well done and well attended.

Counselors and assistant principals have begun working through the newly developed Connections Program with students.

Appreciation was expressed for Board members' participation in the athletic field ribbon cutting ceremonies; EDHS held theirs on August 31st, PHS on September 5th, and UMHS and ORHS will be held on September 11th and 25th, respectively.

During her visit to IHS, Mrs. Smith was able to observe Mike Mitchell, a new assignment for him, and the great technology instruction taking place.

Enrollments thus far are right on target. Mrs. Smith noted what a good job was done in projecting this year's enrollments.

A collective bargaining training is being offered for Board members on September 30th at EDCOE by the El Dorado County School Board Association. Information has been emailed to Board members.

The Annual CSBA Conference will be held in San Diego in early December. Mrs. Smith and Mr. Ehler are scheduled to attend. Mr. Cary indicated he would also plan to attend.

F. FACILITIES SERVICES – ACTION/DISCUSSION ITEMS

There were no action/discussion items under this section.

G. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS

1. Williams Act: (1) Conduct a Public Hearing Ensuring the Availability of Standards-Aligned Textbooks and Instructional Materials, 2009–10; (2) Approval of Resolution 2009/10-#3: Ensuring the Availability of Standards-Aligned Textbooks and Instructional Materials, 2009–10; and (3) Certification of Provision of Standards-Aligned Instructional Materials.

Mr. Hoffman reported that complete Instructional Materials Inventories completed by all District principals have shown that students in the EDUHSD have sufficient standards-aligned textbooks and 9-12 science laboratory equipment in each school within each course specified as the academic core. As a result, the El Dorado Union High School District is certifying the sufficiency of standards-aligned textbooks and instructional materials in the El Dorado Union High School District, in accordance with the State Board of Education, Education Code Sections 60119 and 60422(a), the *Williams* Lawsuit, and the AB 831 Clean-up Legislation.

Furthermore, in order to be eligible to receive funds for standards-aligned textbooks or instructional materials, the governing board must:

- Hold a public hearing to determine whether each pupil, including English Learners, in each school in the district has sufficient standards-aligned textbooks and 9–12 science laboratory equipment, or both, in each of the following subjects that are aligned to the academic content standards and are consistent with the cycles and content of the curriculum framework in the following areas:
 - Mathematics
 - Science
 - History/Social Science
 - English/Language Arts, including English language development component of an adopted program
 - Foreign Language
 - Health
- Provide information as to the reason not, if the Board determines there are insufficient standards-aligned textbooks and materials available to all students, the percentage of pupils who lack sufficient standards-aligned textbooks or instructional materials in each subject area and;
- Act to ensure that all students will have sufficient standards-aligned textbooks and materials within 2 months of the beginning of the school year in which the determination is made.

Mrs. Muse opened the public hearing on the matter. There being no public comments the hearing was closed.

Mr. Cary moved to: (1) approve Resolution #2009/10-3: Ensuring the Availability of Standards-Aligned Instructional Materials for 2009-10; and (2) certify that as of this date, each pupil in the district, in grades 9-12, has been provided with a standards-aligned textbooks or basic instructional materials in English/Language Arts, Mathematics, Science, Social Science, Foreign Language, and Health and laboratory science equipment for science laboratory classes offered in grades 9–12. Mrs. Restaino seconded. (Chris Muse-Fisher, aye.) The motion unanimously carried (5-0)

This item was heard prior to Section E: Superintendent's Comments.

H. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS

1. Approval to Start Restructuring/Refinancing Certificates of Participation (COPs) and the 2002 Lease-Purchase Financing to Address District Projected Developer Fee Shortfall.

Mr. Luhrs advised that based on a review of projected developer fee revenues and current expenditure projections over the next 5 years, the District has projected a cash shortfall. He reminded that discussions were held with the Board last year on the declining developer fee revenues that were insufficient to meet related projected expenditures including debt service for the 1999 and 2001 COPs and the 2002 Lease-Purchase Financing (Latrobe Site). He added that if the District does not restructure the debt it will soon be necessary to make significant General Fund contributions.

To help avoid the encroachment on the General Fund, the Administration, with the help of representatives from Government Financial Strategies (GFS), prepared two possible restructure options for Board consideration. Mr. Luhrs presented the options, and introduced Mr. Jonathan Edwards of GFS to assist in explaining information regarding the opportunity to restructure/refinance the COPs and the 2002 Lease-purchase Financing.

District Administration asked the Board for permission to start the formal restructuring/ refinancing process, as well as permission to stop the restructuring/refinancing if conditions change such that it is no longer fiscally advantageous to the District. Mr. Luhrs indicated that if permission to restructure/refinance is granted, formal documents will be provided at the October 27th Board meeting. In response to the Board, Mr. Luhrs and Mr. Edwards indicated that both options presented have long term interest costs to the District, about \$1.2 million over 30 years. Payments would be interest only for three years, after which amortization would begin. Two COPs would be used to wrap up the Latrobe land purchase by placing money in escrow for payoff on the 2012 contract date. Mr. Luhrs indicated that this process would be expected to close in December and that the Board will be kept informed throughout the process.

