

ADOPTED MINUTES
El Dorado Union High School District
BOARD OF TRUSTEES
Regular Board Meeting
April 28, 2020

Submit to
Board _____

A. INTRODUCTORY ITEMS

1. Call to Order

This joint by phone meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Kevin Brown.

The meeting was opened for public comment on Closed Session agenda items. There being no public comments, Mr. Brown closed this portion of the meeting and the Board adjourned for Closed Session discussion on the following agenda items (GC 54957.7, 54954.5):

- a. Discuss actions for certificated and classified personnel listed in the consent agenda related to personnel action. (GC 54954.5, 54957)
- b. Public Employee: Discipline/Dismissal/Release/Reassignment/Resignation (GC 22714; 44929; 44929.21; 44934; 44949; 44951; 44953; 44954; 44955; 45192; 44195; 87488)
- c. Public Employment: Administrator(s).
- d. Conference with labor negotiators (agency negotiators for the Board are Assistant Superintendent Tony DeVille, Assistant Superintendent Chris Moore and Assistant Superintendent Robert Whittenberg) to discuss with the Board represented employees: Discussion related to Proposals from Faculty Association. (GC 3547 {a})
- e. Conference with labor negotiators (agency negotiators for the Board are Assistant Superintendent Tony DeVille, Assistant Superintendent Chris Moore and Assistant Superintendent Robert Whittenberg) to discuss with the Board represented employees: Discussion related to Proposals from CSEA. (GC 3547 {a})
- f. Superintendent Evaluation.

* Any action will be taken in public session during the Student Services and Innovation section of the public portion of the Board Meeting. All appropriate actions will be taken to preserve the confidentiality and legal rights to privacy of the students. (EC 35146, 48918[c])

The Board reconvened Open Session at 6:34 p.m.

2. Pledge of Allegiance will be skipped until regular Board Meetings are back to session.

3. Attendance

Board Members

Kevin W. Brown
David J. Del Rio
Lori M. Veerkamp
Jessica K. Rodgers
Timothy M. Cary

D.O. Staff

Ron Carruth, Superintendent/Secretary to the Board
Chris Moore, Assistant Superintendent
Tony DeVille, Assistant Superintendent
Robert Whittenberg, Assistant Superintendent
Pam Bartlett, Senior Director
Chuck Palmer, Senior Director
Serena Fuson, Executive Assistant to the Superintendent

Association Representatives

Teri Lillywhite
Stephanie Davis

4. Requests to change the agenda and approval of agenda.
Mrs. Veerkamp moved to approve the agenda. Mrs. Rodgers seconded. Motion unanimously carried (5-0).
Brown: Aye
Cary: Aye
Del Rio: Aye
Rodgers: Aye
Veerkamp: Aye
5. Mr. Del Rio moved to approve the consent agenda. Mrs. Veerkamp seconded. Motion unanimously carried (5-0).
Brown: Aye
Cary: Aye
Del Rio: Aye
Rodgers: Aye
Veerkamp: Aye
1. Approval of Minutes of April 14, 2020 Board Meeting.
 2. Approval of Commercial Warrants Report. (copy for viewing available at District Office)
 3. Approval of Routine Certificated Personnel Action.
 4. Approval of Routine Classified Personnel Action.
 5. Donations Received.
 6. Ratification of Budget Transfers. (3/28/2020 – 4/17/2020)
 7. Approval/Ratification of Various Contracts. (4/1/2020 - 4/20/2020)
 8. Monthly Report of Developer Fees Collected. (March 2020)
 9. Permission to Dispose of Obsolete/Unusable Furniture, Equipment and Textbooks.
 10. Single Plan for Student Achievement: Oak Ridge High School, Ponderosa High School, and Union Mine High School.

B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS

There were no recognitions this evening.

C. ACKNOWLEDGMENT OF CORRESPONDENCE

No correspondence was received for acknowledgement.

