

**ADOPTED MINUTES**  
El Dorado Union High School District  
**BOARD OF TRUSTEES**  
Regular Board Meeting  
**FEBRUARY 22, 2011**

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**A. INTRODUCTORY ITEMS**

1. Call to Order

This meeting of the Board of Trustees was called to order at 5:00 p.m. by Board President Tim Cary in the El Dorado Union High School District boardroom.

- a. Discuss hearing panel recommendations regarding possible order(s) to expel one student. Any action will be taken in public session during the Student Services section of the public portion of the board meeting. All appropriate actions will be taken to preserve the confidentiality and legal rights to privacy of the student. *(EC 35146, 48918[c])*
- b. Consider continuance of decision to readmit one student into El Dorado Union High School District.
- c. Consider one request for a California High School Exit Exam (CAHSEE) waiver.
- d. Discuss and take action about certificated and classified personnel listed in the consent agenda related to personnel action. *(GC 54954.5, 54957)*
- e. Conference with labor negotiators (agency negotiators for the Board is Asst. Superintendent Stevie Clark) to discuss with the Board represented employees: Proposals from the **Faculty Association** regarding compensation package and other contract issues. *(GC 54957.6)*
- f. Conference with labor negotiators (agency negotiators for the Board is Asst. Superintendent Stevie Clark) to discuss with the Board represented employees: Proposals from the **CSEA** regarding compensation package and other contract issues. *(GC 54957.6)*
- g. Conference with labor negotiators (agency negotiators for the Board is Asst. Superintendent Stevie Clark) to discuss proposals from the El Dorado Managers Association (**EDMA**) regarding compensation package and working conditions.
- h. Discuss Superintendent's evaluation, goals, and objectives.

The Board reconvened Open Session at 6:15 p.m.

2. Pledge of Allegiance was led by Mrs. Lindsey Kovach

3. Attendance

Board Members Present

Timothy M. Cary  
Lori M. Veerkamp

D.O. Staff Present

Chris Hoffman, Executive Secretary  
Steve Luhrs, Associate Superintendent\*

Kevin W. Brown  
 Mary T. Muse  
 Todd R. White

Stevie Clark, Assistant Superintendent  
 Steve Volmer, Assistant Superintendent  
 Patty McClellan, Director  
 Lisa Garrett, Director  
 Sylvia Torres, Asst. to Superintendent

Student Board Member  
 Allison Wallace\*

Association Representatives  
 Jason King, Classified Association President  
 Marc Moehlman, Faculty Association President

\*Absent

Others

Staff: 4  
 Community Members: 6

4. Requests to change the agenda and approval of agenda.  
 Mrs. Veerkamp moved to approve the agenda as presented. Mr. White seconded. Motion unanimously carried (5-0).
5. Consent Agenda  
 Mr. White moved to approve the consent agenda. Mr. Brown seconded. Motion unanimously carried (5-0).
  - a. Approval of Minutes of February 8, 2011, Board Meeting.
  - b. Approval of Corrected Minutes of January 25, 2011, Board Meeting.
  - c. Approval of Commercial Warrants Report (copy for viewing available at District Office).
  - d. Approval of Routine Certificated Personnel Action.
  - e. Approval of Routine Classified Personnel Action.
  - f. Approve Firm to Provide Video Surveillance Design Services.
  - g. Monthly Report of Developer Fees Collected (January).
  - h. Approval of Hearing Screening Contract for 2011–12.
  - i. Approval of the 2010–11 Single Plan for Student Achievement for El Dorado/Vista, Oak Ridge, Ponderosa, Union Mine/Mountain View High Schools, Independence High School/Independent Learning Center/Community Day School, and Shenandoah High School.
  - j. Approval for Ponderosa High School CSF Students to Participate in an Instructional Trip: UC Santa Barbara College, March 10–12, 2011.

**B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS**

Ms. Stephanie Echeveria of the California Foundation for Agriculture in the Classroom was in attendance to present PHS Agricultural Teacher Lindsey Kovach with their 2011 Vocational Agriculture Literacy for Life Award. Mrs. Kovach was honored for utilizing, contributing to, and promoting agriculture literacy as an educational practice in her classroom.

**C. ACKNOWLEDGMENT OF CORRESPONDENCE**

There was no correspondence to be acknowledged.

**D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GC54954.3)**

Mr. Marc Moehlman, Faculty Association President, commented he was missing the NEA Candlelight Vigil at the State Capitol. He added what is happening in the mid-west is being watched closely.

Mr. Jason King, Classified Association President, did not have any comments.

## **E. SUPERINTENDENT'S COMMENTS**

Mr. Hoffman continued interviews of staff at UMHS today, he will be at EDHS tomorrow and IHS on Thursday. Teachers and staff are glad for the direction from the Board. Interviews for the Associate Superintendent of Business Services took place on Wednesday. The first interview panel was made up of personnel from all sites. He thanked Mrs. Veerkamp for her participation on the second tier panel. Mr. Hoffman is excited with the nomination he will bring to the Board at the next meeting. The quality of applicants is a testament to the Board's direction.