Mr. Cary moved that the Board of Trustees authorize commencement of the restructuring/refinancing process, outlined in Option A, for Certificates of Participation and the 2002 Lease-Purchase Financing. Mrs. Restaino seconded. (Chris Muse-Fisher, aye.) The motion unanimously carried (5-0).

2. Approval and Certification of the 2008–09 Unaudited Financial Report and Update to the 2009–10 Adopted Budget.

Mr. Luhrs reported that financial records for fiscal year 2008–09 have been reviewed and closed for the year. Year ending balances have been calculated and are being brought forward to 2009–10. Mr. Luhrs reviewed changes to the 2008–09 Unaudited Actuals and the 2009–10 Adopted Budget that have were identified since the Board of Trustees approved the adopted budget on June 23, 2009.

The final fund balances are higher than projected in the Estimated Actuals. The District completed the year with an operational surplus of \$2,319,480 largely as a result of unspent categorical funds,

one-time federal revenues, and site allocations. In addition, the projected State deficit for 2008–09 was not enacted for that year but enacted in 2009–10. This increased the District’s 2008–09 fund balance and decreased 2009–10 available funds.

The 2008–09 Unaudited Actuals reflect an undesignated balance of \$6,231,285. The 2009–10 Budget reflects a designation for economic uncertainty of 3% and an undesignated balance of \$4,988,323.

Mrs. Restaino moved to approve and certify the 2008–09 Unaudited Actuals and the 2009–10 Updated Budget. Mr. Ehler seconded. (Chris Muse-Fisher, aye.) the motion unanimously carried (5-0).

I. STUDENT SERVICES – ACTION/DISCUSSION ITEMS

There were no action/discussion items under this section.

J. HUMAN RESOURCES – ACTION/DISCUSSION ITEMS

1. Resolution No. 2009/10-6 Reducing 0.4000 Classified FTE.

Mrs. Clark informed the Board that a particular service within the classification of Reader no longer meets the needs of the District. Due to the reduction of this particular kind of service, she asked the Board to approve Resolution No2009/10-6 calling for the reduction of classified staff by 0.4000 FTE within the Reader classification. She advised that this reduction will not result in a layoff or displacement of a current employee.

Mr. Cary moved for approval of Resolution No. 2009/10-6 to reduce classified service within the Reader classification by 0.4000 FTE effective September 9, 2009. Mr. Ehler seconded. The motion unanimously carried (5-0).

K. OTHER – ACTION/DISCUSSION ITEMS

This section was not needed.

L. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED.

Mr. Hoffman indicated he is waiting to receive more information from the State on API, which he will be sharing with principals and reporting on at the next Board meeting.

Mrs. Veerkamp commented on improvements to the boardroom, and extended kudos to the persons responsible.

Mrs. Muse commented on the large number of people in our communities who volunteer their time to help our schools and students, as demonstrated in Consent Agenda item 5.c. for the Approval of Routine Certificated Personnel. She acknowledged that this commitment adds greatly to the excellence of our schools. Mrs. Muse commented on the great quote by our ORHS principal in recognizing feeder schools to our District in the Sacramento Bee. Congratulations went out to Mr. Smith at EDHS on having his Drama students invited to participate in the Fringe Festival in Scotland.

Mrs. Smith mentioned the two CTE applications for D1 money that were conceptually approved by the Board tonight. She applauded the foresight of our staff to go after grants. If awarded, the applications could provide up to half of the \$1.5 million to modernize/reconfigure industrial technology facilities at Ponderosa and Oak Ridge High Schools. At Ponderosa, the automotive program would replace the collision and body repair program with a program that focuses on power mechanics, stationary and industrial engines, alternative fuel systems and diesel. At Oak Ridge, the existing woodworking and introduction to construction lab will be converted to a lab that supports a new engineering technology program. These grants will match local funds at 50% and expand opportunities for students.

Mr. Cary reported that at a special meeting of the El Dorado County Committee for School District Organization hosted by County Superintendent Vicki Barber, a motion was made to absolve the committee and turn it over to the County Board of Education. Mr. Cary shared discussions held in committee regarding reorganizing of districts on the east end of the county, in light of declining enrollments and fiscal challenges. He added that one committee member had discussed the possibility of a K-12 merger in El Dorado Hills that would combine Buckeye, Rescue and Oak Ridge High School. Mr. Cary commented that he felt such a merger was unnecessary based on the positive status of the elementary districts and Oak Ridge High School. A merger, in his opinion, would create a tremendous financial hardship for the El Dorado Hills community,

M. CLOSED SESSION

This session was not needed.

N. OPEN SESSION

There was no action to be reported out from Open Session.

O. ADJOURNMENT

There being no further business, Mrs. Muse adjourned the meeting at 7:17 p.m.

Sherry J. Smith
Executive Secretary