D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GC54954.3)

1. Ms. Teri Lillywhite, CSEA Vice President, shared that she and Mr. Jason King met with Superintendent Carruth and they appreciate the transparency regarding the budget. In addition, she and Mr. King are members of the Budget Advisory Committee and there are going to be difficult decisions ahead for the District. Lastly, Ms. Lillywhite shared that they held a negotiations meeting on April 16, 2020 and their next meeting will be held on May 7, 2020.
2. Ms. Stephanie Davis, Faculty Association President, inquired if the Board of Trustees received the correspondence in support of the library media specialists, which the Board confirmed that they did. She stated that teachers are working hard to maintain programs for students and are feeling discouraged regarding potential budget cuts. Ms. Davis stated that they appreciate the hard work by Superintendent Carruth and his team.

E. SUPERINTENDENT'S – ACTION/DISCUSSION ITEMS1. COVID-19 Update.

Superintendent Carruth reported that Dr. Nancy Williams, El Dorado County Public Health Officer, issued a stay-at-home directive for El Dorado County effective through April 30, 2020 and requested that the community defer to the Governor for further guidelines. In addition, earlier today the Governor's Office requested that schools move the start of the new school year to the end of July or early August. Superintendent Carruth stated that he will be meeting with Ms. Davis, Mr. King and Ms. Lillywhite to discuss.

Assistant Superintendent Robert Whittenberg stated that Ponderosa High School has been confirmed as a COVID-19 testing site in El Dorado County for any resident wanting to be tested for the virus. Testing will begin on Monday, May 4, 2020 in the small gym from 7:00 a.m. to 7:00 p.m.

2. Budget Advisory Committee.

Assistant Superintendent Whittenberg reported that on March 4, 2020 the Budget Advisory Committee met and discussed the District's 2nd Interim Budget Report. He shared that the District's ending fund balance was projected to be \$855,000 at fiscal year-end closing, which is June 30, 2020. After the Committee had received that information, Superintendent Carruth led the group through a Budget Reduction Exercise through which each person was asked three questions:

1. What should the District consider reducing that has been added in the past few years?
2. What is an area that the District may consider reducing?
3. Knowing that the District is going to increase enrollment for 2 years and then steadily decline, what should the District consider taking advantage of to reduce?

At the conclusion of the exercise, all the written comments and suggestions were collected. During the Budget Advisory Committee Meeting on April 23, the committee reviewed a few current news articles regarding the drastic effect COVID-19 is having on the economy.

Most notably, the April 10, 2020 UCLA Anderson Forecast, points to the rapid rate of decline in the second quarter of 2020 by 7.5% from the previous quarter and an additional decline of 1.25% in the 3rd quarter. The article states that this contraction in the economy will drive the official unemployment rate to a peak of around 13% in the fourth quarter, and total job loss to approximately 17 million. The economy is forecast to rebound by 1% in the fourth quarter and growth is expected to accelerate in early 2021 as the effects of COVID-19 abate; however, a recovery to an employment level equivalent to the last months of 2019 will not occur until late 2022.

With that information as context, the Budget Advisory Committee members were each asked to participate in a second Budget Reduction Exercise. Each committee member was provided the list of budget reduction ideas from the March 4, 2020 meeting and were asked to rank each item from one of three categories of potential reductions. The categories were protect, consider, and utilize for savings. Each committee member individually conducted this Budget Stabilization Activity.

Later this evening, each member of the Budget Advisory Committee will be asked to complete a third Budget Stabilization Activity in which they will use a Budget Calculator to identify \$2.5 million dollars in reductions in the District's current budget. The \$2.5 million dollar figure accounts for a projected 0% COLA for the next 3 years, the rising medical costs and the necessary funds anticipated for failing technology across the District.

Assistant Superintendent Christopher Moore shared the results of the Budget Advisory Committee Survey regarding Possible Cost Savings for the Board of Trustees:

1. Reduce one assistant principal position in the District by not replacing a current retirement (PHS). Assistant principals may be reassigned to ensure each school has sufficient supervision. 86.2% recommend.
 2. Reduce teaching positions by not replacing teachers who retire in June. May result in a loss of educational programs or options. Required courses for graduation must be staffed. 89.7% recommend.
 3. Reduce the number of classified library media specialists in the District by not replacing the staff who retire in June (EDHS and UMHS). 79.3% recommend.
 4. Layoff one counselor in the District fall 2020. 86.2% recommend.
 5. Layoff classified readers in the District fall 2020. 89.6% recommend.
 6. Layoff classified copy clerks in the District fall 2020. 89.6% recommend.
 7. Layoff classified custodial staff in the District fall 2020. 69% recommend.
 8. Layoff classified in-house supervisors in the District fall 2020. 72.4% recommend.
 9. Layoff classified clerical positions in the District. 75.8% recommended.
 10. Layoff one certificated nurse in the District fall 2021. 51.7% recommended.
 11. Eliminate two sports teams at each school (must be the same teams throughout the District and reflect Title Nine requirements). 65.5% recommend.
 12. Maintain all sports programs, but negotiate with the FA a reduction of two coaching stipends throughout the District. The stipends eliminated will be consistent throughout the District. A total reduction of 8 paid coaching stipends. 96.5% recommend.
 13. Negotiate with the FA an increase in class size from the current fall 32.57 to 1 and 31.57 to 1. The increase will reduce the number of teachers the District needs to hire following retirements. 86.2% recommend.
 14. If the CDE allows for furlough days, negotiate with the FA and CSEA a reduction in contractual days. For example, during the great recession the CDE allowed a school year calendar of 175 days. Fewer days, would equate to less annual pay. 58.6% recommend.
 15. Explore cost reductions in the delivery model of mental health services for students with disabilities. 100% recommend.
 16. Explore cost reductions in the delivery of FAPE using instructional specialists assigned to support students with disabilities. 100% recommend.
 17. Reduce postage costs by using ParentSquare and online communication for annual notifications, progress reports, and report cards. 100% recommend.
 18. Reduce funds allocated to the school sites for curriculum (beyond restricted state Lottery funding). These funds are associated with Department funds for supplies and supplemental materials. 82.8% recommend.
 19. Reduce the maintenance and operations budget to only fund emergency repairs and preventive maintenance. Freeze on new projects that use LCFF base funding. 89.7% recommend.
 20. Eliminate bus routes by increasing the allowable distance between bus stops. 96.6% recommend.
 21. Sell property owned by the District off of Bass Lake Road (est. \$250,000). 89.7% recommend.
3. Graduation Task Team Update.
Senior Director Chuck Palmer stated that the District received over 1,200 responses from the graduation survey that was sent out to seniors and their families. From the answers received, it is clear that families would prefer to postpone graduation to a later date in the summer in hopes that the social distancing limits will be lifted. In addition to the survey, Principals formed site committees that consist of parents, staff and students from the class of 2020 who have met to discuss what they would like to see for graduation. The District Graduation Committee also met and discussed the following two options that will be consistent across the District:

- Option 1: Aim for a July traditional graduation.
- Option 2: Organize a graduation parade culminating at the campuses where diplomas will be handed out and photos will be taken.

Principals will meet with their site committees this week to present the two options and will be meeting with the District Graduation Committee on Friday to discuss plans.

F. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS

1. Public Hearing and Approval for Proposed AP Statistics Instructional Materials Recommended for Adoption for the 2020-21 School Year.

Assistant Superintendent Christopher Moore reported that each year, the El Dorado Union High School District adopts instructional materials for new courses and classes, which have revised their courses of study in accordance with the adoption cycle. Instructional materials in each curricular area are aligned with District and California content standards.

For the 2020-2021 school year, AP Statistics materials are being recommended for adoption. The instructional materials have been reviewed and approved by the Standards and Instructional Leadership Team (SILT). Staff from all sites, as well as parent and student representatives participated in the evaluation of instructional materials, and a consensus or a majority vote was used to select a common instructional material for all District courses. The SILT Coordinating Chairs for each curricular area are commended for their excellent organization and management of this selection process.

Recommended AP Statistics instructional material purchase for the 2020-2021 school year:

- The Practice of Statistics, 6th edition, Copyright 2020 - ISBN: 978-1-319-26929-6

The instructional materials being recommended for adoption are available for review in the Educational Services Office. Temporary online access can be provided to view digital materials.

At Mr. Moore's recommendation, Mr. Brown opened the meeting to a public hearing on the proposed instructional materials for AP Statistics. There being no comments, the public hearing was closed.

Mrs. Rodgers moved to approve the proposed AP Statistics Instructional Materials Recommended for Adoption for 2020-21 School Year. Mrs. Veerkamp seconded. Motion unanimously carried (5-0).

