

ADOPTED MINUTES  
El Dorado Union High School District  
BOARD OF TRUSTEES  
Regular Board Meeting  
August 23, 2022

Submit to  
Board \_\_\_\_\_

**A. INTRODUCTORY ITEMS**

1. Call to Order

This meeting of the Board of Trustees was called to order at 4:30 p.m. by Board President Lori Veerkamp in the El Dorado Union High School District Board Room, 4675 Missouri Flat Road, Placerville, CA 95667.

The meeting was opened for public comment on Closed Session agenda items. As there were no requests to address the Board, Mrs. Veerkamp closed this portion of the meeting and the Board adjourned for Closed Session discussion on the following agenda items (GC 54957.7, 54954.5):

- a. Discuss actions for certificated and classified personnel listed in the consent agenda related to personnel action. (GC 54954.5, 54957)
- b. Public Employee: Discipline/Dismissal/Release/Reassignment/Resignation. (GC 22714; 44929; 44929.21; 44934; 44949; 44951; 44953; 44954; 44955; 45192; 44195; 87488)
- c. Conference with labor negotiators (agency negotiators for the Board are Assistant Superintendent Tony DeVille, Assistant Superintendent Christopher Moore and Assistant Superintendent Robert Whittenberg) to discuss with the Board represented employees: Discussion related to Proposals from CSEA. (GC 3547 {a})

*\* Any action will be taken in public session during the Student Services and Innovation section of the public portion of the Board Meeting. All appropriate actions will be taken to preserve the confidentiality and legal rights to privacy of the students. (EC 35146, 48918[c]).*

The Board reconvened Open Session at 5:44 p.m. in the El Dorado Union High School District Board Room.

2. Pledge of Allegiance was led by Mr. Cary.

3. Attendance

Board Members

Lori M. Veerkamp  
Jessica K. Rodgers  
Timothy M. Cary  
David J. Del Rio  
Brooke B. Van Komen

D.O. Staff

Ron Carruth, Superintendent/Secretary to the Board  
Christopher Moore, Deputy Superintendent  
Tony DeVille, Assistant Superintendent  
Robert Whittenberg, Assistant Superintendent  
Pam Bartlett, Senior Director  
Chuck Palmer, Senior Director  
Bonnie Orris, Administrative Assistant

Student Board Member

Elizabeth Rankin

Association Representatives

Teri Lillywhite  
Stephanie Davis

4. Requests to change the agenda and approval of agenda.  
Mrs. Rodgers moved to approve the agenda as presented. Mrs. Van Komen seconded.  
Motion carried (5-0).
- Cary:** Aye  
**Del Rio:** Aye  
**Rodgers:** Aye  
**Van Komen:** Aye  
**Veerkamp:** Aye
5. Consent Agenda  
Mr. Del Rio moved to approve the consent agenda. Mr. Cary seconded.  
Motion carried (5-0).
- Cary:** Aye  
**Del Rio:** Aye  
**Rodgers:** Aye  
**Van Komen:** Aye  
**Veerkamp:** Aye
1. Approval of Minutes of July 19, 2022 Special Board Meeting.
  2. Approval of Minutes of June 7, 2022 and June 9, 2022 Board Meetings.
  3. Approval of Commercial Warrants Report.
  4. Approval of Routine Certificated Personnel Action.
  5. Approval of Routine Classified Personnel Action.
  6. Williams Act Uniform Complaint Procedures Quarterly Report (April – June 2022).
  7. Review of Board Policy, Administrative Regulations and Exhibits: E1 1113 - District and School Websites (New); AR/E2 1312.4 - Williams Uniform Complaint Procedures (Revise/Revise); AR/E1 3517 - Facilities Inspection (Revise/New); AR/BP 3550 - Food Service/Child Nutrition Program (Revise/Revise); AR/BP 3551 - Food Services Operations/Cafeteria Fund (Revise/Revise); AR/BP 3553 - Free and Reduced Price Meals (Revise/Revise); AR/BP 4212.42 - Drug and Alcohol Testing School Bus Drivers (New/Revise); BP 5123 - Promotion/Acceleration/Retention (Delete).
  8. Annual Review of Board Policy 3430, Investing.
  9. Monthly Report of Developer Fees Collected (May 2022).
  10. Approval/Ratification of Various Contracts (5/27/22 - 8/15/22).
  11. Ratification of Budget Transfers (7/01/22 - 7/31/22).
  12. Public Health Nurse Contract.
  13. El Dorado High School Overnight Instructional Trip Request: Cross Country Camp, Sly Park, CA, July 28-31, 2022.
  14. El Dorado High School Overnight Instructional Trip: Watershed Education Summit, Union Valley Reservoir, CA, September 21-24, 2022.
  15. El Dorado High School Instructional Trip Request: AVID College Visit, University of Nevada, Reno, September 30, 2022.
  16. Oak Ridge High School Overnight Instructional Trip Request: Tennis Tournament, Fresno, CA, September 8-10, 2022.
  17. Union Mine High School Overnight Instructional Trip Request: Watershed Education Summit, Wench Creek Campground, CA, September 21-24, 2022.

