

ADOPTED MINUTES
El Dorado Union High School District
BOARD OF TRUSTEES
Regular Board Meeting
December 6, 2011

A. INTRODUCTORY ITEMS

1. Call to Order

This meeting of the Board of Trustees was called to order at 5:00 p.m. by Board Clerk Lori Veerkamp in the El Dorado Union High School District Office.

After letting those in attendance know the specific items to be discussed during Closed Session, and asking if anyone in attendance had any comments or questions regarding the Closed Session agenda, the Board entered Closed Session for discussion of the following items:

- a. Discuss hearing panel recommendations regarding possible order(s) to expel ten students. Any action will be taken in public session during the Student Services section of the public portion of the board meeting. All appropriate actions will be taken to preserve the confidentiality and legal rights to privacy of the students. *(EC 35146, 48918[c])*
- b. Consider recommendations to extend the expulsions of three students.
- c. Consider nine student petitions for readmission into El Dorado Union High School District.
- d. Consider four requests for a California High School Exit Exam (CAHSEE) waiver.
- e. Discuss and take action about certificated and classified personnel listed in the consent agenda related to personnel action. *(GC 54954.5, 54957)*
- f. Conference with labor negotiators (agency negotiators for the Board are Asst. Superintendent Stevie Clark and Assoc. Superintendent Baldev Johal) to discuss with the Board represented employees: Proposals from the **Faculty Association** regarding compensation package and other contract issues. *(GC 54957.6)*
- g. Conference with labor negotiators (agency negotiators for the Board are Asst. Superintendent Stevie Clark and Assoc. Superintendent Baldev Johal) to discuss with the Board represented employees: Proposals from the **CSEA** regarding compensation package and other contract issues. *(GC 54957.6)*
- h. Conference with labor negotiators (agency negotiators for the Board are Asst. Superintendent Stevie Clark and Assoc. Superintendent Baldev Johal) to discuss proposals from the El Dorado Managers Association (**EDMA**) regarding compensation package and working conditions.

- i. Discuss Superintendent's evaluation, goals, and objectives.

The Board of Trustees reconvened Open Session at 6:17 p.m.

- 2. Pledge of Allegiance was led by Tony DeVille.

- 3. Attendance

Board Members Present

Timothy M. Cary
Lori M. Veerkamp
Kevin W. Brown
Mary T. Muse
Todd R. White

D.O. Staff Present

Chris Hoffman, Secretary to the Board*
Baldev Johal, Associate Superintendent
Stevie Clark, Assistant Superintendent
Steve Volmer, Assistant Superintendent
Chris Moore, Assistant Superintendent
Sylvia Torres, Assistant to Superintendent

*Absent

Student Board Member

Aubree Thayer

Association Representatives

Felix Puente, Classified Association Vice President
Evie Taylor, Faculty Association President

Others

Staff: 2
Community Members: 4

- 4. Requests to change the agenda and approval of agenda.

Mr. Brown moved to approve the agenda as presented. Mrs. Muse seconded. (Aubree Thayer, aye.) Motion unanimously carried (5-0).

- 5. Consent Agenda

Mr. Brown moved to approve the consent agenda items. Mrs. Muse seconded. (Aubree Thayer, aye.) Motion unanimously carried (5-0).

- a. Approval of Minutes of November 8, 2011, Board Meeting.
- b. Approval of Commercial Warrants Report.
- c. Approval of Routine Certificated Personnel Action.
- d. Donations Received.
- e. Approval/Acceptance of Updated Board Policies and/or Administrative Regulations:
AR 1321.1, BP 3515.2, AR 3515.2, AR 5111.1, AR 5116.1.
- f. Approval for El Dorado High School Softball Team to Participate in an Instructional Sports Trip: Softball Tournament, Pleasant Valley High School, Chico, March 9–10, 2012.
- g. Monthly Developer Fees (October).
- h. Delegate Authority to the Superintendent to Approve or Reject Bids, Award Consulting and Construction Contracts, Approve Change Orders, Approve Utility Easements, and Approve Notices of Completion of Public Work.
- i. Approval of ESA Land Management's Proposal to Conduct Biological and Cultural Resources Studies on the Latrobe Road Property in Connection with the Annexation of the Latrobe Road Property to the El Dorado Irrigation District.
- j. Report on Summer 2011 Measure Q Bond/Lease/Leaseback Facilities Projects.

