EL DORADO UNION HIGH SCHOOL DISTRICT
BOARD POLICY

Business and Noninstructional Operations

EARTHQUAKE EMERGENCY
PROCEDURE SYSTEM
BP 3516.3

Earthquakes occur without warning. For their safety, children shall be taught methods of
protecting themselves from the hazards of earthquakes.

The Superintendent or designee shall establish an emergency procedure system to be followed in
case of earthquakes. This system shall include, but not be limited to, the following:

1. A school earthquake response plan, ready for implementation at any time, for
   maintaining the safety and care of students and staff. This plan should outline roles,
   responsibilities and procedures for students and staff.

2. A DROP procedure, whereby each student and staff member takes cover under a table or
desk, drops to the knees, protects the head with arms, and faces away from the window.

3. Protective measures to be taken before, during and after an earthquake.

4. A training program to ensure that all students and certificated and classified staff are
   aware of, and properly skilled in, the earthquake emergency procedure system.
   (Education Code 35297)

Drop procedures shall be practiced at least once each semester in secondary schools.
(Education Code 35297)

Legal Reference:
   EDUCATION CODE
   35295-35297  Emergency earthquake procedures