

ADOPTED MINUTES
El Dorado Union High School District
BOARD OF TRUSTEES
Regular Board Meeting
June 9, 2020

Submit to
Board _____

A. INTRODUCTORY ITEMS

1. Call to Order

This join by phone meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Kevin Brown.

The meeting was opened for public comment on Closed Session agenda items. There being no public comments, Mr. Brown closed this portion of the meeting and the Board adjourned for Closed Session discussion on the following agenda items (GC 54957.7, 54954.5):

- a. 2020 Graduation Waiver Request. (in accordance with Board Policy 6146.1) *
- b. Public Employee Discipline/Dismissal/Release. (Cal. Govt. Code § 54954.5)
- c. Discuss actions for certificated and classified personnel listed in the consent agenda related to personnel action. (GC 54954.5, 54957)
- d. Public Employment: Administrator.
- e. Conference with labor negotiators (agency negotiators for the Board are Asst. Superintendent Tony DeVille, Asst. Superintendent Christopher Moore and Asst. Superintendent Robert Whittenberg) to discuss with the Board represented employees: Discussion related to Proposals from Faculty Association. (GC 3547 {a})
- f. Conference with labor negotiators (agency negotiators for the Board are Asst. Superintendent Tony DeVille, Asst. Superintendent Christopher Moore and Asst. Superintendent Robert Whittenberg) to discuss with the Board represented employees: Discussion related to Proposals from CSEA. (GC 3547 {a})
- g. Contract of Employment for the Assistant Superintendent – Educational Services, Assistant Superintendent – Human Resources, Assistant Superintendent – Business Services, Senior Director of Student Success, and Senior Director of Student Services and Innovation.
- h. Superintendent Contract.

* Action will be taken in public session during the Student Services and Innovation section of the public portion of the Board Meeting. All appropriate actions will be taken to preserve the confidentiality and legal rights to privacy of the students. (EC 35146, 48918[c])

The Board reconvened Open Session at 6:36 p.m.

2. Pledge of Allegiance will be skipped until regular Board Meetings are back to session.

3. Attendance

Board Members

Kevin W. Brown
David J. Del Rio
Lori M. Veerkamp
Jessica K. Rodgers

D.O. Staff

Ron Carruth, Superintendent/Secretary to the Board
Christopher Moore, Assistant Superintendent
Tony DeVille, Assistant Superintendent
Robert Whittenberg, Assistant Superintendent

Timothy M. Cary

Pam Bartlett, Senior Director
 Chuck Palmer, Senior Director
 Serena Fuson, Executive Assistant to the Superintendent

Association Representatives

Teri Lillywhite
 Stephanie Davis

4. Requests to change the agenda and approval of agenda.
 Mrs. Veerkamp moved to approve the agenda. Mrs. Rodgers seconded. Motion unanimously carried (5-0).
- Brown:** Aye
Cary: Aye
Del Rio: Aye
Rodgers: Aye
Veerkamp: Aye
5. Consent Agenda
 Mrs. Veerkamp moved to pull item 5.7 and to approve the remaining consent agenda items. Mr. Cary seconded. Motion unanimously carried (5-0).
- Brown:** Aye
Cary: Aye
Del Rio: Aye
Rodgers: Aye
Veerkamp: Aye
1. Approval of Minutes of May 12, 2020 Board Meeting.
 2. Approval of Commercial Warrants Report (copy for viewing available at District Office).
 3. Approval of Routine Certificated Personnel Action.
 4. Approval of Routine Classified Personnel Action.
 5. Donations Received.
 6. Review of Board Policies and Administrative Regulation: AR/BP 5131.2 - Bullying; BP 6146.1 – High School Graduation Requirements.
 8. Approval/Ratification of Various Contracts (5/2/2020 - 6/1/2020).
 9. Monthly Report of Developer Fees Collected (April 2020).
 10. Approval to Authorize Payment of Warrants and Employment of Staff in July; Authorize Superintendent or Designee to Sign Contract(s).
 11. Designation of Applicant's Agent Resolution with the CA Governor's Office of Emergency Services for Obtaining Federal Financial Assistance.
 12. Approval of Proclamations for 2020-21.
 13. Permission to Dispose of Obsolete/Unusable Furniture, Equipment and Textbooks.
 14. Destruction of Student Services Records.
 15. Approval of Home to School Transportation Services with Latrobe District.
 16. Approval of Home to School Transportation Services with Pioneer District.
 17. Approval of Home to School Transportation Services with Placerville Union School District.
 18. 2020-2021 Designation of CIF Representatives to League.
 19. Approval of Agreement with the El Dorado County Office of Education for Contracted Services in 2020-21.
 20. Dental Van Maintenance MOU with EDCOE.
 21. Delegate Authority to Superintendent to Approve or Reject Bids, Award Consulting and Construction Contracts, Approve Change Orders, Approve Utility Easements and Affirm Notice of Completions for Facilities and Maintenance Projects.
 22. Approval of Resolution #2019/20-22 Declaring an Election to be Held in its Jurisdiction, Consolidation with Other Districts, and Requesting Election Services.