- k. Approval of Resolution 2011/12-9 to Provide Remuneration for Nonattendance of Board Member at Board Meeting.

B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS

Mr. Cary amended the Agenda to allow for a special presentation this evening.

1. Mr. Tony Deville, UMHS Principal, presented the UMHS Girl's Volleyball Team and 2011 CIF Division IV State Champions, and their Coach Mike Yates for recognition. Mr. DeVille lauded the team's perseverance in their journey through the Sierra Valley Conference title, a section championship, the NorCal banner and the state trophy. Team members were introduced and the championship trophy displayed. A parade on the school campus is planned for Monday, December 12, 2011.
2. Reports from student representatives:
 - a. Chamara Bass reported on student activities at El Dorado High School.
 - b. Shea Overstreet reported on student activities at Ponderosa High School.
 - c. Aaron Murphy reported on student activities at Union Mine High School.
 - d. Rachel Campbell reported on student activities at Oak Ridge High School.

C. ACKNOWLEDGMENT OF CORRESPONDENCE

No correspondence was received for acknowledgment.

D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GC54954.3)

1. Mrs. Taylor, Faculty Association President, commented on the recognition of the UMHS Girls' Volleyball Team Champions. She related that teachers are appreciative of the opportunity to provide input on the proposed student calendars, noting they play a big part in what teachers do. Feedback and input from teachers will be shared with District Administration next month.
2. Mr. Puente, Classified Association Vice-President and IHS Maintenance and Custodial Worker, announced he will be stepping in as CSEA President beginning January 1, 2012. He counts himself fortunate to have served his fellow classified employees, off-and-on, over the past 25 years. Mr. Puente added that because his schedule does not allow him to attend all board meetings, the Association will utilize a rotation of classified staff to represent the unit. The rotation will allow for Board members to be introduced to more classified employees and for classified staff to observe how the Board operates. Mr. Puente pointed out that even though all CSEA officers and representatives are volunteers (without any form of compensation) they work hard to represent the best interest of classified employees while continuing to similarly perform their district duties. Mr. Puente commented on his passion for serving students, classified employees and improving the quality of education. He believes that everyone in education has the capability to help struggling children blossom. He recognized teachers for their everyday opportunities to help students. Although not directly involved with the instructional process, he and classified staff also contribute in many ways to help students through their struggles. Everyone can feel the rewards of being able to help students. Mr. Puente wished everyone a happy and healthy holiday.

E. ANNUAL ORGANIZATION MEETING

1. Election of Officers:
 - a. Mr. White moved to elect Mr. Brown as Board President. No second was received for this motion. Mrs. Muse nominated Mr. Cary to serve another term as Board President. Mrs. Veerkamp seconded. The motion carried (3-1-1).
 - b. Mrs. Muse moved to elect Mrs. Veerkamp Board Clerk. Mr. Cary seconded. The motion carried (4-0-1).
2. Appointment of Superintendent as Executive Secretary to the Board.
 - a. Mr. Cary called for a vote on appointing the Superintendent as Executive Secretary to the Board. The vote was unanimous (5-0) in favor of the appointment.
3. Dates, Times, and Place for Meetings.
 - a. Mrs. Muse moved that the Board of Trustees set the dates, times and location of the 2012 Board Meetings as indicated below. Mr. White seconded. The motion unanimously carried (5-0).
 1. set the 2012-13 meeting dates as the second and fourth Tuesday of the month, with the following exceptions: February 7, 2012 (1st Tuesday of the month); March 19, 2013 (3rd Tuesday of the month); and single meeting months: May 8, 2012; August 21, 2012; November 13, 2012; December 11, 2012; May 14, 2013.
 2. Set the start time for Closed Session at 5:00 p.m., unless otherwise stipulated in the Board Agenda at the Superintendent's discretion.
 3. Set the start time for Open Session at 6:00 p.m.
 4. Establish the meeting location as the El Dorado Union High School District Office Boardroom, except when otherwise designated by the Board.