Board President Lori Veerkamp welcomed Elizabeth Rankin, Student Board Member for the 2022-23 school year.

**B. SUPERINTENDENT'S OPENING UPDATES**

Superintendent Carruth welcomed everyone and noted this is the 3<sup>rd</sup> week of school. He stated that the year is off to a wonderful start.

**C. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS****1. Link Crew Opening Events.**

Mrs. Bartlett expressed her appreciation for the exciting and enthusiastic start to the school year. After a brief video highlighting students and staff participating in Link Crew opening events she presented an overview of the Link Crew program describing how it supports District goals for student engagement, connection and success.

Student Board Member Elizabeth Rankin shared her experience as a Link Crew mentor for the second time this year. She is excited to answer students' questions and looks forward to meeting with them throughout the year.

Superintendent Carruth reflected on the District faces in having so many feeder schools and the challenges faced by incoming students. The Link Crew program creates intentional, planned opportunities for students to build relationships. It demonstrates the power of student mentors and was a fantastic way to start the year.

**D. ACKNOWLEDGMENT OF CORRESPONDENCE**

Correspondence was shared via email with the Board of Trustees for their review.

**E. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GC54954.3)**

1. Ms. Teri Lillywhite, President of CSEA, welcomed Ms. Rankin as the new Student Board Member. She reported that the Welcome Back to School classified event was very positive. Members appreciated the time out to break bread together and the opportunity to receive information from Dr. Carruth and others in attendance. She thanked Mrs. Veerkamp and Mrs. Van Komen for attending and expressed appreciation to Mr. Whittenberg, Mr. Palmer and Nurse Jackie Richardson for the important safety and first aid training.
2. Mrs. Stephanie Davis, President of the Faculty Association, expressed her appreciation to cabinet members for a great start to the school year. Faculty reported they felt appreciated and listened to at the professional development events this summer and fall. Teachers look forward to opportunities to get together to communicate, collaborate and build community. Mrs. Davis had the pleasure of participating in the first Back to School Night in several years. It was extremely well attended and both parents and students were enthusiastic.
3. Board President Veerkamp reviewed the guidelines for addressing the Board of Trustees:
  - a. Members of the public are encouraged to attend Board Meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. The Board shall take no action or discussion on any item not appearing on the posted agenda.
  - b. Individual speakers shall fill out a speaker's card and submit it to the assistant to the Superintendent. Speakers will be allowed up to three (3) minutes to address the Board during the public comment period.
  - c. The public comment period is for members of the Board to hear comments related to District business. We ask speakers to limit their comments to items within the Board's jurisdiction and direct their comments to the Board.
  - d. Please note the instruction on the handouts regarding complaints against employees.

**F. SUPERINTENDENT'S - ACTION/DISCUSSION ITEMS****1. Opening of School Update.**

Superintendent Carruth reported that we have had a terrific start to the school year. After several challenging years, we are moving forward with a feeling of euphoria eclipsed only by the enthusiasm of the students.

Enrollment is 130 below our projections with Union Mine, Ponderosa, and Oak Ridge High Schools reporting declines of approximately 40 students each. El Dorado High School experienced a slight increase.

He expressed his appreciation to everyone for the hard work behind such an excellent start.

**G. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS****1. Summer Faculty Professional Development Update**

Deputy Superintendent Christopher Moore reported that he is excited to share how the District hit the ground running this summer. We brought staff together and worked to further the District's vision for the future.