B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS**1. Presentation by Principals to Student Board Representatives.**

The following students were presented a small token of appreciation for serving as the 2019-20 Student Representative to the Board of Trustees for their respective school site. Principals shared some personal comments on the many ways these students continually contribute to school activities and support their school and fellow students throughout the year. They were commended for their efforts and time in representing their peers.

- El Dorado High School Principal, Matt Barnes, recognized Luke Murdock.
- Oak Ridge High School Principal, Aaron Palm, recognized Sebastian Osorio.
- Ponderosa High School Principal, Lisa Garrett, recognized Brandon Bartosh.
- Union Mine High School Principal, Paul Neville, recognized Fatima Rios-Vasquez.
- Virtual Academy Director, Leslie Redkey, recognized Daniel DeVore.

2. Classified Recognition Awards.

The following classified employees were recognized by their site principal and/or immediate supervisor. Examples were shared of how these employees go above and beyond to serve the students, staff, parents and community at their particular site. Board Members congratulated each award recipient and thanked them for their service to the District.

- El Dorado High School: Elena Munoz-Plaza
- Oak Ridge High School: Patricia Taylor
- Ponderosa High School: Kimberly Wood
- Union Mine High School: Anne Kling
- Alternative Education: Janelle Tubbs
- District Office: Elizabeth McBath
- Maintenance & Operations: Judy Boone
- Transportation: Michael Wessels

3. Retiree Jennifer Fitzgerald.

Assistant Superintendent Christopher Moore recognized Jennifer Fitzgerald, CSROP Cosmetology teacher, for her 16 years of service with the District.

C. ACKNOWLEDGMENT OF CORRESPONDENCE

The Board of Trustees received correspondence from the El Dorado County Junior Livestock Auction Committee, the Division of the State Architect (DSA), and Denise Byer regarding athletics.

D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GC54954.3)

1. Ms. Teri Lillywhite, CSEA Vice President, congratulated the classified awardees and commented that CSEA voted electronically to approve their tentative agreement. She shared that their next negotiations meeting will be held on June 25, 2020.
2. Mrs. Stephanie Davis, Faculty Association President, congratulated the classified awardees and thanked every teacher in the District for all of the incredible work they have done for our students this year.

E. SUPERINTENDENT'S ACTION/DISCUSSION ITEMS**1. COVID-19 Update.**

Superintendent Carruth recognized the District's Re-Entry Committee for their work in thinking through our re-entry plan. The Administration has been in close communication with Dr. Nancy Williams, El Dorado County's Public Health Official, who has been an excellent partner in thinking through what a phase 3 opening would look like. She stated that the number of hospitalizations in California has been stable and proportionately very small.

El Dorado County Superintendents have been in conversation, with Dr. Williams' blessing, around the idea of school being open 5 days a week with a number of precautions in place. An athletics plan was submitted to County Health to see if we can begin to focus on conditioning as soon as possible. Superintendent Carruth acknowledged Dr. Ed Manansala on the work that he has done keeping the dialogue open between all of the schools in El Dorado County. There has been conversation of all of schools opening 5 days a week and if COVID-19 begins to raise in numbers, our schools could default down to less days per week in different cohorts. Superintendent Carruth stated that he wants to assure the Board of Trustees and the school community that the re-opening of school is being thought through very carefully in conjunction and consultation with Public Health officials.