A meeting was held with the SHS families who addressed the Board during the public comment session on February 8. The District and Mrs. Hanson, SHS Administrator, will work to address their concerns to make sure transcripts are accurate.

Smart Board installation in Math and Science classrooms is complete. Clickers are being used successfully in Math classes and will soon be introduced in Science. English and Social Science are being considered for the next wave of installation. Sites will be allowed to determine their own site priorities. Teachers are excited to be using the Smart Boards and demonstrating how they have revamped lesson plans due to the Smart Board.

## **F. FACILITIES SERVICES – ACTION/DISCUSSION ITEMS**

1. Approve Change Order for the Ponderosa High School 2009/10 Measure Q Renovation (DSA #02-111043).

Mrs. McClellan, Director of Facilities reported on the change order for the project titled "Ponderosa High School 2009 Measure Q Renovation" that began on May 3, 2010, and was completed on August 9, 2010, with the exception of the gymnasium, which was completed on November 18, 2010. The scope of work in this project consisted of replacing roofs and HVAC systems, enlarging the gymnasium, renovating and improving the performing arts facilities, and replacing the fire alarm system. Additions and modifications for this project resulted in an additional amount of \$389,835. Mrs. McClellan made clear that the additional work was done at the request of the District to improve safety, improve accessibility, improve energy efficiency, maximize longevity, and promote health and fitness. She further clarified that changes were discussed with staff and were worked through with then Superintendent Sherry Smith who was delegated to approve changes and expenditures during the summer months.

Mr. Brown moved that the Board of Trustees approve Change Order No. 1 in the additional amount of \$389,835 for the Ponderosa High School 2009/10 Measure Q Renovation. Mr. White seconded. The motion unanimously carried (5-0).

**G. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS**

1. Annual Report About Career Technical Education and ROP in the El Dorado Union High School District.

As required by legislation (SB 813), Mrs. Garrett, Director of Career Preparation, presented this annual report on the Regional Occupational Program (ROP). The purpose of ROP is to prepare students to enter the workforce with the skills and competencies necessary to succeed, pursue advanced training in higher educational institutions, and/or upgrade existing skills and knowledge. ROP courses are open to all secondary and adult students, but students sixteen to eighteen years in grades eleven and twelve have priority for enrollment. The ROP delivery system is directly linked to business and industry through advisory committees and provides work-based learning opportunities for students.

ROP is an important component in the continuum of sequenced Career Technical Education (CTE) courses offered in public secondary schools. High school CTE courses often lead to ROP capstone courses, designed to provide more focused occupational training and prepare students for entry-level jobs or to make a transition to postsecondary education, technical training or apprenticeships.

Some ROP courses are articulated with a local California community college district. ROP course curricula are state-certified and students who complete the training receive certificates typically indicating the competencies each student has mastered. Depending on the course, students may also receive industry certification that is recognized regionally, statewide, or nationally.

Mrs. Garrett reported that the California Technical Education (CCTE) model curriculum standards are organized according to 15 industry sectors of interrelated occupations and broad industries. The El Dorado Union High School District offers high school students CTE classes in 14 of the 15 sectors, with ROP capstone courses offered in 10 of those industry sectors.

Mrs. Garrett advised that CTE Strategic Goals will be brought forth in April for Board approval. Mrs. Garrett's report included a summary of the 2009-10 Student Survey she conducted with 126 ROP and CTE students. Students in the Culinary Arts and Engineering Design & Architecture programs attended to share their experiences and projects. They thanked the Board for their support and for providing life enhancing programs and modern facilities.

The Board accepted Mrs. Garrett's report and appreciated hearing the personal experiences of CTE students.

**H. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS**

There were no action/discussion items under this section.

**I. STUDENT SERVICES – ACTION/DISCUSSION ITEMS**

1. Annual Approval of District/School Safety Plans.

Mr. Volmer, Assistant Superintendent of Student Services, presented this item in accordance with Education Code 35294.22 and Board Policy 0450 which require an annual adoption of school safety plans in a public meeting. Mr. Volmer advised that Safety Plan binders containing updated Emergency Operations Plans and Action Guides are available in multiple District Offices and school sites for review. These plans are also available as a web-based document for access by the Office of Emergency Services.

Mr. Volmer informed that a District Safety Committee composed of site administrators, law enforcement personnel, and local public service agency representatives meet several times during the year to review safety plans, debrief on incidents and learn from each other. Mr. Aaron Palm, Oak Ridge High School Assistant Principal and Site Safety Coordinator, joined Mr. Volmer to share the site perspective beyond the formal plans. He spoke on the collaboration that takes place between his school, the Sheriff's Office, Community Service District, CHP, and surrounding elementary schools. Communication, he noted, is key in any emergency situation and all agencies share contact information. He added that safety discussions are driven by current events, and referenced FBI questions used to identify warning signs and protocols for being proactive.

The Board engaged in discussion on communications to families, law enforcement response time, SRO's and Probation Officers on-site, and future precaution considerations while awaiting law enforcement. Mr. Cary asked to have the FBI questions schools are using forwarded to all Board members. The Board thanked Mr. Volmer and Mr. Palm for their enlightening presentation.