**Post-Pandemic Aspirational Goals**

- a. All educators will collaborate, and initiate meaningful, inspiring and effective professional development to skillfully support students' academic and behavioral needs.
  - Capturing Kids Hearts.
  - Assessment for Learning.
  - Guaranteed viable curriculum in each course.
  - Course site meetings.
  - Ownership of student learning within the course and department.
  - Coordinate embedded intervention opportunities.
- b. All students will develop resiliency and achieve through encouraging and empowering support from individual staff, academic and behavioral intervention programs and co-curricular and extracurricular opportunities.
  - Link Crew grades 9-10.
  - Peer Mentors.
  - Peer Mentor annual training.
  - Tiered intervention structure.
  - Intervention teams.
  - Wellness Center.
  - Strong co-curricular and extracurricular opportunities.
- c. All students will graduate with the knowledge and skills necessary to succeed in a wide range of post-secondary options including college, the trades, and other careers.
  - Data tracking for College and Career indicator.
  - Systematic 6-year plan adjusted annually.
  - Interest and career inventories.
  - College guidance and life skills in advisory.
  - Expand exposure/knowledge of trades/apprenticeship programs.

- Define and publicize career pathways.
- Continuous A-G recovery.
- Track graduates for enrollment in CC, CSU, and UC.

#### **Academic Multi-Tiered Systems of Support Initiatives for 2022-24:**

##### a. Tier 1

- Reviewing our agreed upon viable curriculum in course alike teacher teams.
- Providing professional development to teachers on best first instruction practices in their respective content areas.
- Revising common formative assessments in course alike teacher teams to measure student learning of the agreed upon viable curriculum.
- Reviewing and revising the District's comprehensive guidance counseling program.

##### b. Tier 2

- Refining and implementing embedded academic intervention and extension time.
- Providing content areas teachers with professional development on supporting English learners.

##### c. Tier 3

- Reviewing and revising how educational specialists and paraprofessionals provide one-to-one support for students with disabilities.
- Reviewing and revising how ELD teachers and Spanish speaking paraprofessionals provide one-to-one support for English learners.

#### **Behavioral Multi-Tiered Systems of Support Initiatives**

##### a. Tier 1

- Review and revise our student code of conduct matrix and student behavior expectations by school site committees.
- Implementation of behavioral prevention and intervention strategies led by the Dean of Student Services.
- Review and revise the use of embedded advisory time.
- Develop and implement school-wide positive school culture initiatives that promote acceptance, kindness, and inclusivity.

##### b. Tier 2

- Implement group oriented restorative programs via the wellness centers.
- Expand peer mentoring programs to help promote positive student interactions (i.e. Link Crew, Safe School Ambassadors).
- Implementation of In-House Suspension Restorative Programs.

##### c. Tier 3

- Expand the restorative practices for students who were suspended (i.e. substance abuse counseling, conflict resolution training, counseling from the wellness center).

#### **Summer Professional Development Activities:**

- a. New curriculum trainings. (Geometry, Chemistry, iReady, etc.)
- b. Advanced Placement (AP) Summer Institutes.
- c. Project Lead the Way – Engineering.

- d. Planned Learning Communities (PLCs) at Work Sacramento.
- e. John Hattie and Visible Learning.
- f. Capturing Kids Hearts.
- g. We Are Stronger Together, District Two-Day Symposium on Strengthening Department Teams:
  - Faculty Survey revealed 84.5% of surveyed staff found the team time productive.

**Next Steps on Professional Development:**

- a. Establish the viable curriculum that all students learn.
- b. Identify best instructional practices to ensure students learn the viable curriculum.
- c. Training for Counselors on best practices for assisting students with developing systemic 6-year plans that are adjusted annually and lead to students being college and/or career ready upon completion of high school.
- d. Training on behavioral prevention and intervention strategies.
- e. Training on creating a well-integrated system of instruction and intervention.
- f. Planning to organize a Title I Symposium to engage with our feeder schools, how do we get kids entering high school ready for algebra and how do the high schools help kids progress through algebra to geometry.

**H. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS**

There were no action/discussion items under this session.

**I. STUDENT SERVICES AND INNOVATION – ACTION/DISCUSSION ITEMS**

There were no action/discussion items under this session.

**J. HUMAN RESOURCES – ACTION/DISCUSSION ITEMS**

1. Approval to Submit Provisional Internship Permit Application for Adam Stupek, Temporary Science Teacher at Independence High School.

Mr. Del Rio moved to approve the submission of the application for a Provisional Internship Permit (PIP) to the CTC on behalf of Adam Stupek.

Mr. Cary seconded. Motion carried (5-0).

**Cary:** Aye

**Del Rio:** Aye

**Rodgers:** Aye

**Van Komen:** Aye

**Veerkamp:** Aye

**K. OTHER – ACTION/DISCUSSION ITEMS**

1. First Reading of Board Bylaw 9320 – Meetings and Notices.

The Board conducted a first reading of Board Bylaw 9320 and directed the revisions presented be made and brought back for a second reading and approval: Board Bylaw 9320 – Meetings and Notices.