2. May Revise: Governor's Budget.

Assistant Superintendent Robert Whittenberg reported that through no fault of his own, Governor Gavin Newsom's May Revision proposals bear little resemblance to his Governor's January State Budget, when the Administration anticipated a multibillion-dollar surplus in a \$222 billion spending plan. While May Revisions are usually built upon actual personal income tax receipts and stable economic projections, both are missing this year. Faced with plummeting resources, Governor Newsom cuts into his predecessor's signature education reform, the Local Control Funding Formula (LCFF), and has the unfortunate distinction of unwinding the formula. The Governor provides some glimmer of hope with resources outside of the Proposition 98 guarantee and potentially triggering off LCFF cuts, but the economic situation could also get worse from here.

Before the public health crisis, the U.S. economy was enjoying full employment. The national unemployment rate was at historic lows, and no one predicted that things would change so suddenly. Some economists forecast that the unemployment rate could reach upwards of 20% in the third quarter of the year.

The "Big Three" taxes make up nearly 77% of state general fund revenue. Personal income tax (PIT) alone accounts for two-thirds of general fund revenues making it the largest source of state revenue. California's income tax structure is extremely progressive. 40–50% of PIT revenue is generated from the 1% of California taxpayers, residents who earn over \$1 million annually. California's dependency on the state's top income earners creates extreme volatility for general fund revenues. We are seeing the evidence of that now.

The May Revision assumes that the state will suffer from a \$41.2 billion loss in revenues compared to January estimates in 2019–20 and 2020–21 combined. \$9.1 billion for 2019–20 and \$32.2 billion for 2020–21. Revenue losses are compounded by the growing number of Californians who need access to state safety net services, bringing the state's total shortfall to \$54 billion.

As the nation goes, so goes California. California ranks 5th among the world's largest economies, including the United States, China, Japan, and Germany. This makes the state highly susceptible to national and global economic shocks. Given its coastal geography, the state is home to three of the largest trade ports, making California's economy reliant on international commerce.

Assistant Superintendent Whittenberg reviewed the unrestricted ending fund balance percentages since the second interim Multiyear Projection (MYP). An estimated decrease incorporates a decrease to LCFF entitlement, which is offset by savings in CalPERS and CalSTRS rates. He stated that the District is working diligently to ensure that the budget is fiscally managed in this time of crisis.

3. Report of Graduation Activities.

Superintendent Carruth thanked Senior Director Chuck Palmer and all of the Principals for doing an incredible job with the graduation activities for our seniors. It was a tremendous moment to celebrate our seniors' accomplishments to end the year. He also thanked the teachers and classified staff who were there for support.

F. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS

1. COVID-19 Operations Written Report.

Assistant Superintendent Christopher Moore reported that the COVID-19 Operations Written Report must be adopted by the local governing board or body in conjunction with the adopted annual budget by July 1, 2020. While the COVID-19 Operations Written Report does not need to be approved by the County Superintendent of Schools or the Superintendent of Public Instruction, the Written Report must be submitted in conjunction with the submission of the adopted annual budget.

Mrs. Rodgers moved to approve the COVID-19 Operations Written Report. Mr. Del Rio seconded. Motion unanimously carried (5-0).

Brown: Aye
Cary: Aye
Del Rio: Aye
Rodgers: Aye
Veerkamp: Aye

2. EDUHSD Virtual Academy COVID-19 Operations Written Report.

Assistant Superintendent Christopher Moore reported that the COVID-19 Operations Written Report must be adopted by the local governing board or body in conjunction with the adopted annual budget by July 1, 2020. While the COVID-19 Operations Written Report does not need to be approved by the County Superintendent of Schools or the Superintendent of Public Instruction, the Written Report must be submitted in conjunction with the submission of the adopted annual budget.

Mrs. Rodgers moved to approve the EDUHSD Virtual Academy COVID-19 Operations Written Report. Mr. Del Rio seconded. Motion unanimously carried (5-0).