Additionally, the Board directed that Superintendent Hoffman consider designating three to four meetings as Board Study Sessions, and that he provide a list of possible topics to the Board for review.

4. Mr. Cary motioned and Mr. Brown seconded the appointments of Board members as noted below. The motion unanimously carried (5-0).
 - a. El Dorado Schools Financing Authority CFD #1 (A JPA) (Mello-Roos):
 1. Mr. Brown to serve as Representative
 2. Mr. White to serve as Alternate Representative
 - b. El Dorado Union High School District Financing Corporation Board (COPS):
 1. Mr. Hoffman, District Superintendent, to serve as Board President
 2. Mr. Cary, Board President, to serve as Secretary
 3. Mrs. Veerkamp, Board Clerk, to serve as Clerk
 - c. El Dorado County School Boards Association:
 1. Mrs. Veerkamp to serve as Representative
 2. Mrs. Muse to serve as Alternate
 - d. District Budget Advisory Committee:
 1. Mr. Brown and Mrs. Muse to serve as Nonvoting Members
 - e. Shenandoah Charter School Advisory Committee:
 1. Mr. Brown to serve as Representative
 2. Mr. White to serve as Alternate
 - f. District Career Technical Advisory Committee:
 1. Mrs. Veerkamp and Mr. White to serve as Representatives

F. SUPERINTENDENT'S COMMENTS

Assistant Superintendent Clark reported that Mr. Hoffman and another county school district superintendent were representing El Dorado County at a superintendents' conference in Washington D.C.

G. FACILITIES SERVICES – ACTION/DISCUSSION ITEMS

There were no business items under this session.

H. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS

1. The El Dorado Union High School District's Secondary District Plan and Application for the Work Experience Education (WEE) Program.

Work Experience Education (WEE) is a course of study which may be established by the governing board of any school district or other specified local educational agency (LEA) in accordance with the provisions of the California *Education Code* Section 51760 and the *California Code of Regulations (CCR)*, Title 5, Section 10070-75. Each LEA that elects to conduct a WEE program must submit a plan for WEE to the California Department of Education for approval every three years.

Assistant Superintendent Moore advised that the El Dorado Union High School District is currently offering one section of Work Experience Education at Ponderosa High School and to a few students at Vista High School. A 2-year course outline of the District's Work Experience Education Course of Study was provided for review. Mr. Moore indicated that the operational plan of the WEE program combines an on-the-job component with related classroom instruction designed to maximize the value of on-the-job experiences, and ascertained the EDUHSD WEE program complies with *Education Code* Section 51760.

Mr. White moved that the Board of Trustees approve and adopt the El Dorado Union High School District's Secondary District Plan and Application for the Work Experience Education Program. Mrs. Muse seconded. The motion unanimously carried (5-0).

2. Cohort 5 Local Program Improvement Year 3 Corrective Action.

Assistant Superintendent Moore reported that in September 2011, The California Department of Education advanced The El Dorado Union High School District (EDUHSD) to Program Improvement (PI) Year 3. At the November State Board of Education (SBE) meeting, the EDUHSD was placed in Cohort 5 Improvement Year 3 Corrective Action and assigned to the Corrective Action 6 Light performance problems category.

Mr. Moore defined and reviewed each of the corrective actions and detailed the District's responses, pointing out that much of what is entailed are things the District recognizes should always be done, and in most part has already been doing for years in support our most vulnerable students, those with disabilities, the socioeconomically disadvantaged and ELL. The District is taking steps to meet all corrective actions and is utilizing trainings, resources and guidance offered through the Sacramento and El Dorado County Offices of Education.