Mrs. Muse moved to approve the adoption of the School Safety Plans. Mrs. Veerkamp seconded. The motion unanimously carried (5-0).

2. Consideration of Student Disciplinary Matters Relating to Expulsions and/or Readmissions.  
(GC 54954.5[h]; EC 35146, 48918[c])

- a. Mrs. Veerkamp moved to adopt the Findings of Fact, Conclusions and Recommended Order of the Administrative Panel as the Findings of Fact, Conclusions and Order of the Board of Trustees regarding the expulsion of Student #10-31. Mr. White seconded. The motion unanimously carried (5-0).
- b. Mrs. Veerkamp moved to accept the recommendation to order the full readmission of Student #10-R to the schools of the District. Mr. Brown seconded. The motion unanimously carried (5-0).

3. Consider Recommendations for CAHSEE Waiver Requests (if needed).

Mr. Brown moved to adopt the waiver requests for the 2010/2011 California High School Exit Exam for Student No. CEEW1011-1. Mr. White seconded. The motion unanimously carried (5-0).

**J. HUMAN RESOURCES – ACTION/DISCUSSION ITEMS**

There were no action/discussion items under this section.

**K. OTHER – ACTION/DISCUSSION ITEMS**

1. Consideration of Nominations for the El Dorado County Boards Association Annual Dinner Awards Program.

Mrs. Veerkamp moved to nominate former Board Members Kirby Ehler for the “Leader in Boardsmanship” award and Madeline Restaino for the “Spirit of Boardsmanship” award. Mrs. Muse seconded. The motion unanimously carried (5-0).

Mrs. Muse added a motion to nominate the ACE Mentoring Program for the “Corporate or Community Member/Organization” award. Mrs. Veerkamp seconded. The motion unanimously carried (5-0).

2. 2011 CSBA Delegate Assembly Election Subregion 6-C.

Mr. White moved that the El Dorado Union High School District Board of Trustees cast their ballot for the 2011 CSBA Delegate Assembly Election Subregion 6-C for Lyle Eichert. Mrs. Veerkamp seconded. The motion unanimously carried (5-0).

**L. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED.**

Mrs. Clark commended tonight’s presenters and presentations, noting that the process of keeping schools safe continues to improve. She was pleased to see the inclusion of classified staff in the safety plan.

Mr. Volmer commented that the spontaneous feedback he is hearing about Superintendent Hoffman’s interviews with staff is very good. The word is that Mr. Hoffman is genuine in listening to responses and that staff appreciate the opportunity to share their thoughts.

Mrs. McClellan thanked the Board for the opportunity and honor to have served in this exceptional district for seventeen years and for their support and faith in her. Her retirement at this time is of mutual benefit to herself and the District. She is looking forward to spending more time with her family, and still be able to help the District work through the remaining Measure Q projects under contract for the next few years.

Mr. Cary commended Mrs. McClellan for the manner in which she stepped up in her position and the magnificent results that will be visible throughout the district for years to come. He congratulated Mrs. Kovach on her award. He also commended the Safety Committee for the tough job taken to protect students and staff.

Mrs. Veerkamp thanked Mrs. McClellan for the great things she has accomplished. She thanked and congratulated Lindsey Kovach for her award and the tremendous job she has done with her students and the Ag Program. The FFA students have always impressed with their reports to the Board.

Mr. Hoffman thanked Mrs. McClellan. He has appreciated her professionalism and the great job she has been doing. He looks forward to retaining her expertise for the next couple of years.

Mr. White thanked PHS Principal Chris Moore and ORHS Assistant Principal Aaron Palm for their attendance tonight, and Mrs. Garrett for her presentation on CTE and ROP.

Mr. Brown thanked everyone, especially Mrs. McClellan, for the great job they have done, noting it is all about what we do for students. He concurred that Mrs. McClellan has made a real mark in the district. He shared ROP has a strong place in his heart and asked Mrs. Garrett to keep up the good work. Mr. Brown has enjoyed his site visits thus far to PHS and EDHS. Aaron Palm was commended on his presentation of the administrative thought process that goes into keeping our schools, students and staff safe.

Mrs. Muse recognized Mrs. McClellan as an impressive woman with whom we have all grown, and whose expertise we are fortunate to have for a few more years. Mrs. Muse acknowledged the Single Plans for Student Achievement and thanked site administrators for all the work that goes into preparing these plans. In reference to Smart Boards, she shared that her 17 month old grandson is already able to work the ipad and wished teachers luck in the future. On a personal note, Mrs. Muse thanked everyone here for their on-going support since being diagnosed with cancer over a year ago.

Mr. Palm offered his appreciation and thanks for the Board's support.

**M. CLOSED SESSION**

This session was not needed.

**N. OPEN SESSION**

This session was not needed.

**O. ADJOURNMENT**

There being no further business, Mr. Cary adjourned the meeting at 7:40 p.m.

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Christopher R. Hoffman  
Executive Secretary  
To the Board of Trustees