Brown: Aye
Cary: Aye
Del Rio: Aye
Rodgers: Aye
Veerkamp: Aye

G. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS

There were no action/discussion items under this session.

H. STUDENT SERVICES AND INNOVATION – ACTION/DISCUSSION ITEMS

There were no action/discussion items under this session.

I. HUMAN RESOURCES – ACTION/DISCUSSION ITEMS**1. Annual “Declaration of Need for Fully Qualified Educators” to be Filed with the California Commission on Teacher Credentialing.**

Assistant Superintendent Tony DeVille shared that a Declaration of Need for Fully Qualified Educators is required by the California Commission on Teacher Credentialing (CTC) before any emergency permits will be issued for service in a District. This declaration certifies that reasonable efforts to recruit a fully credentialed teacher will be made and serves as statement of anticipated needs for the 2020-2021 school year. The form may be amended during the 2020-2021 school year as the need develops.

Mrs. Rodgers moved to approve the Annual “Declaration of Need for Fully Qualified Educators” to be filed with the California Commission on Teacher Credentialing. Mrs. Veerkamp seconded. Motion unanimously carried (5-0).

Brown: Aye
Cary: Aye
Del Rio: Aye
Rodgers: Aye
Veerkamp: Aye

J. STUDENT SUCCESS – ACTION/DISCUSSION ITEMS

There were no action/discussion items under this session.

K. OTHER – ACTION/DISCUSSION ITEMS

There were no action/discussion items under this session.

L. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED.

Announcements and topics of interest reported by Board Members/Cabinet and timeline of items for future Board Meetings.

Mr. DeVille:

- Mr. DeVille thanked Ms. Lillywhite, Mr. King and the CSEA team for a good start in the negotiations process. He also thanked Ms. Davis for working with him to develop distance-learning guidelines for teachers and administrators.

Mrs. Bartlett:

- Mrs. Bartlett thanked Sierra Child & Family Services for their continued work with the Wellness Centers and for their supportive messages to the learning community. She also thanked Mr. Logan Taxdal and Mr. Chris Plewa for their work with distance-learning on SILT.

Mr. Moore:

- Mr. Moore commented that he is thankful for the professionalism of our staff and District leadership is committed to do everything that they can to leverage collective intelligence.

Superintendent Carruth:

- Superintendent Carruth thanked our teachers and staff for their professionalism during these unprecedented times. The District will be working hard to create plans for the staggering potential reductions and he is appreciative for everyone. He thanked the Board of Trustees for examining and understanding all of the challenges that the District faces and for their support. He stated that we have a wonderful District and we will work together to serve students the best we can.

Mr. Cary:

- Mr. Cary expressed his appreciation for Superintendent Carruth and he feels blessed that the Board of Trustees is a great team. He stated that it is gratifying that everyone is always on top of things.

Mrs. Rodgers:

- Mrs. Rodgers thanked Mr. Palmer and his team for their efforts for graduation. She also thanked all staff and teachers for their hard work remotely. Lastly, she shared that she has less than two months left before her son arrives and she is doing well.

Mrs. Veerkamp:

- Mrs. Veerkamp shared that she participated in the Ponderosa High School Principal interviews today and gave kudos to Human Resources for their impeccable hiring process. She shared that two years ago, the Board of Trustees hit it out of the park for hiring Superintendent Carruth and the District is blessed to have him to get through these tough times. She thanked everyone for their hard work during these challenging times.

Mr. Del Rio:

- Mr. Del Rio thanked Mr. Palmer for his work with graduation and Superintendent Carruth for his leadership.

Mr. Brown:

- Mr. Brown stated that he appreciates the hard work from our teachers, classified staff and management. The state of the budget is difficult, but the Board of Trustees knows that every decision that they make affects peoples' lives and they will not make any decisions until they have explored every avenue available. He believes that the Board could not have chosen a better Superintendent to lead the District through these difficult times.

M. OPEN SESSION

This session was not needed.

N. ADJOURNMENT

There being no further business, Mr. Brown adjourned the meeting at 7:30 p.m.

Ron Carruth
Secretary to the Board of Trustees