

**EL DORADO UNION HIGH SCHOOL DISTRICT
ADMINISTRATIVE REGULATION**

**Philosophy-Goals-Objectives
and Comprehensive Plans**

**COMPREHENSIVE SAFETY PLAN
AR 0450**

DEVELOPMENT AND REVIEW OF SCHOOL SITE SAFETY PLAN

When developing the comprehensive school safety plan, the School Site Councils shall consult with local law enforcement in writing and developing the comprehensive school safety plan, as well as with other school site councils and safety committees, when practical. (*Education Code 32281, 32282*)

(cf. 0420 - School Plans/Site Councils)

The school site council may delegate the responsibility for developing a comprehensive school safety plan to a school safety planning committee. This committee shall be composed of the following members (*Education Code 32281*):

1. The principal or designee
2. One teacher who is a representative of the recognized certificated employee organization
3. One parent/guardian whose child attends the school
4. One classified employee who is a representative of the recognized classified employee organization
5. Other members, if desired.

(cf. 1220 - Citizen Advisory Committee)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Before adopting its comprehensive school safety plan, the school site council or school safety planning committee shall hold a public meeting at the school in order to allow members of the public the opportunity to express an opinion about the school safety plan. (*Education Code 32288*)

The school site council or safety planning committee shall notify, in writing, the following persons and entities of the public meeting: (*Education Code 32288*)

1. A representative of the local school employee organization

2. A representative of each parent organization at the school site, including the parent teacher association and parent teacher clubs

(cf. 1230 - School-Connected Organizations)

3. A representative of each teacher organization at the school site

(cf. 4140/4240/4340 - Bargaining Units)

4. A representative of the student body government

5. Persons who have indicated that they want to be notified

In addition, the school site council or safety planning committee may notify, in writing, the following entities of the public meeting: *(Education Code 32288)*

1. A representative of the local religious organizations
2. Local civic leaders
3. Local business organizations

(cf. 1700 - Relations between Private Industry and the Schools)

CONTENT OF THE SAFETY PLAN

The districtwide and/or school site safety plan shall include an assessment of the current **status of school crime** committed on campuses and at school-related functions. *(Education Code 32282)*

The assessment may include, but not be limited to, data on reports of school crime, suspension and expulsion rates, and surveys of students, parents/guardians, and staff regarding their perceptions of school safety.

(cf. 0500 - Accountability)

(cf. 0510 - School Accountability Report Card)

The plan also shall identify appropriate **strategies and programs** that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, which shall include the following:

1. **Child abuse reporting** procedures consistent with Penal Code 11164.

(cf. 5141.4 - Child Abuse Reporting Procedures)

2. Routine and **emergency disaster procedures** including, but not limited to:

- a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act.

(cf. 6159 - Individualized Education Program)

- b. An **earthquake emergency procedure** system in accordance with Education Code 32282.

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 3516.3 - Earthquake Emergency Procedure System)

- c. A procedure to allow a **public agency**, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare.

(cf. 1330 - Use of School Facilities)

(cf. 3516.1 - Fire Drills and Fires)

(cf. 3516.2 - Bomb Threats)

(cf. 3516.5 - Emergency Schedules)

(cf. 3543 - Transportation Safety and Emergencies)

3. Policies pursuant to Education Code 48915(d) for student who commit an act listed in Education Code 48915(c) and other school-designated serious acts which would lead to **suspension, expulsion** or mandatory expulsion recommendations.

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

4. Procedures to **notify teachers of dangerous students** pursuant to Education Code 49079.

(cf. 4158/4258/4358 - Employee Security)

5. A **policy** consistent with the prohibition against **discrimination, harassment, intimidation, and bullying** pursuant to Education Code 200-262.4.

(cf. 410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 4119.11 / 4219.11 / 4319.11 - Sexual Harassment)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

6. If the school has adopted a **dress code** prohibiting students from wearing “gang-related apparel,” pursuant to Education Code 35183, the provisions of that dress code and the definition of “gang-related apparel.”