Brown: Aye
Cary: Aye
Del Rio: Aye
Rodgers: Aye
Veerkamp: Aye

G. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS

1. 2020/21 Budget Inspection and Public Hearing.

Assistant Superintendent Robert Whittenberg advised that the Education Code requires that school districts hold a public hearing to receive and consider public comments regarding the 2020/21 Proposed Budget.

Each year in mid-May, the Governor produces a revision to the state's proposed budget issued in January. Education Code § 42127(a) (2) requires that school districts adopt an annual budget no later than July 1 of each year. Mr. Whittenberg presented, for review and discussion, the May Revise budget information and the first draft of the District's completed budget based on the May revision.

The following budget assumptions are based upon the Governor's Proposed 2020/21 State Budget (May Revise) and other projections:

- 2020/21 LCFF COLA funding is estimated to decrease by 7.92%

- 2021/22 LCFF COLA funding is estimated to be flat (0%)
- 2022/23 LCFF COLA funding is estimated to be flat (0%)

The following Enrollment Projections are based upon the November 2019 demographic projections and current year enrollment:

- 2020/21 is projected to increase 41 from 2019/20, however; Average Daily Attendance is estimated to remain flat from 2019/20.
- 2021/22 is projected to remain stable. No increases and/or decreases are assumed.
- 2022/23 is projected to decrease 113 from 2021/22.

Assistant Superintendent Whittenberg shared that the following budget assumptions:

- Average Daily Attendance (ADA) P-2 projections have been updated to reflect the latest demographic study as well as the three year average of actual attendance. (94.72%)
- Property Tax Revenues are projected to remain stable. No increases and/or decreases are assumed.
- State Grants are projected to either remain flat and in many cases be reduced by 50%. Federal funding is projected to remain relatively flat.
- Lottery Fund Revenues are projected to be fairly stable but are adjusted by changes in the District's projected ADA. In 2020/21 \$1.35 million has been budgeted which includes \$352,000 in restricted lottery funds.
- The Mandated Cost Block Grant is projected to remain stable. No changes are projected other than fluctuations in ADA.
- The 2020/21 budget reflects a 2.5% increase in certificated health benefit costs of the prior year. The District is projecting a 4.5% increase for subsequent years.
- The 2020/21 Proposed State Budget includes funding outside of Prop 98 to pay down portions of both the unfunded STRS and PERS liabilities. As a result, STRS projected rates are less than the rates currently.

Mr. Brown opened the meeting to a public hearing. There being no comments, Mr. Brown closed the public hearing.

2. Easement Deed LD#2110-08-10009 to Pacific Gas and Electric for the Installation of the Interrupter for Connection of Solar System at Oak Ridge High School.

Assistant Superintendent Whittenberg reported that in November 2018, the Board of Trustees entered into a Power Purchase Agreement (PPA) with Engie, Inc. to install a Solar Energy System in the parking lots of all four comprehensive school sites, one of which is Oak Ridge High School.

The Solar System at El Dorado High School has been up and running since February 2020. The Solar Shade Structures and underground electrical work have been substantially completed at Oak Ridge, Ponderosa and Union Mine High Schools, and are waiting for PG&E to upgrade their Substations and off-site equipment before they can receive our excess electricity generated by our new solar systems.

At Oak Ridge High School, PG&E needs to install a piece of equipment called an "Interrupter" near the north east corner of the property and requires expansion of the existing PG&E easement in that area next to their power pole that feeds the Oak Ridge High School campus with power. The easement is described as a strip of land 40 feet long and 5 feet wide, covering approximately 202 square feet. This area is insignificant to the operation of the schools educational purposes and use of the sidewalks and parking lot close to this location.

Assistant Superintendent Whittenberg stated that the easement needs to be executed and returned to PG&E before they can move forward with ordering and scheduling the installation

of the Interrupter. Once the Interrupter is installed we can connect our solar system to PG&E's power grid and start receiving the benefits of the generated power.

Mr. Cary moved to approve Resolution No. 2019/20-31 Resolution of the El Dorado Union High School District for Easement Deed LD#2110-08-10009 to Pacific Gas and Electric. Mr. Del Rio seconded. Motion unanimously carried (5-0).