The Board will conduct a second reading of the above revised Board Exhibit on September 13, 2022 and consider approval of the Bylaw.

**L. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED**

*Announcements and topics of interest reported by Board Members/Cabinet and timeline of items for future Board Meetings.*

Ms. Orris expressed her appreciation for the wonderful start to the school year.

Superintendent Carruth acknowledged the work of Deputy Superintendent Moore, Senior Director Bartlett and Senior Director Palmer for focusing on our direction and goals. Cabinet has been looking for ways to refine our work and it is so exciting to be able to see it moving forward. He expressed appreciation for Assistant Superintendent Whittenberg and the amazing work he has done with facilities, particularly in the past few days. He recognized the great work Assistant Superintendent DeVille has done to fill vacancies and handle our staffing needs to ensure we are able to hire the best people. Mr. Deville and his staff have been working hard to position us well in the current environment of a statewide staff shortage. Dr. Carruth expressed his appreciation for Ms. Orris' hard work. We have a great team. Together we are working our way forward and are focused on the kids.

Mr. Whittenberg stated that he was struck by our theme, we are stronger together, and the interdependency we have. When teachers are doing what they do best, great things happen for kids. For that to happen, classified has to be on their game. When we work together as an organization, great things happen. It is wonderful to see the school year launch with so much passion and energy.

Mr. Moore expressed his appreciation for his staff, Mrs. Lilywhite, Mrs. Pereira, Mrs. Janes, and Mrs. Burghardt. Their incredible work behind the scenes has facilitated new curriculum distribution and online access for teachers.

Mrs. Bartlett welcomed Miss Rankin. She then thanked cabinet and the Board for always having our focus on helping students. She is proud and grateful to be part of a district that regardless of your stance on things, our focus is always on students. Thanks to our health technicians, nurses, school psychologists, paraprofessionals, education specialists. Everyone really hit the ground running. Mrs. Prescott and Mrs. Buhman in the office are amazing as provide support to everyone to ensure student needs are met. She gave a shout-out to transportation and Mr. Whittenberg. They pulled together to make a new transition program serving 5<sup>th</sup> and 6<sup>th</sup> year students possible. Mrs. Bartlett expressed her appreciation to everyone for the great start to the school year.

Mr. Palmer –shared his reflections on “together” and how we come together to heal and move forward. He is fired up and sees the energy in our staff to get back to focusing on education and doing our best for the kids.

Mr. DeVille reported that the employee shortage was a wild ride. The fluidity with people leaving created quite a challenge. We came through because of the hard work of my department, timing, luck and the attractiveness of our district to potential candidates. People are interested in coming here, it is a good community, employees are well compensated, and we have great teachers and administrators. He is looking forward to working with Mrs. Lilywhite and the CSEA team as negotiations are wrapping up. Negotiations with the Faculty Association will focus on contract language.

Miss Rankin stated that she is excited to have things returning to normal and looks forward to a great senior year.

Mrs. Van Komen welcomed Miss Rankin. She is excited to be back, meeting with teachers, staff, parents and students. The energy surrounding the new school year is tangible. Mrs. Van Komen expressed her appreciation for everyone's efforts on the important task of focusing on improving school culture.

Mr. Del Rio expressed his appreciation of the Board during the past two years and the tough times they faced together. He stated his support for the candidates standing for re-election.

Mr. Cary welcomed Miss Rankin, noting that the Board values her perspective. He encouraged her to take part in the conversations.

Mrs. Rodgers welcomed Miss Rankin as the new Student Board Member and encouraged her to reach out to the Board at any time. Mrs. Rodgers had the opportunity to attend the CSBA Leadership institute over the summer and found that many of the presentation topics such as focusing on communication, with families, public, particularly in times of crisis are things we are already doing.

Mrs. Veerkamp welcomed everyone to an exciting year. She reported that her summer was filled with family, particularly the grandkids. She enjoyed attending the Leadership Symposium, Classified Welcome Back Breakfast, and generally being together as a District without the restrictions of the past few years. She expressed her deep appreciation to everyone for their hard work in getting us back to normal.

**M. CLOSED SESSION**

This session was not needed.

**N. OPEN SESSION**

This session was not needed.

**O. ADJOURNMENT**

There being no further business, Mrs. Veerkamp adjourned the meeting at 7:17 p.m.

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Ron Carruth  
Secretary to the Board of Trustees