The Board was advised of upcoming timelines for meeting Corrective Action 6 mandates: By March 10, 2012, the EDUHSD is to submit a revised LEA Plan incorporating the recommendations for improvement and the redirection of resources outlined in the technical assistance provider's report to the CDE for review and feedback. In April 2012, The CDE reports to the SBE on its

review of the Cohort 5 LEA revised plans, and the EDUHSD Board of Trustees will be asked to adopt the report recommendations, as modified by any exemptions granted by the SSPI, and the revised LEA Plan at a regularly scheduled meeting of the governing board. In May 2012, the EDUHSD shall post their LEA Plan on the District website.

Mr. Moore alerted there is a high likelihood that UMHS and EDHS will enter program improvement in August 2012 based on the probability they will not meet the 2012 proficiency percentages increase of 77.8% for English and 77.4% for Math. He explained the implications of Program Improvement, including possible open enrollments to other schools in the district, and the timeline for notifications based on the official release of results in September 2012. Mr. Moore added there remains a possibility that California will obtain a waiver from the U.S. Department of Education. In addition, efforts are still underway to revise the current NCLB/ESEA requirements and sanctions, though it is unclear whether Congress will take action prior to August.

The Board of Trustees received the information on the District's Cohort 5 Program Improvement Year 3 Corrective Action status.

I. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS

1. Approval of First District Certification of Interim Report for FY 2011 – 2012 (SACS Form).

The Board is required by Education Code Section 42131 to certify the District's financial condition to the County Office of Education and State Department of Education. There are three possible certifications:

- a. Positive: We will meet our fiscal obligation this year and the next two fiscal years;
- b. Qualified: We may not meet our fiscal obligation; or
- c. Negative: We will not meet our fiscal obligation.

Associate Superintendent Johal added that the Interim Report is intended for District administration to review and to make revisions to the District's budget based upon updated income and appropriation information and changes to the final budget. El Dorado Union High School District submits interim reports to the Board of Trustees two times per year: first in December, using October data; second in March, using January data. Mr. Johal presented an overview of the changes in Federal, State and local Revenue. He reported the First Interim Financial Report projects that the District will have a positive fund balance, which meets State standards for a District our size, at year end (6/30/12). General fund multi-year projections indicate the District will continue with a positive balance through 2013/14. Mr. Johal explained that although a deficit is projected in 2014/15, the District will continue to monitor the budget and making revisions as necessary to avoid reaching deficit levels.

Mr. Johal confirmed that a thorough analysis of the District's budget was completed in support of the preparation of the First District Certification of Interim Report for Fiscal Year 2011/12. The Board received a full description and narrative of the analysis and changes in projected revenues and expenditures.

Mr. Brown moved that the Board of Trustees approve the Positive Certification of the District's Interim Report. Mrs. Muse seconded. (Aubrey Thayer, aye.) Motion unanimously carried (5-0)