Brown: Aye

Cary: Aye

Del Rio: Aye

Rodgers: Aye

Veerkamp: Aye

3. Technology Hardware Proposal.

Assistant Superintendent Whittenberg reported that the equipment in the proposed project replaces 12+ year old edge networking equipment. This equipment is what provides our classroom connections to the school core network, which connects to the District/internet. Having updated equipment is vital to keeping school communication and internet traffic flowing. If the edge equipment fails, it generally takes 4 to 16 classrooms down at a time. Edge switches provide connections to our wireless network as well as phones, security cameras and computer connections. Having updated equipment will ensure that teachers have solid connections when performing in classroom instruction as well as providing distant learning instruction.

Funding for this project is provided partially by E-Rate and partly by the CARES act funding. The non-E-Rate part of the project will be financed at 0% for 5 years.

The total cost of the project is as follows:

- E-Rate portion of Project: \$290,367.39 (\$145,183.70 E-Rate Funded, and \$145,183.70 District match)
- Non-E-Rate portion of Project: \$241,744.72 (Split into 5 payments of approximately \$48,349 per year)

Mrs. Veerkamp moved to authorize the Assistant Superintendent of Business Services, if budgetary conditions are met, to approve the technology hardware from Riverside Technologies, Inc. (RTI) and the purchase of Edge Switch devices to prevent disruptions in classroom learning. Mr. Cary seconded. Motion unanimously carried (5-0).

Brown: Aye

Cary: Aye

Del Rio: Aye

Rodgers: Aye

Veerkamp: Aye

H. STUDENT SERVICES – ACTION/DISCUSSION ITEMS

1. 2019-2020 School Transfer Data.

Senior Director Chuck Palmer reported that the monitoring of school transfers is an integral component of the analysis of enrollment projections and facility planning with the El Dorado Union High School District. The information in this item provides the Board with the data that is used by Administration.

The Administration recommends that the Board of Trustees review the data provided.

I. HUMAN RESOURCES – ACTION/DISCUSSION ITEMS

1. Declare Certificated, Unrepresented and Management Employees’ and Classified, Unrepresented, and Management Employees’ Salaries Indefinite and Uncertain for the 2020-21 School Year.

Assistant Superintendent Tony DeVille reported that any potential mid-year salary increases or decreases for employees require language adopted by the Board if any retroactive pay increase or decrease is to be adjusted during the fiscal year. Due to the extraordinary economic loss of tax revenue as reflected in Governor Newsom’s 2020-21 May Revision budget proposal to the Legislature, the District is obligated to notify all employee groups that the District may not be able to meet its negotiated salary schedules and thus may need to negotiate potential reductions in salary.

Mr. Cary moved to approve Resolution No. 2019/20-32 to declare that all Certificated Employees, and Certificated Unrepresented and Management Employees, and all Classified Employees, and Classified Unrepresented and Management employees’ salaries are declared indefinite and uncertain for 2020-2021 as a result of financial uncertainties, negotiations, legislation, and other factors. Mrs. Rodgers seconded. Motion unanimously carried (5-0).

Brown: Aye

Cary: Aye

Del Rio: Aye

Rodgers: Aye

Veerkamp: Aye

2. Contract of Employment for Superintendent, Assistant Superintendent - Business Services, Assistant Superintendent - Educational Services, Assistant Superintendent – Human Resources, Senior Director of Student Services & Innovation, and Senior Director of Student Success.

Assistant Superintendent DeVille shared that in accordance with Government Code 53262, the contracts of employment for the Superintendent, Assistant Superintendent - Business Services, Assistant Superintendent - Educational Services, Assistant Superintendent – Human Resources, Senior Director of Student Success and Senior Director of Student Services and Innovation were presented in this open session of the governing board for ratification.