(cf. 5132 - Dress and Grooming)

7. Procedures for **safe ingress and egress** of students, parents/guardians and employees to and from school.

(cf. 5142 - Safety)

8. A **safe and orderly environment** conducive to learning.

(cf. 5137 - Positive School Climate)

9. The **rules and procedures on school discipline** adopted pursuant to Education Code 35291 and 35291.5.

(cf. 5144 - Discipline)

10. **Hate crime** reporting procedures.

(cf. 5145.9 - Hate-Motivated Behavior)

Among the strategies for providing a safe environment, the plan may also include:

1. Development of a **positive school climate** that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management and conflict resolution.

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

2. **Disciplinary policies** and procedures that contain **prevention strategies**, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations.

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Truancy)

(cf. 5131 - Conduct)

(cf. 5136 - Gangs)

3. Curriculum that emphasizes **prevention and alternatives to violence**, such as multicultural education, character/values education, media analysis skills, conflict resolution and community service learning, and education related to the prevention of dating violence.

(cf. 6142.3 - Civic Education)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6142.8 - Comprehensive Health Education)

4. **Parent involvement** strategies, including strategies to help ensure parental/guardian support and reinforcement of the school's rules and increase the number of adults on campus.

(cf. 1240 - Volunteer Assistance)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

5. Prevention and intervention strategies related to the **sale or use of drugs and alcohol** which shall reflect expectations for drug-free schools and support for recovering students.

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.61 - Drug Testing)

(cf. 5131.62 - Tobacco)

(cf. 5131.63 - Steroids)

6. **Collaborative relationships** among the city, county, community agencies, local law enforcement, the judicial system and the schools that lead to the development of a set of common goals and community strategies for violence prevention instruction.

(cf. 1020 - Youth Services)

7. Procedures for responding to the **release of a pesticide or other toxic substance** from properties located within one-quarter mile of the school.

(cf. 3514.1 - Hazardous Substances)

(cf. 3514.2 - Integrated Pest Management)

8. Procedures for receiving **verification from law enforcement** that a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime.

(cf. 5116.1 - Intradistrict Open Enrollment)

9. Assessment of the school's physical environment, including a **risk management analysis** and development of **ground security measures** such as procedures for the closing of campuses to outsiders, surveillance systems, securing the campus perimeter, and protecting buildings against vandalism, and providing for a law enforcement presence on campus.

(cf. 1250 - Visitors/Outsiders)

(cf. 3515 - Campus Security)

(cf. 3515.3 - District Police/Security Department)

(cf. 3530 - Risk Management/Insurance)
(cf. 5112.5 - Open/Closed Campus)
(cf. 5131.5 - Vandalism, Theft and Graffiti)

10. **Crisis prevention and intervention strategies**, which may include the following:

- a. **Identification of possible crises** that may occur, determination of **necessary tasks** that need to be addressed, and **development of procedures** relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate.

(cf. 3515.2 - Disruptions)
(cf. 3515.5 - Sex Offender Notification)
(cf. 5131.4 - Student Disturbances)

- b. **Threat assessment strategies** to determine the credibility and seriousness of a threat and provide appropriate interventions for the potential offender(s).
- c. **Assignment of staff** members responsible for each identified task and procedure.
- d. Development of an **evacuation plan** based on an assessment of buildings and grounds and opportunities for students and staff to practice the evacuation plan.
- e. **Coordination of communication** to schools, Governing Board members, parents/guardians, and the media.

(cf. 1112 - Media Relations)
(cf. 9010 - Public Statements)

- b. Development of a method for the **reporting of violent incidents**.
- c. Development of **follow-up procedures** that may be required after the crisis has occurred, such as counseling.

11. **Staff development in violence prevention and intervention** techniques, including preparation to implement the elements of the safety plan.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

A copy of all school safety plans shall be maintained in the office of the District's Assistant Superintendent of Student Services.