j. STUDENT SERVICES – ACTION/DISCUSSION ITEMS

1. Consideration of Student Disciplinary Matters Relating to Expulsions and/or Readmissions.
 - a. Mr. Cary moved that the Board of Trustees expel Student #11-16, and adopt the Findings of Fact, Conclusions, and Recommended Order of the Administrative Panel, attached hereto as the Findings of Fact, Conclusions and Order of the Board of Trustees. However, it was further moved that the Board suspend its decision to expel pending an agreement by the parent of Student #11-16 to waive the timeline so that the Board may reconsider this matter at its next meeting. Mr. White seconded. The motion unanimously carried (5-0).
 - b. Mrs. Veerkamp moved that the Board of Trustees adopt the recommendation before them and order the readmission of Student #11-D with limited placement at Independence High School. Mr. Cary amended the motion to stipulate that placement will be subject to a behavioral contract. Mr. White seconded. The motion unanimously carried (5-0).
 - c. Mrs. Muse moved that the Board of Trustees adopt the Findings of Fact, Conclusions and Recommended Order of the Administrative Panel, as the Findings of Fact, Conclusions and Order of the Board of Trustees regarding the expulsion of Students #11-11, #11-12, #11-13, #11-14, #11-15, #11-17, #11-19 and #11-20. Mr. White seconded. The motion unanimously carried (5-0).
 - d. Mrs. Muse moved that the Board of Trustees adopt the Findings of Fact and Conclusions of the Administrative Panel, as the Findings of Fact and Conclusions of the Board of Trustees regarding Student #11-18 and order the expulsion of Student #11-18 through the last day of the second semester of the 2011-12 school year. Mrs. Veerkamp seconded. The motion unanimously carried (5-0).
 - e. Mrs. Veerkamp moved that the Board of Trustees adopt the recommendation to extend the expulsion order of Students # 11-I, #11-L and #11-O through the last day of the second semester of the 2011-2012 school year. Mrs. Muse seconded. The motion unanimously carried (5-0).
 - f. Mrs. Veerkamp moved that the Board of Trustees adopt the recommendation to order the full readmission of Students #11-E, #11-F, #11-G, #11-H, #11-J, #11-K, #11-M and #11-N to the schools of the District. Mrs. Muse seconded. The motion unanimously carried (5-0).
2. Consider Recommendations for CAHSEE Waiver Requests.
 - a. Mrs. Muse moved that the Board of Trustees adopt the waiver request for the California High School Exit Exam for Students CEEW0910-39, CEEW1011-6, CEEW1011-7, CEEW1011-8. Mr. Brown seconded. The motion unanimously carried (5-0).

Mr. Cary announced his early leave of tonight's meeting, and asked that the Board hear Items K.2, K.3 and K.4 prior to his departure to allow for a group vote. Following action on the noted items, Mr. Cary excused himself at 8:20 p.m. Mrs. Veerkamp presided over the remainder of the meeting.

K. HUMAN RESOURCES – ACTION/DISCUSSION ITEMS

1. Resolution No. 2011/12-8 Reducing 1.0 Classified FTE.

Assistant Superintendent Clark explained that with the retirement of an employee who held two positions (0.5 FTE Attendance Clerk and 0.5 FTE Registrar) it has been determined that it is prudent to reconfigure the two current positions and create a 1.0 FTE Secretary II position within

the Educational Services Department. She advised the reduction will not result in a layoff or a change to the overall classified FTE within the bargaining unit. The reconfigured Secretary II position will hold the same range and pay as the former Attendance Clerk/Registrar position.

Mr. Brown moved that the Board of Trustees approve Resolution No. 2011/12-8. Mrs. Muse seconded. The motion carried (4-0).

2. Disclosure and Ratification of the Master Contract Between the El Dorado Union High School District and the Faculty Association for 2011–12.

AB1200 and Government Code Section 3547.5 require local educational agencies to publically disclose the provisions of all collective bargaining agreements before the Board gives final approval to the Agreement. As required, the Disclosure Statement was posted on the District bulletin board for public review.

Assistant Superintendent Clark reported that the Board of Trustees and the District Administration have been engaged in contract negotiations with the Faculty Association and on Thursday, October 27, 2011, signed a Tentative Agreement. Subsequently, the Faculty Association notified the District that the membership approved the Tentative Agreement, and it is now being presented for final approval to the Board of Trustees.

Mrs. Muse moved that the Board of Trustees ratify the agreement between the El Dorado Union High School District and the Faculty Association for 2011–12. Mr. Brown seconded. The motion unanimously carried (5-0).

3. Disclosure and Ratification of the Master Contract Between the El Dorado Union High School District and the CSEA for 2011–12.

AB1200 and Government Code Section 3547.5 require local educational agencies to publically disclose the provisions of all collective bargaining agreements before the Board gives final approval to the Agreement. As required, the Disclosure Statement was posted on the District bulletin board for public review.