Assistant Superintendent DeVille advised that under the existing contract, and having received a satisfactory evaluation, the Superintendent, Assistant Superintendent - Educational Services, Assistant Superintendent - Human Resources, Assistant Superintendent - Business Services, Senior Director of Student Success, and Senior Director of Student Services and Innovation may receive an extension/renewal on their contracts of employment and, where applicable, may receive a contractually agreed upon step increase. The proposed contract for the Superintendent reflects an experience stipend, as well a health and welfare benefits contribution which is equal to the contribution offered to the Board of Trustees. The proposed contracts for the Assistant Superintendents and Senior Directors include specific language changes related to personally-owned technology that may be utilized for business purposes.

Superintendent: Contract Extension through June 30, 2024

Assistant Superintendent - Business Services: Contract Extension through June 30, 2022

Assistant Superintendent - Educational Services: Contract Extension through June 30, 2022

Assistant Superintendent - Human Resources: Contract Extension through June 30, 2022

Senior Director of Student Success: Contract Extension through June 30, 2022

Senior Director of Student Services and Innovation: Contract Extension through June 30, 2022

Mr. Del Rio moved to approve the Contract of Employment for Superintendent, Assistant Superintendent - Business Services, Assistant Superintendent - Educational Services, Assistant

Superintendent – Human Resources, Senior Director of Student Success, and Senior Director of Student Services & Innovation. Mrs. Veerkamp seconded. Motion unanimously carried (5-0).

Brown: Aye

Cary: Aye

Del Rio: Aye

Rodgers: Aye

Veerkamp: Aye

J. STUDENT SUCCESS – ACTION/DISCUSSION ITEMS

There were no action/discussion items under this session.

K. OTHER – ACTION/DISCUSSION ITEMS

There were no action/discussion items under this session.

L. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED

Announcements and topics of interest reported by Board Members/Cabinet and timeline of items for future Board Meetings.

Superintendent Carruth:

- Superintendent Carruth acknowledged the Board of Trustees for their support and shared that all members of Cabinet enjoy working with them, for them, and leading the school community. The team consists of Administrators with different roles and responsibilities who pulled together in difficult times to support our staff and serve our students. He stated that he appreciates everyone's hard work including Mrs. Fuson who has worked tremendously hard to help stabilize the team.

Mr. Cary:

- Mr. Cary thanked everyone for their hard work, teamwork, and cohesiveness. He commented that it is remarkable and commendable how the District pulled together for families.

Mrs. Rodgers:

- Mrs. Rodgers commented that she attended the Union Mine High School and Virtual Academy graduation parades. She thanked those who organized them and stated that the environment was positive and the families really enjoyed the events. Lastly, she shared that her son's due date is two weeks away and she will keep everyone posted.

Mrs. Veerkamp:

- Mrs. Veerkamp congratulated all who were recognized tonight and agreed that she also enjoyed the graduation events. They were personable and parents were excited to be a part of the individual interaction and celebrating with their graduates. The community came out to support our students. She thanked Superintendent Carruth, Cabinet, and Mrs. Fuson for their hard work navigating through this difficult and challenging year and wished everyone a great summer break.

Mr. Del Rio:

- Mr. Del Rio thanked everyone for their hard work this year and wished everyone an enjoyable summer.

Mr. Brown:

- Mr. Brown commented that the graduation celebrations were fantastic and parents and community members alike shared with him that they hope our District holds parades every year for graduates. He thanked every employee in the District for their hard work this year and stated that he appreciates the Board of Trustees for doing the tough things that Board Members have to do. He wished everyone a great summer and commented that he can't wait to meet Mrs. Rodgers' baby boy.

M. CLOSED SESSION

The Board of Trustees hereby adopts the High School Graduation Requirement Waiver Requests for the following students: ED-12, ED-13, PHS-20, UM-13, UM-24, IH-21.

Mrs. Veerkamp moved to approve the adoption of High School Graduation Requirement Waiver Requests for students ED-12, ED-13, PHS-20, UM-13, UM-24, IH-21. Mr. Del Rio seconded. Motion unanimously carried (5-0).

Brown: Aye
Cary: Aye
Del Rio: Aye
Rodgers: Aye
Veerkamp: Aye

N. OPEN SESSION

This session was not needed.

O. ADJOURNMENT

There being no further business, Mr. Brown adjourned the meeting at 8:26 p.m.

Ron Carruth
Secretary to the Board of Trustees