Assistant Superintendent reported that the Board of Trustees and the District Administration have been engaged in contract negotiations with CSEA and on Monday, November 28, 2011, signed a Tentative Agreement. Subsequently, CSEA notified the District that the membership approved the Tentative Agreement, and it is now being presented for final approval to the Board of Trustees.

Mrs. Muse moved that the Board of Trustees ratify the agreement between the El Dorado Union High School District and CSEA for 2011–12. Mr. Brown seconded. The motion unanimously carried (5-0).

4. 2011–12 Settlement with the El Dorado Union High School District Managers.

Mrs. Clark reported that the meet and confer process was completed with the El Dorado Managers' Association (EDMA). There are no changes in the Conditions of Employment for the El Dorado Managers' Association. All EDMA and Contract Managers will receive a 1.5% compensation increase with the stipulation as defined in the Memorandum of Understanding. As required, the Disclosure Statement was posted on the District bulletin board for public review.

Mrs. Muse moved that the Board of Trustees take action to approve the agreement reached, as set forth in the Memorandum of Understanding. Mrs. Veerkamp seconded. The motion carried (4-1).

L. OTHER – ACTION/DISCUSSION ITEMS

1. California School Boards Association Nominations for the Delegate Assembly.

The Board was advised that no vacancy existed for the Delegate Assembly in our region, therefore, no action needed.

M. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED.

Mr. Moore wished everyone happy holidays. He commented on what great places our schools and district are to work at.

Mr. Johal congratulated the UMHS Girls' Volleyball Team on their awesome accomplishment of winning the state championship.

At Mr. Hoffman's request, Mrs. Clark congratulated and thanked the two bargaining units for their work on the ratifications. Mr. Hoffman also asked her to issue thanks to the Board for granting all the good things that resulted from the negotiations.

Miss Thayer shared that PHS is selling their senior sweatshirts and provided an update on school activities. She has happily completed her college applications and will now be focusing on applying for scholarships. Miss Thayer questioned the changes in proficiency standards and the effect of increasing the percentage rates, noting her confusion in understanding the intended motive. Miss Thayer was advised her question made too much sense and requires a long explanation.

Mr. White commented on his first year as a Board member and how fulfilling it has been; thus far, the highlight of his young life. Mr. White provided information that the Dollar Outlet in Diamond Springs has a program whereby people can purchase school supplies and donate them for students in need. Students without resources to pay for supplies may receive donated supplies from the Dollar Outlet.

Mr. Brown stated he was very impressed to see all four of our comprehensive high school bands marching as one at the local Christmas parade. Mr. Brown congratulated the UMHS Girl's Volleyball Team on their state championship that has brought much pride to the school, district and community. Mr. Brown wished everyone a Merry Christmas.

Mrs. Muse thanked the employee units and district negotiation teams, acknowledging the hard work and commitment that went into reaching the settlements and MOU. She also congratulated the UMHS girls on their championship, and wished everyone Happy Holidays.

Mr. Barnes, EDHS Principal, commented on how pleasantly surprised he was at the maturity displayed by EDHS students, and especially the EDHS Girl's Volleyball Team, after hearing of UMHS' state championship. Even though the two schools' teams have a healthy rivalry during the year, the EDHS students were able to recognize what a special moment it was for UMHS. Mr. Barnes also shared that the number of tournaments being scheduled in our district high school gyms, just because of how beautiful they are, is almost nightmarish. The gyms are definitely being utilized to their full extent. He added it is a testament to Patty McClellan and the Facilities Department that visiting coaches acknowledge our remarkable facilities.

Mrs. Veerkamp issued congratulations to the employee groups and district team on the negotiation agreements, and to the UMHS Girls' Volleyball team. She wished everyone a Merry Christmas.

N. CLOSED SESSION

This session was not needed

O. OPEN SESSION

This session was not needed

P. ADJOURNMENT

There being no further business, Mrs. Veerkamp adjourned the meeting at 8:35.

Christopher R. Hoffman
Executive Secretary to the
EDUHSD Board of Trustees